

Warden Monthly Report

Horsham – March 2020

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|-----------------------------------------------|--------------|-----------------------------------------|-----------|
| Patrol hours TOTAL: | 46.75 | ASB incidents TOTAL: | 65 |
| Foot (high visibility) – Denne | 26.33 | Noise | 0 |
| Foot (high visibility) – Forest | 12.25 | Neighbours | 0 |
| Foot (high visibility) – Trafalgar | 8.17 | Driving/vehicles | 30 |
| Notices/warnings TOTAL: | 2 | Bikes | 32 |
| Fixed Penalty Notice | 0 | Alcohol/drugs | 2 |
| Yellow card warning | 1 | Public order | 1 |
| Community Protection Warning/Notice | 1 | Clear up/disposal reports TOTAL: | 23 |
| Parking alert | 0 | Fly tipping / flyposting | 2 |
| Police reports TOTAL: | 8 | Graffiti | 0 |
| Phone (including 101 and 999) | 0 | Dog fouling | 1 |
| Email | 2 | Litter | 5 |
| Intelligence report | 0 | Drug litter | 8 |
| E-CINS (multi-agency reporting) | 5 | Hazards | 7 |
| Verbal | 1 | | |
| | | Community events attended | 1 |
| Admin | 65.42 | School contact/engagement | 6 |
| Visits to vulnerable people (all ages) | 2 | Reports to DVLA | 0 |
| Signposting | 18 | Reports to Operation Crackdown | 7 |
| Safeguarding referral | 0 | | |

ASB/crime/criminal damage

Denne –

- Issued a Yellow Warning Card to a male who was smoking cannabis (Blackbridge Lane). Reported the drug use to the police using the online form.
- Engaged with a male who was smoking cannabis (Denne Road).
- Disrupted a group of young people causing a nuisance in Sainsbury's basement car park.
- Reviewed CCTV of the Forum to assist Police with enquiries following the car parks fire alarms being activated.
- Spoke with the Parking Team to discuss criminal damage. Their CCTV was reviewed but no perpetrators were identified.
- Issued second banning letters from HDC car parks to three individuals who have breached their initial warnings.
- Signposted Swan Walk staff to call the police regarding a group believed to be taking part in underage drinking in the basement area. Followed up to see if banning notices had been breached and updated the ECINs (online information sharing platform) case. Updated the banning notices to the parking services team and signposted to the assigned ECINs case for them to access.
- Provided a radio to the parking office so they can access ShopWatch services.

Forest –

- Nothing to report.

Trafalgar –

- Signposted a resident to report to the police regarding groups congregating (Golf Course).

Parking/vehicles

Denne –

- Signposted 2 residents to report to [Operation Crackdown](#) (a website that reports directly to Sussex police) for instances of anti-social use of a vehicle and a noise nuisance.
- Sent out a letter to a business that has vehicles parking on the Forum advising them not to.
- Informed a car they were driving the wrong way through the Carfax.
- Informed a member of the public that electric scooters are illegal in public areas (Carfax).

Forest –

- Assisted the parking services and parks team in where to position planters to stop vehicles from driving on the pavement due to damage caused (Queensway).
- Signposted a resident to report to Operation Crackdown for abandoned vehicles and anti-social use of a vehicle (Bethune Road/Orchard Road).

Trafalgar –

- After school patrol at Greenway
 - Asked 2 drivers to park elsewhere – they stopped on the zig zags.
 - Asked 1 driver to turn off their engine while waiting for students.
- After school patrol of Trafalgar Infant School
 - Engaged with a driver that was parked too close to a junction.
 - Following our week of parking action at the school, we noticed a significant drop in unsafe parking in the area.
- Spoke to a driver parked on kerb stripes and made them aware it's a no stopping area (Bishopric).

School Parking Initiative –

We began a parking initiative with primary schools in our area who've agreed to take part. For this, we'll be spending 1 week at each school doing drop off/pick up parking patrols and the schools are doing road safety sessions to students during the week. It is running from 24th February – 3rd April.

St John's Catholic Primary School and Arunside Primary

- 4 x Operation Crackdown reports (website to report anti-social driving to Sussex Police)
 - 4 x stopping on zig zag lines to let passengers out
 - 1 x dangerous 3 point turn
 - 1 x driver was texting while driving
- Spoke with two drivers that had stopped on school zig zags. Unable to obtain the registration.
- Spoke to a delivery driver that had stopped on white zig zags to make collection.
- A driver was asked to move their car as it was blocking the dropped kerb and the junction.
- Spoke with a driver parked on double yellows near a bend. Alternative parking was suggested and they agreed to park elsewhere.
- 9 x drivers were asked to turn their engines off while waiting to pick up students. An additional driver was spoken to after they left their engine running and car unattended whilst dropping a student into the school.
- Spoke with 4 blue badge holders and made them aware they were able to park in the schools car park (1 for St Johns, 3 for Arunside). Positive feedback was received from one parent who was very pleased to hear about this being an option. We advised on safer parking choices and researched alternative options.
- 2 x cyclists asked to dismount when on the pavement.

Heron Way Primary

- Reported a vehicle that stopped on school yellow zig zags to Operation Crackdown.
- Spoke to 2 x drivers that were parked blocking a driveway.

- Informed an electric scooter user that they cannot be used on public land and can only be used on private land.
- Asked 6 cyclists to dismount when on the pavement.
- Signposted a resident to report to Operation Crackdown.
- Asked 2 drivers to turn their engine off.
- Engagement with residents and parents about the key issues faced during pick up and drop off time.

Unfortunately due to the schools closing for the Covid-19 isolation, we were unable to complete our final week of the initiative with St Mary's primary school. We will work with the school once timetables have returned to normal to rearrange the project.

Fly tipping/littering/graffiti

Denne –

- Reported a full litter bin (Blackbridge Lane).
- Drug litter reported and removed:
 - 2 used cannabis bags (Forum)
 - 1 used cannabis bag (Carfax)
- Reported fly tipping for removal (Swan Walk car park)

Forest –

- Reported two full litter bins (Kings Road and Depot Road).
- Reported a dead animal in the road for removal (St Leonards Road).
- Followed up with a company that has failed to remove their flyposting (Harwood Road) and updated the ECINs case.

Trafalgar –

- Removed and reported 5 x used cannabis bags (Riverside Walk near Redford Avenue)

All –

- Photographed flyposting that was on display in breach of a Community Protection Notice

Community engagement/events/meetings

Denne –

- Attended the town walkabout.
- Attended Community Drop-in.
- Attended ASBRAC (Anti-Social Behaviour Risk Assessment Conference – previously ASBAG – a multi-agency meeting to discuss ASB), some issues were raised from the Denne neighbourhood. The ECINs (online information sharing platform) case was updated regarding a vulnerable person in the town as a result of this meeting and actions given for safeguarding.

Forest –

- Nothing to report.

Trafalgar –

- Nothing to report.

All –

- Attended Dementia Champion training and can now provide information sessions to groups for them to become Dementia Friends.
- Attended Early Intervention Project to discuss young people of concern in the area.

Patrols (foot/visible and car)

Denne –

- Joint patrol with PCSOs to visit ASB hotspots

Forest –

- After school patrol of Heron Way Primary

Trafalgar –

- Victory Road Rec.

Elderly and youth

Denne –

- Assisted a Community Link Officer during an appointment.

Forest –

- Nothing to report.

Trafalgar –

- Nothing to report.

Licensing

Denne –

- Challenged a seller over an expired Pedlar's license and reported to the issuing police station. They were also challenged over their product as not meeting the definition of a periodical.

Forest –

- Nothing to report.

Trafalgar –

- Nothing to report.

Dog related issues

Denne –

- Nothing to report.

Forest –

- Nothing to report.

Trafalgar –

- Reported full dog bin (Victory Road)

Cycling

Denne –

- Asked cyclists to dismount on the road:
 - 4 x Blackbridge Lane
 - 1 x Bishopric
 - 1 x West Street
 - 1 x Albion Way
 - 2 x North Street underpass (1 failed to dismount)

- 6 x Medwin Walk

Forest –

- Asked cyclists to dismount on the road:
 - 1 x Brighton Road (refused to dismount)

Trafalgar –

- Asked cyclist to dismount:
 - 1 x Bishopric
 - 2 x Greenway
 - 1 x Albion Way
 - 1 x Swindon Road
- Spoke with two young people who were being unsafe when cycling and spoke to them about safety considerations (Victory Road).

Parish specific/other

Denne –

- Report made:
 - Faded double yellow lines (Arunside).
 - Tree with dangerous overhanging/broken branches (Arunside).
 - Missing bollard (Carfax)
- Spoke with a resident about their personal difficulties and talked through a plan of action going forward.
- Signposting:
 - 2 vulnerable people to our community drop-in to get advice and support (at the Capitol on the first and last Tuesday of the month, 12-2pm).
 - A resident to Carers Support Group.
 - A member of the public to report directly to the RSPCA for a concern over a sheep after finding the sheep are privately owned and managed (Chesworth Farm/Denne Hill area).
- Photographed a wall that had been reported to WSCC by a resident with a concern that a tree is damaging the wall. We will keep an eye on the wall during our patrols and will make further reports if needed.
- Welfare check on vulnerable person.
- Gave directions.
- Arranged for the storage of unattended belongings. A note was left for the owner to make them aware of how to collect items (Garden of Remembrance).
- Organised for a donation of clothes to a clothes bank.
- Met with a vulnerable person for a catch up.
- Assisted PCSOs with a gentleman who had a medical episode.
- Passed on details of all warden teams to the Watch Manager for Horsham Fire Station.

Forest –

- Responded to a call about an obstructed pavement due to building works, the obstruction had been removed (Brighton Road).
- Reported a leaning parking/permit information post to WSCC for repair.
- Signposted a resident to WSCC to make an application for a dropped kerb (Heron Way).

Trafalgar –

- Signposted a resident to report crimes to the Police.

Coronavirus –

Due to Horsham District Council's response to the Coronavirus, this has disrupted our usual responsibilities and duties which has reflected on our admin and patrol times. We have also spent some hours out of our area supporting vulnerable people.

- Calls made to vulnerable people in Horsham Town and across the Horsham District to check on support available in arise of the Coronavirus and signpost where appropriate.
- Helped the Covid Support Response Team with processing volunteer details.
- Carried out emergency shopping for vulnerable people and delivered essential/emergency items (Denne, Trafalgar).
- Delivered a heater to a resident without heating (Southwater).
- Delivered supplies to volunteer hubs across the District (Slinfold, Rusper, Madehurst, Partridge Green).
- Welfare check on a vulnerable person reported to us from a member of the public (Roffey). Followed up by contacting the housing provider.