

Warden Monthly Report

Horsham – MAY

Patrol hours TOTAL:	75.17	ASB incidents TOTAL:	125
Foot (high visibility) – Denne	46.92	Noise	0
Foot (high visibility) – Forest	12.17	Neighbours	0
Foot (high visibility) – Trafalgar	16.08	Driving/vehicles	14
Notices/warnings TOTAL:	1	Bikes	50
Fixed Penalty Notice	0	Alcohol/drugs	3
Yellow card warning	0	Public order	58
Community Protection Warning/Notice	0	Clear up/disposal reports TOTAL:	62
Parking alert	1	Fly tipping / flyposting	7
Police reports TOTAL:	24	Graffiti	3
Phone (including 101 and 999)	0	Dog fouling	5
Email	10	Litter	15
Intelligence report	1	Drug litter	20
E-CINS (multi-agency reporting)	8	Hazards	12
Verbal	5		
		Community events attended	1
Admin	126.5	School contact/engagement	0
Visits to vulnerable people (all ages)	4	Reports to DVLA	0
Signposting	10	Reports to Operation Crackdown	0
Safeguarding referral	0		

ASB/crime/criminal damage

Denne –

- Assisted with enquiries into a young person thought to be involved in ASB in the town.
- Encouraged a free climber to come down from a building and made police aware (Piries Place).
- Updated ECINs (online information sharing platform) with an ongoing case concerning the Causeway.
- Reported evidence of a fire to the fire service and the police for intelligence. Contacted Berkley Homes to inform them of this and request they block the area off so that people cannot access the area under the bridge (Highwood Mill estate).
- Signposted a commuter to report a concern over a resident obstructing a public foot path to stop the footfall past their home to report to West Sussex County Council to look at the condition of the footpath. The commuter lives out of area but was working in the Denne neighbourhood (Blackbridge Lane).
- Intervened when an individual was drunk and causing a nuisance outside a business. The drunk male left and the Police were called (Denne Road). A statement was written and provided to the Police.
- Diffused a heated argument between a group of people.
- Reported an extinguished bonfire to Police and Fire Service (Horsham Park)

Forest –

- Nothing to report.

Trafalgar –

- Updated local PCSOs on findings of drug litter (Riverside Walk/Redford Avenue).
- Added the registrations of two suspicious vehicles to ECINs case (Redford Avenue). Signposted the resident to report the vehicles and suspicious activity to the police.
- Intelligence report submitted regarding the use of suspicious vehicles.

Parking/vehicles

Denne –

- Got the attention of a driver whose car was rolling away. They quickly jumped in and put the handbrake (Carfax).
- Spoke with the owner of a car parked on the pedestrianised area of the Carfax to make a delivery and advised they use the loading bay in the future (Carfax).
- Updated an ECINs case regarding ice cream vans and anti-social behaviour.
- Delivered reminder letters to business owners making them aware of the restrictions of driving vehicles on pedestrianised areas (West Street and Carfax).
- Found the driver of a vehicle after they left their keys in the ignition and engine running whilst in town (Carfax).
- Issued a parking alert and spoke to the owner of a car parked on the Forum.
- Asked a driver to move his car that was double parked and obstructing the traffic in the road (Madeira Avenue).

Forest –

- Spoke with staff from a takeaway shop regarding parking on walkways and driving over pavements. They were informed that this must stop. We discussed having a meeting when lockdown finishes to talk through what they can do to park safely whilst maintaining an efficient delivery service. A letter has been drafted that will be sent to their drivers, advising on safer parking and potential consequences if this is not carried out.
- Assisted with a parking query (Chesworth Lane).

Trafalgar –

- Asked 7 x vehicles not to park on kerb stripes (Bishopric).
- Contacted a delivery business to communicate to their employees the parking restrictions on the Bishopric and offered joint project development.
- Spoke with the owner of an electric scooter and informed them they can only be used on private land and asked them to stop (Bishopric).

All –

- We have created a log of areas that have appeared as hot spots for cars parking on walkways to help with future town development plans.

Out of area –

- Signposted a member of the public to report an abandoned vehicle to the [Operation Crackdown website](#). They were also signposted to North Horsham Parish Council to make enquiries about starting a Neighbourhood Warden scheme.

Fly tipping/littering/graffiti

Denne –

- Removed and reported used drug litter:
 - 1 x cannabis bag Morth Gardens
 - 1 x cannabis bag Highwood Pump Track
 - 1 x cannabis bag Horsham Skate Park
 - 1 x Nitrous oxide canister (Horsham Park)
- Reported an overflowing litter bin:
 - 1 x Warnham Nature Reserve
 - 1 x Barrack Field
 - 2 x Horsham Park
 - 1 x Hills Farm Lane

- Asked two people not to feed the pigeons as it attracts rats (Bishopric).
- Removed a toy sword that had been left in a bush as a resident had a safety concern over it being there.
- Contacted 3 local business over signs that are on display/flyposting (Causeway) and updated the necessary ECINs case. These have now been removed.
- Contacted a local business over signs that are on display/flyposting (Carfax, West Street, Albion Way) and updated the necessary ECINs case. These have now been removed.
- Removed old HDC events signs (Market Square).
- Reported graffiti for removal:
 - Railway underpass – on the side of the park
 - Horsham Skate Park ramps and benches
- Removed litter from the area around the Pump Track on 2 occasions (Highwood Village).

Forest –

- Removed and reported used drug litter:
 - 2 x Nitrous Oxide canisters (walkway between St Johns Close and Elm Grove).
- Reported an overflowing litter bin:
 - 1 x Bennetts Field

Trafalgar –

- Removed litter:
 - 5 occasions on the Riverside Walk near Redford Avenue
 - 1 occasion on the Riverside Walk near Warnham
- Removed and reported used drug litter:
 - 8 x cannabis bag (Riverside Walk)
 - 2 x cling film with cannabis residue (Riverside Walk)
- Reported sticker for removal (path leading from Redford Avenue to the golf course).

All –

- Reported 15 cases of the same sticker that had been stuck on street furniture across the town for removal. This affected all 3 neighbourhoods.

Community engagement/events/meetings

Denne –

- Nothing to report.

Forest –

- Nothing to report.

Trafalgar –

- Nothing to report.

All –

- Attended ASBRAC (Anti-Social Behaviour Risk Assessment Conference) – formerly ASBAG, a multi-agency meeting to discuss ongoing ASB cases over the phone.
- Attended a webinar to be able to deliver Dementia Friends training online.
- Undertook two free Open University Courses for professional development:
 - Collaborative problem solving for community safety – a course which taught a range of techniques to help with partnership problem solving in a community setting.
 - Sure, I know how to talk to people – the course covered the psychology of conversations to help with having difficult conversations and becoming a more skilled communicator.

Patrols (foot/visible and car)

Denne –

- Highwood Mill Pump Track
- Causeway
- Riverside Walk
- Horsham Park
- Skate Park
- Car parks
- Town Centre

Forest –

- Bennetts Field
- Chesworth Farm
- Queensway
- Clarence Road

Trafalgar –

- Riverside Walk
- Redford Avenue
- Victory Road Recreation Ground
- Rookwood Golf Course

Elderly and youth

Denne –

- Nothing to report.

Forest –

- Nothing to report.

Trafalgar –

- Nothing to report.

Licensing

Denne –

- Nothing to report.

Forest –

- Nothing to report.

Trafalgar –

- Nothing to report.

Dog related issues

Denne –

- Reported full dog bins:
 - 1 x Horsham Park
 - 1 x Hills Farm Lane

Forest –

- Reported full dog bins:
 - 1 x Chesworth Farm

Trafalgar –

- Nothing to report.

Out of Area –

- Signposted two separate members of the public to report dogs not under control to the Community Safety Team as they were out of our area (North Horsham).

Cycling

Denne –

- Asked cyclists to dismount on pavement/cycle on road:
 - 16 x West Street
 - 1 x Worthing Road
 - 1 x Guildford Road
 - 1 x North Parade subway
 - 1 x Hills Farm Lane
 - 1 x Albion Way

Forest –

- Asked cyclists to dismount on pavement/cycle on road:
 - 5 x Railway underpass (Winterton Court side)
 - 2 x Brighton Road
 - 1 x New Street

Trafalgar –

- Asked cyclists to dismount on pavement/cycle on road:
 - 6 x Blunts Way
 - 1 x Rushams Road
 - 4 x Guildford Road
 - 8 x Bishopric
 - 2 x North Parade
- Asked cyclist to hold onto their handlebars when cycling on the road (Blunts Way).

Parish specific/other

Denne –

- Gave directions to members of the public and a delivery driver.
- Rough sleepers:
 - Checked on welfare of a homeless male and offered support (West Street).
 - Responded to a report of a rough sleeper, they left before we arrived and a Street Link referral was submitted. We received another report and managed to check their welfare, support was offered but they refused. We spoke with Turning Tides (homelessness organisation) to pass on the details of the rough sleeper for support.
 - Flagged locations for rough sleepers to assist with the rough sleeper count.
- Broken/repairs:
 - Removed a speed sign that was damaged (Denne Road)
 - Reported lights out in car park stairwell (Piries Place)
 - Reported faded signs for replacement (Forum)

- Reported a broken fire door and pigeons roosting in a stairwell (Piries Place car park).
- Attempted to check on the welfare of a vulnerable person, they were unwilling to engage. We liaised with their housing manager. On another occasion they were happy to talk but did not want any further help.
- Welfare check on a vulnerable person that visits the town.
- Updated an ECINs (online information sharing platform) case due to an ongoing issues (Causeway).
- Tried to assist in locating people that were thought to have stolen a BBQ from Wilko while the staff called the police, we were unable to find them.
- Reunited a lost ID badge with its owner (Chart Way).
- Made enquiries into the ownership of a bus shelter (Chart Way).
- Signposted skate park users that were unhappy about the closure to contact Horsham District Council by emailing Yoursay@horsham.gov.uk to voice their suggestions and concerns.
- Checked on the 'no smoking' signs on display in the Forum car park and reported three that have been removed.
- Spoke to a group about a barbecue in Horsham Park and the safety precautions they needed to ensure they followed.

Forest –

- Signposted Bennetts Field Allotments to report crimes to the police.

Trafalgar –

- Gave directions.
- Reported an overgrown hedge that was blocking the pavement (Swindon Road).
- Asked a lady that was celebrating VE Day not to sit in the road due to the safety hazard she was causing (Rushams Road).
- Reported large fallen tree branches that were blocking a footpath (Victory Road Rec).
- Offered plasters and antiseptic wipes to a young person that fell of their bike (Merryfield Drive)

Coronavirus

- Spoke with people who were using closed HDC sites during coronavirus lockdown and were asked to leave:
 - 64 x Horsham Skate Park (details were taken of 6 users who used the site when it was obvious it was shut) plus stopped 7 that had come to use the Skate Park.
 - 3 x outside gym equipment (Horsham Park)
 - 2 x Needles basketball/football court
 - 2 x Horsham Park basketball/football court
 - 2 x Bennetts Field basketball/football court
 - 18 x Pump Track - plus stopped 20 that had come to use the Pump Track.
- 25 x Replaced signs and tape on closed sites in Horsham's green spaces. This includes Horsham Skate Park and the outdoor gym equipment.
- Spoke to a group of approximately 10-15 people over the amended government guidelines and advised that only one member of a household can meet one other member of a different household, groups could not congregate and that social distancing must be practiced at all times (the restrictions at the time). On a separate occasion another group of 6 adults were challenged, they claimed to be in the same household (Victory Road Rec).
- Monitored the Red Inbox (triage of incoming reports of emergency cases for food and prescriptions and making the deliveries) and Red Response Team (collecting and delivering medication and food shopping to those who cannot do so themselves) over the weekends and bank holidays and carried out the arising actions when needed.
- Spoke with the local PCSOs over HDC sites that are closed due to the lockdown. We also made them aware of locations where people were regularly breaching the conditions. Made PCSOs and Parks Department aware of ongoing instances of people ignoring Pump Track and Skate Park closure.

- Placed a social distancing/littering sign in the wooded area behind the Redford Avenue football pitch where people are thought to be congregating and littering. Horsham District Council's Parks team was also notified for information.
- Spoke with a family playing football in Swan Walk car park during the lockdown and asked them to stop.
- Visited outdoor communal areas of a retirement home to help educate residents refusing to follow the government guidelines. Signposted those concerned of continuing Covid-19 lockdown breaches to report directly to the police. Informed the local PCSOs of the issue for awareness.
- Submitted 3 Police reports regarding frequent breaches of government's guidelines for Coronavirus.