

Warden Monthly Report

Horsham – January 2020

Patrol hours TOTAL:	61:20	ASB incidents TOTAL:	33
Foot (high visibility) – Denne	34:45	Noise	0
Foot (high visibility) – Forest	13:50	Neighbours	0
Foot (high visibility) – Trafalgar	12:45	Driving/vehicles	15
Notices/warnings TOTAL:	22	Bikes	12
Fixed Penalty Notice	9	Alcohol/drugs	5
Yellow card warning	0	Public order	1
Community Protection Warning/Notice	2	Clear up/disposal reports TOTAL:	94
Parking alert	11	Fly tipping / flyposting	1
Police reports TOTAL:	16	Graffiti	7
Phone (including 101 and 999)	0	Dog fouling	4
Email	4	Litter	9
Intelligence report	1	Drug litter	43
E-CINS (multi-agency reporting)	7	Hazards	30
Verbal	4		
		Community events attended	2
Admin	63:00	School contact	11
Visits to vulnerable people (all ages)	2	Youth engagement	1
Signposting	7	Reports to DVLA	0
Safeguarding referral	3	Reports to Operation Crackdown	1

ASB/crime/criminal damage

Denne –

- Contacted a school regarding the description of a suspicious male which was reported to the police.
- Signposted several residents to report crimes, to include drug dealing directly to the police.
- Signposted a member of the public to report some verbal abuse he had received directly to the police (West Street).
- Logged reports received about groups congregating in the Causeway on E-CINs.
- Passed on details to the police regarding an incident that took place in the town centre so a statement can be made from those involved.
- Submitted an intelligence report regarding a known vulnerable person in the town, possible drug use and intimidating behaviour (West Walk).
- Disrupted a group smoking in one of the emergency exit stairwells of the Forum and removed the litter left behind, updated the necessary ECINs case, passed on their details to the police, issued banning letters and looked into referrals to the fire service.
- Issued banning a letter for Swan Walk and Forum car park to a male who has been causing a nuisance by regularly sleeping in the car park stairwells.
- Community Protection Notice (CPN) issued for leaving belongings unattended in the town, ECINs case updated. Looked into alternative provisions that could be made on a temporary basis to assist.
- Joint patrol with PCSOs (Police Community Support Officers). Disrupted a group smoking cannabis while on (Horsham Park) and disrupted an underage group in possession of alcohol. Letters will be sent to their parents to follow up, ASB caseworkers notified and ECINs cases updated.

Forest –

- Signposted a shop to join Shop Watch following a break in.
- Informed a school of an empty alcohol bottle that was found in a spot where students often congregate.
- Distributed the Community Safety and Crime survey to 3 residents that preferred a paper copy.

Trafalgar –

- Engaged with a man about smoking cannabis (Redford Avenue/Riverside Walk).

All –

- Joint patrols with PCSOs of the town centre, Victory Road Rec and Bennetts Field.

Parking/vehicles

Denne –

- Asked cars to park elsewhere:
 - 2 x Park Place (1 – on the roundabout, 1 on kerb stripes)
- Issued parking alerts:
 - 1 x car parked blocking emergency vehicle access.
 - 1 x car parked too close to a junction and blocking pavement (Brockhurst Close).
- After school patrol of St Mary's Primary:
 - Reminded 1 car that they couldn't stop on the yellow zig zag lines
- After school patrol of Arunside
 - Asked 2 cars to park elsewhere – 1 on zig zags lines and 1 on double yellows.
- After school patrol of Tanbridge
- Submitted report on Love West Sussex to request repainting of kerb stripes on East Street.
- Left a note on a car as requested by the HDC Properties team as the area they were parking in is for residents only (Bishopric).
- Informed the Parking Services team of a hot spot area where there has been recurring parking ASB next to Piries Place car park entrance.
- Spoke with driver about parking in pedestrianised area (Forum).

Forest –

- Issued parking alerts:
 - 1 x car parked too close to a junction (Tanyard Close)
 - 1 x car parked too close to a junction (Elm Grove)
 - 3 x Queensway
- Passed information to Parking Services regarding a missing car in case any of the team come across it.
- Tried to identify owner of a lorry trailer that was obstructing the view for vehicles pulling out of junction (Redkiln Way)
- Asked a delivery driver to turn their engine off while stationary (Clarence Road).

Trafalgar –

- Cars asked to park elsewhere:
 - 6 x Bishopric for parking on kerb stripes
- Issued Parking Alert:
 - 2 x Bishopric for parking on kerb stripes
 - 1 x North Parade for obstructing the pavement
 - 1 x car parked too close to a junction (Rushams Road)
- After school patrol of Greenway
 - Asked 1 car to turn off their engine when idling
 - Asked 1 car to move as they were obstructing a junction (Greenway)
 - Operation Crackdown report for obstruction of the highway and refusal to move (Greenway)

Fly tipping/littering/graffiti

Denne –

- Removed and reported drug litter:

- 1 Nitrous Oxide canister and 5 empty cannabis bags (Forum)
- 6 empty cannabis bags and the lid of a cannabis grinder (Swan Walk car park)
- 2 empty cannabis bags (Forum)
- 3 empty cannabis bags (Horsham Skate Park)
- 4 empty cannabis bags (Horsham Park)
- 3 empty cannabis bags (Sainsbury's basement car park)
- 1 empty cannabis bag (Hurst Road)
- Graffiti reported for removal:
 - Albion Way
 - 2x Horsham Park
 - Park House car park
 - BT Exchange car park
- Removed litter:
 - Forum car park emergency exit stairwells.
 - Swan Walk car park – a glass jar of sauce was broken and coving stairwell, we cleaned it up
 - Reported litter for removal (Horsham Park).
- Passed on complaint from a town visitor regarding littered cable ties from Christmas light removal. This has been passed on to the contractors (Carfax).
- Challenged 2 young people overheard talking about doing graffiti. The law and consequences were discussed with them (BT Exchange car park).
- Issued Fixed Penalty Notice to someone witnessed dropping a carrier bag into the river (Blackbridge Lane) and responded to the appeal that was made.

Forest –

- Removed and reported drug litter:
 - 1 cannabis bag (Harwood Road)
 - 1 cannabis bag (Winterton Court)
 - 1 cannabis bag (Station Road)
 - 1 cannabis bag (Brighton Road)
 - 1 cannabis bag (Depot Road)
- Responded to a request to follow up on reported overflowing litter bins that have not been cleared (Bennetts Field)
- Signposted a resident to the Horsham District Council website to report dead animals.
- Reported graffiti for removal (Railway Subway).
- Reported 2 full litter bins (Kings Road & Brighton Road).
- Reported a large amount of litter that has collected on the side of the road (Elm Grove).

Trafalgar –

- Removed and reported drug litter:
 - 7 cannabis bags (Victory Road Rec)
 - 4 cannabis bag (Riverside Walk)
 - 1 cannabis bag (North Parade)
 - 1 Nitrous Oxide canister (Warnham Road)
- Contacted a local estate agents to remove a broken "sold" sign (North Parade).
- Reported broken glass and fly tipped tyre for removal (North Parade).

Other –

- Evidenced breach of Community Protection Notice (CPN) for flyposting and issued Fixed Penalty Notices for each individual sign found on display within the HDC boundary. A total of 8 FPNs were issued to this business and the E-CINs (online case management system) case to evidence the breaches was updated.

Community engagement/events/meetings

Denne –

- Met with Lifespring Church and got ideas about our planned Community Drop-Ins.
- Attended Community Safety meeting to discuss town centre design.
- Visited Snack Wagon (Forum).

Forest –

- Attended Salvation Army drop in.

Trafalgar –

- Nothing to report.

All –

- Attended meetings to discuss and finalise the planning of a community drop-in that will enable residents and town visitors to get support and advice from multiple services. These will be held at the Capitol.
- Attended a meeting with Age UK and CT Sussex (Community Transport) to identify how we can work together.
- Met with Horsham Police Prevention to discuss ASB and known perpetrators.
- Attended Solomon Theatre performance aimed at year 10 students to increase awareness of issues around gang culture, exploitation, knife crime and grooming.
- Hosted a meeting with Primary schools in our area to discuss the issue of parent parking and identify solutions that we can incorporate into a planned week of action. Ongoing project planning and implementation.
- Joint patrol with Horsham Police Prevention Youth Officer and PCSOs.
- Attended Warden Team meeting.

Patrols (foot/visible and car)

Denne –

- Town Centre car parks
- Horsham Park

Forest –

- During patrols looked for a missing car believed to be parked in Horsham, most likely Forest area
- Bennetts Field
- Tanyard Close

Trafalgar –

- Riverside Walk
- Victory Road Rec

Elderly and youth

Denne –

- Gave Crimestoppers/Fearless posters to the Snack Wagon, Tanbridge School and Forest School to display and encourage reporting of alcohol misuse, weapon crime and drug crime (Forum).

Forest –

- Welfare check on a known vulnerable person.

Trafalgar –

- Nothing to report.

Licensing

Denne –

- Checked on a street trader to see if they had permission to trade (West Street).
- Responded to 2 calls about a man selling tickets in a harassing manner. Challenged his permissions to sell tickets and passed his details onto the HDC Licensing team to contact regarding licenses he needs to trade (West Street).

Forest –

- Nothing to report.

Trafalgar –

- Looked into Council powers for door to door sales after one was challenged and details were taken as they weren't in possession of a trading license (Rushams Road).

Dog related issues

Denne –

- Nothing to report.

Forest –

- Passed a resident's dog fouling complaint to Community Safety team to send letter to the owner of the dog.

Trafalgar –

- Responded to complaints about dog fouling (Victory Road Rec area).
- Displayed and relocated 'pick up dog foul' signs in hotspot areas (Nelson Road & Victory Road).
- Advised a resident to report dog fouling on HDC website for removal.

Other –

- Signposted a resident who lives in North Horsham to contact Community Safety Team to report out of control dog.

Cycling

Denne –

- Cyclists asked to dismount on the pavement/only to cycle on the road:
 - 5 x West Street
- Reported an abandoned bike to the Police in case it had been reported stolen/missing (Horsham Park).
- Bike session on West Street – we set up on West Street to deter people from cycling along the street and stop those who were.

Forest –

- Cyclists asked to dismount on the pavement/only to cycle on the road:
 - 1 x Comptons Lane

Trafalgar –

- Cyclists asked to dismount on the pavement/only to cycle on the road:
 - 2 x Guildford Road
 - 1 x North Parade

- 1 x Greenway
- Spoke to 2 youths about cycling in the road at night without lights on and doing tricks. We gave one of them a bike light as he didn't have any (Greenway).

Parish specific/other

Denne –

- Arranged for the HDC Properties team to replace old signs with PSPO signs (Market Square, Springfield Road, Blackbridge Lane).
- Reported broken/hazard:
 - Reported a broken street light for repair (Horsham Park)
 - Paving slab on the Forum
 - Door (Piries Place car park)
 - Reported lights out in Medwin Walk for repair
 - Reported broken paving slabs to HDC for repair (Forum)
 - Rain water gathering inside car park stairwells (Piries Place and Forum)
 - Reported a wall to be cleaned (Forum)
 - Reported a muddy path to be cleaned (Blackbridge Lane)
 - Bike rack (Forum)
 - Broken car park doors reported to Sainsbury's and new lock requested
 - Trip hazard (Medwin Walk)
 - Broken/uneven paving slabs (Bishopric)
- Looked into locating a key for the PCSOs to assist with their patrols.
- Reported a large Christmas decoration we found that we believe may have been stolen (Forum).
- Asked a member of the public not to use emergency exit stairwells unless it is an emergency (Forum).
- Welfare checks:
 - Checked on rough sleeper to see if there was any support that they required (West Street)
 - Met with a vulnerable member of the community for an update on their situation.
- Requested CCTV to be reviewed after a strong smell of cannabis was present in stairwell (Piries Place).
- Photographed Stans Way at night to identify possible situational crime preventions measures that may reduce alcohol related ASB.
- Gave directions to several members of the public.
- Helped a driver exit Swan Walk car park when the barriers didn't recognise her registration.
- Assisted a male with using the car park payment machines (Piries Place).
- Tried to locate owner of unattended bags. He was located and warned about leaving items unattended (Medwin Walk).
- Requested no parking sign after observing vehicles regularly parking in the Forum.
- Safeguarding referral made for a vulnerable homeless person in the town, and made enquiries into any financially assisted dental health that they may be able to access.
- Duty officer notified of a suicide attempt from Swan Walk car park.
- Reported wet car park floors and enquired about signs for wet weather.

Forest –

- Assisted residents with locating the owner of a vehicle that was left running. Owner was found and ignition turned off (Brighton Road).
- Reported pavement surface in need of a repair (Bennetts Road).
- Reported poor condition of the Brighton Road telephone box and requested an update on its removal due to its unsafe condition.

Trafalgar –

- Assisted in trying to find a lost dog and followed up with the owner the following day. The dog was found.
- Reported broken/hazard:
 - Trip hazard to WSCC (Trafalgar Road). An inspection has taken place and a repair will be made.
 - Broken street sign (Swindon Road).