

# Warden Monthly Report

Horsham – August 2020

<b>Patrol hours TOTAL:</b>	<b>59.67</b>	<b>ASB incidents TOTAL:</b>	<b>48</b>
Foot (high visibility) – Denne	38.17	Noise	2
Foot (high visibility) – Forest	11.00	Neighbours	1
Foot (high visibility) – Trafalgar	10.50	Driving/vehicles	12
<b>Notices/warnings TOTAL:</b>	<b>9</b>	Bikes	21
Fixed Penalty Notice	0	Alcohol/drugs	2
Yellow card warning	0	Public order	10
Community Protection Warning/Notice	5	<b>Clear up/disposal reports TOTAL:</b>	<b>49</b>
Parking alert	4	Fly tipping / flyposting	4
<b>Police reports TOTAL:</b>	<b>25</b>	Graffiti	3
Phone (including 101 and 999)	3	Dog fouling	4
Email	7	Litter	9
Intelligence report	2	Drug litter	10
E-CINS (multi-agency reporting)	12	Hazards	19
Verbal	1		
		<b>Community events attended</b>	<b>1</b>
<b>Admin</b>	<b>69.83</b>	<b>School contact</b>	<b>0</b>
<b>Visits to vulnerable people (all ages)</b>	<b>6</b>	<b>Youth engagement</b>	<b>0</b>
<b>Signposting</b>	<b>7</b>	<b>Reports to DVLA</b>	<b>0</b>
<b>Safeguarding referral</b>	<b>1</b>	<b>Reports to Operation Crackdown</b>	<b>4</b>

## ASB/crime/criminal damage

### Denne –

- We were contacted by a resident who reported ongoing anti-social behaviour in Talbot Lane. The issues included noise from the night-time economy, urinating in public places and failure to pick up and dispose of dog fouling. Following this report, we took the following action and is ongoing:
  - Assessed alleyway to explore ways of reducing ongoing anti-social behaviour
  - Contacted WSCC about placement of ‘no cycling’ signs, they responded to say that there’s no legal order to prevent cycling
  - Undertook a door knock to talk to residents to get a better understanding of the ASB experienced
  - Requested the design of a sign to remind people passing through to keep the noise down. These will be placed along the street
- Encouraged resident to report anti-social behaviour to Police.
- Disrupted a young person from using trolley on pump track. They returned the trolley to the supermarket.
- Suspected organised group begging:
  - Engaged with a male that was begging in the town. He was offered support but refused help (Middle Street).
  - Challenged a male over begging. He refused to communicate and left West Street, this was reported to the police along with intelligence provided by members of the public and shop owners over their observations. We received another report of this male in the town on a separate day, he refused to give his details and refused support.
  - Signposted members of the public that suspected the begging not to be genuine to contact the police directly by calling 101 or using the online reporting form on the Sussex police website.
  - For all members of this group that we witnessed we submitted Police and intelligence reports, updated the town’s PCSOs and logged this on the ECINs (multi-agency case management system) cases.

- Issued Community Protection Notice Warning (CPN/W – a document that outlines conditions that are prohibited. A breach of these conditions can result in a fine or further legal action) to 3 individuals believed to belong to an organised group coming into the town to beg.
- Police report made for one of these individuals for a risk of exploitation.
- A full CPN was issued to one of these individuals as they breached the CPW conditions.
- 4 reports made of possible modern slavery.
- 2 welfare checks on a vulnerable resident in the town who was in breach of their CPN conditions on both occasions. We spoke to the male about this, contacted the Police and provided a statement. We also spoke with the person about steps they can take to improve their personal circumstances and we will continue to support them.
- Issued a banning notice to a young person identified from CCTV to be entering a private residential stairway in the Forum that they do not have access to. Updated the necessary ECINs cases.
- Assisted with a report of domestic abuse.
- Evidenced breach of CPN for leaving items unattended in the town (West Street).
- Spoke with a group of young people playing on their scooters in the car park and asked them to leave (Forum).
- Joint patrol with town centre PCSOs and engaged with a person in breach of a CPN. Provided information on CAP (Christians against Poverty) Courses for advice on their current situation.

#### Forest –

- Nothing to report.

#### Trafalgar –

- Nothing to report.

### Parking/vehicles

#### Denne –

- Operation Crackdown reports:
  - Report submitted following a vehicle parking on a pedestrianised area (Horsham Park).
  - Report submitted following a vehicle being driven anti-socially (Pavillions car park).
  - Reported vehicle that was causing an obstruction to the highway (East Street).
- We came across a car that was parked the wrong way on a one-way street, parked in a loading bay, whilst a road closure was in place. We were unable to obtain the details of the driver at the time. A request for the registered keeper's details has been submitted to the Police and, once provided, a Fixed Penalty Notice will be issued for anti-social use of a vehicle under the Public Space Protection Order. A parking alert was used to inform the driver the action that will be taken against them. This was also reported to Operation Crackdown. (East Street).
- Contacted licensing regarding a taxi that drove the wrong way along East Street during the road closure.
- Asked a car to move as they had parked on Park Place during a road closure.
- Flagged cars parking on East Street during the road closure with the Town Centres Manager, this has resulted in planned works being brought forwards to better reinforce and manage the situation. The Parking Enforcement Team have also been made aware for their evening patrols.
- Drivers asked to move parked cars:
  - 2 x East Street as parked on kerb stripes (1 parking alert issued)
  - 2 x Denne Road as parked on a bend/obstructing the pavement
- Informed a driver they cannot park on the Forum and provided the contact details of the Town Centres Manager as requested.
- Challenged the rider of an electric scooter on West Street. The PCSOs assisted us in speaking with the rider but the male left before his details could be obtained.
- We are working with the HDC parking team to ensure ice cream vans that do not have permission to trade in Pavillions car park do not have access through the barriers.

## Forest –

- Speed Watch enquiry made on behalf of a New Street resident.
- Asked a car to park elsewhere as it was parked too close to a junction (Queensway).

## Trafalgar –

- Asked to park elsewhere:
  - 2 drivers parked on kerb stripes (Bishopric).
- Issued parking alerts:
  - 2 to cars parked on kerb stripes (Bishopric).

## Fly tipping/littering/graffiti

### Denne –

- Removed and reported drug litter:
  - Nitrous oxide canister (Barrack Field)
  - Drug bags that contained the remnants of a white substance (Forum)
  - 2 bags that appeared to have contained cannabis (Hills Farm Lane)
  - 1 bag that appeared to have contained cannabis (Horsham Park)
  - 1 small bag thought to have contained pills (Remembrance Gardens)
- Fly-tipping:
  - Reported 10 fly-tipped plastic chairs for removal (Barrack Field)
- Contacted an organisation over fly-posting and created an ECINs report (Worthing Road, Medwin Way).
- Contacted business to remove fly-posting and created an ECINs report (Worthing Road).
- Reported litter for removal (Hills Farm Lane).
- Reported a shopping trolley to be collected (Highwood Estate).
- Asked people to pick up discarded cigarette butts and dispose of properly
  - 1 x West Street
  - 1 x Forum
  - 1 x East Street
- Made enquiries into an overloaded trade bin which could be potential fire hazard (Forum).
- Reported graffiti for removal (Horsham Park).
- Reported offensive graffiti for removal (Horsham Park).
- Reported full litter bin (Barrack Field).
- Assisted the Warden Supervisor in a littering investigation (A24).

### Forest –

- Followed up with enquiries made by a company contacted last month regarding flyposting to advise on permissions that need to be sought before displaying signs.
- Removed and reported drug litter:
  - 1 small bag (Bennetts Field)

### Trafalgar –

- Contacted a company over flyposting and created an ECINs report (Warnham Road).
- Passed on a report of large amounts of litter to Rookwood Golf, as well as cases of fishing and ASB.
- Reported litter for removal (Redford Avenue, behind the football pitch).
- Removed and reported drug litter:
  - Nitrous oxide canister (Albion Way)
  - 2 bags that appeared to contain cannabis (Riverside Walk)

## Community engagement/events/meetings

### Denne –

- We held a session where we marked bikes and scooters with UV marker pens. This was a really positive session, between 20 and 30 people had their property marked. The session was held by Horsham Skate Park but was open to all.

### Forest –

- Nothing to report.

### Trafalgar –

- Nothing to report.

### All –

- Modern Slavery training and information development to hand to potential victims.

## Patrols (foot/visible and car)

### Denne –

- Horsham Park and Skate Park
- Forum
- West Street
- Pump Track
- Hills Farm Lane – Riverside Walk and area off of Ridgehurst Drive

### Forest –

- Owl Beech Woods/Leechpool Woods
- Bennetts Field
- Chesworth Farm

### Trafalgar –

- Redford Avenue
- Victory Road Recreation ground
- Riverside Walk

## Elderly and youth

### Denne –

- Assisted with an enquiry made to us about food deliveries for a resident with mobility issues and no care currently in place in their home.

### Forest –

- Met with a resident who was referred to us from the Community Link team (HDC team that install technology to keep people independent in their homes). We introduced ourselves and made enquiries into groups they can attend (virtually or post-lockdown restrictions) and activities.

### Trafalgar –

- Nothing to report.

## Licensing

### Denne –

- Followed up on report of an ice cream van trading in a location where they didn't have consent, we spoke with the trader and they left (Pavilions car park).

- Checked whether a trader in town had permission, they had the correct consent (West Street).
- Checked the ID of two people selling charity based periodicals in West Street and the Carfax that were not believed to be genuine. They were reported to the police. The police followed up with the head office of the company. The two sellers were registered but did not have permits to be present in the town and ceased trading. A related ECINs case was updated.
- Passed on information from a resident of music playing late at an event to the licensing team.

#### Forest –

- Nothing to report.

#### Trafalgar –

- Nothing to report.

## Dog related issues

#### Denne –

- Reported full dog bin (Horsham Park).

#### Forest –

- Followed up on report of dog fouling being left on drains, none was present during our patrols (Victoria Street).
- Reported full dog bins for emptying:
  - 2x Leechpool Woods

#### Trafalgar –

- Reported 2 full dog bins for emptying (Riverside Walk).

## Cycling

#### Denne –

- Helped a member of the public who had an enquiry over times that cycling is not permitted in West Street and the financial consequences if a fine were issued.
- Asked cyclists to dismount/cycle on the road:
  - 6 x West Street
  - 3 x Albion Way (1 failed to dismount)
- Stopped a cyclist and spoke to them about doing wheelies in the road (Highwood).

#### Forest –

- Asked cyclist to dismount/cycle on road:
  - 5 x alleyway between St Johns Close and Elm Grove
  - 3 x Brighton Road
  - 2 x North Street – failed to dismount

#### Trafalgar –

- Signposted a resident to contact the police or to check the bike register or immobilise websites to try and reunite a bike they found with its owner.

## Parish specific/other

#### Denne –

- Engaged with a homeless person and passed on information on how to apply for a passport and personal documents as requested (West Street).
- Signposting to the Samaritans.
- Checked on the welfare of a member of the public that was visibly upset.

- Requested better security to prevent access to abandoned building (Barrack Field).
- Gave advice on BBQs in green spaces (Barrack Field).
- Requested Samaritans signs (Pirie's Place car park). Liaised with the parking team and measured the existing signs to help with ordering new signs.
- Reported a small shopping trolley that was positioned on top of a hedge row in the Denne Road car park. This was quickly removed by the parking team.
- Asked two youths to climb down from the protected tree (Forum).
- Reported broken/for repair:
  - Glass window of telephone box (Park Place)
  - Fallen tree blocking the pavement (Hills Farm Lane)
  - Street light not working (North Street Subway)
  - Public footpath sign (Hills Farm Lane)
  - Reported broken noticeboard for repair (Horsham Park)
  - Reported a broken post for repair to WSCC (Copnall Way)
- Checked on the welfare of a male asleep in town (Forum).
- Reported evidence of 1 bonfire and 5 BBQs without stands being lit in Horsham Park to fire service and parks team.
- Made Parks Team aware of a makeshift bike track (Tanbridge Park).
- Made Parks team aware of possible entry being gained to a disused building (Pump Track).
- Checked on the welfare of a rough sleeper.
- Photographed locations of PSPO signs.
- Signposted resident to report drug use directly to Police (Horsham Park).
- Checked permission for contractor parking (Horsham Park).
- Followed up on report of person begging in town (West Walk).
- Followed up with a report that people were stuck in a lift. The emergency services had arrived and released the person before we got there.
- Cleared a fallen tree that was laid across the emergency vehicle access route (Forum).

#### Forest –

- Reported a public footpath sign that appears to have been damaged and is pointing in the wrong direction to Love West Sussex (Boxall Walk).
- Reported a leaning traffic light (Harwood Road).

#### Trafalgar –

- Made enquiries into a Community Link visit to a vulnerable resident.
- Reported an uneven pavement surface created by a dislodge drain cover to Love West Sussex (Warnham Road).
- Reported a tree that had fallen across a path to the Parks Team (Riverside Walk).
- Reported an overgrown tree branch that was obstructing the pavement (Guildford Road).

#### Out of area –

- Assisted in the observation of a traveller site for an initial report (Broadbridge Heath).