



Horsham Trafalgar Neighbourhood Council

Minutes of an Interim Meeting (419th)
held on

Monday 23rd November 2020 (via video conference) at
7.30pm

Attendees: Mr Martin Boffey (Chair), Mr Ben Peterson, Mrs Morag Warrack, Ms Isabel Rivera-Aldridge, Mrs Rhoda Hatton (Clerk).

Apologies: Mrs Maralyn Thomas.

01/419/20	<p><u>Planning</u> The following planning applications were given consideration and no major concerns were raised:</p> <p>a. DC/20/2094 - Delegated Decision Mr Tim Rodway – Erection of a detached double storey dwelling, utilising existing access and retention of existing garage. Land Rear of West Lodge North Parade Horsham West Sussex RH12 2QR . Action: Given the nature of the proposal and the potential for overdevelopment, members to consider this application before next meeting. (PMN: the deadline for this application is Wednesday 25th November 2020)</p> <p>b. DC/20/2209 - Delegated Decision Peter Wickens - Non Material Amendment to previously approved application DC/20/0687 (Conversion of communal area (Use Class D1), owned by Saxon Weald housing association, into one specialised care flat (Use Class C2), and conversion of first floor 4-bed caretakers flat (Use Class C2) to 2 x 1-bed flats (Use Class C3)) Amendments to the design of the existing Ground Floor layout.15 Eyles Close Horsham West Sussex RH12 2HT</p> <p>c. DC/20/2232 - Erection of single storey side extension. 10 West Parade Horsham West Sussex RH12 2BZ. The above application was successfully validated on 13th November 2020. The development type is 021 – Householder – BP checked out this planning application online and confirmed that it is actually a rear extension.</p>
02/419/20	<p><u>Highways</u> The following Highways matter was discussed:</p> <p>a. The plans to temporarily closed to all traffic on Bishopric Link Southbound were considered. However, the NC are expecting a further notice to appear as the original deadline for this work had now passed and the crane was still on site. There were no other matters to consider.</p>
03/419/20	<p><u>Missing or damaged street furniture</u> MB reported that Swindon Road sign had now been replaced.</p>
04/419/20	<p><u>Outside committees</u> Councillors received reports from members who had attend outside committees</p> <p>a. The Quarterly Neighbourhood Council meeting for Chairs had been attended by MB who reported back on discussions. These included:</p> <p>I. The Community Assets/Facilities Study - Councillors were advised that the Chairs had notified the Project manager that they would like to speak with the consultants. MB will report back again in due course and will send notes through the notes from the Quarterly Neighbourhood notes once they have been agreed.</p>

	<p>II. The Public Realm Strategy. The Chairs had enquired how improvements could be made to local ecology and biodiversity and how public engagement in this area could be encouraged. Adam Chalmers, Director of Community Services offered to arrange for Pete Crawford, Parks and Countryside Manager at HDC to engage with the Neighbourhood Councils concerning the Wilder Horsham District initiative and other opportunities for the public to contribute, MB would liaise with Pete Crawford on this matter.</p> <p>III. MB discussed Horsham Borough Band and their problems with finding accommodation for rehearsals.</p> <p>b. MB reported on the meeting he had attended with Candice Coveney, HDC Youth Provision officer and Paula Lintott from 4Youth (4TY), who provide youth outreach services in the unparished area. Judy Pounds from Denne NC was also in attendance. 4TY have been putting a lot of effort into keeping virtual group meetings going and also relaunched the Snack Wagon, subject to lockdown regulations being lifted. MB advised that the snack wagon would be visiting Victory Road once a week. The 4Youth team have been working with individual youngsters, for example those who are having difficulty transitioning from primary to secondary schools. Funding for 4TY's work in the unparished area comes from the Special Charge which had enable appointment of Paula. MW requested three posters about the work of 4Youth so that the location of the Snack Wagon in the Trafalgar area could be well promoted on the Cootes notice board, the one in the Rec and at Trinity Church. Action: MB/RH to obtain three posters. It was agreed that HTNC social media site should be used to promote the work of 4Youth. Quarterly updates will continue although HTNC are still looking for a volunteer to attend Youth Provision meetings. MB agreed to continue for the foreseeable future attending the Youth Provision meetings. MW expressed an interest in being the representative but was unable to commit at this point in time.</p> <p>c. MB attended the Horsham Blueprint meeting on 27th October where attendees discussed appointing one of the independent examiners suggested by HDC to consider the plan. A short-list of three suggestions were ranked in preference. The purpose/future of Blueprint was discussed for such time as when the plan had been approved so that personnel could come forward to work towards delivering the plan.</p>
05/419/20	<p>a. MB had MW attended the Horsham Town Community Partnership meeting. MW will continue attending as the representative in future. All agreed to this appointment.</p> <p>b. MT had attended the previous Neighbourhood Wardens Steering Group meeting. It was agreed to carry forward the appointment of MT to this group on an ongoing basis to the next NC meeting, so that MT can advise whether she would like to do this.</p>
06/419/20	<p><u>Grants for Defibrillators</u> The availability of grants for Public Access Defibrillators was discussed. MB reminded Councillors that there is already public access to defibrillators at sites at Warnham Local Nature Reserve, Victory Road Recreation ground (note: and Holy Trinity Church) and that a refurbished telephone box on East Street is also being used for this purpose. MB said sadly HTNC had missed the opportunity to make use of the old red telephone box on Cootes Avenue as this had now been removed. Caterways was discussed as a possible site but members agreed to simply support the siting of the defibrillators if HTNC were actually approached to help out. IR requested that this offer be promoted in a future newsletter in order to make residents aware.</p>
07/419/20	<p><u>Memorial for Leonard Crosbie</u></p>

	<p>After MB had notified members of the receipt of a card of thanks from Mary Crosbie, the Leonard Crosbie Community Award proposal was discussed as a memorial to Leonard's work. It was agreed that this should be a community-based award that could be presented annually, preferably at the Cootes Farm Summer Fayre. It was suggested that the appointment board might consist of Mary Crosbie, The Chair of HTNC, Trafalgar Ward District Councillors, and a representative from Cootes Farm Community. Other representatives could also be considered. All were in favour of the proposal for the award as it would keep Leonard's memory alive and raise awareness of community involvement. It would be necessary to communicate the plans ASAP with a view to the first award being presented at the next Cootes Farm Summer Fayre. If this was the plan, nomination requests would need to go out, possibly alongside or as part of an HTNC Newsletter. Action: MB to discuss this proposal with a representative from CFC. The likely timeframe for selection was discussed and the HTNC AGM period was agreed as appropriate. It was further agreed to promote the initiative in HTNC Newsletter.</p>
08/419/20	<p>HTNC Newsletter It was agreed that the time was right to put out an HTNC newsletter before Christmas. Distribution networks were considered and MB mentioned possible connections. It was agreed that a good way to get people involved the local community is often through newsletter door drops. Possible titles for the name of the newsletter were suggested including Nelson's Column or Broadside - <i>News from HTNC</i>. The following areas of content were assigned to members:</p> <ul style="list-style-type: none"> • The Leonard Crosbie Community Award - IA, • FREC – MW • The opening of Gwynne's Bakery – BP • Rookwood - MB <p>All Councillors are encouraged to contribute items for inclusion and the following matters were also considered to be worthwhile articles: Nativity Windows on Rushams Road; Defibrillators. MB advised that the Printers on Bishopric could be approached with the view to print approximately 2,500 copies. Action: Members to submit all copy to the Clerk by 4th December for discussion at HTNC on 7th December. A further newsletter was planned for a spring or summer release, with the aim being for three newsletters per year.</p>
09/419/20	<p>Casual vacancy – co-option Following Michael Davis' recent retirement, MB advised that he had put up notices regarding requests for an election. As no responses had been received, HTNC is now in a position where a co-option appointment could be made in order to fill the existing vacancy. It was agreed that this vacancy should be put in the newsletter to encourage residents to step forward. Action: The Clerk was asked to invite any previously interested residents to the HTNC meeting on 7th December.</p>
10/419/20	<p>Any other business the following items were discussed:</p> <p>a. Smith and Western – BP reported that plans had been resubmitted again without any dialogue with local residents. He admitted that some of the concerns raised by residents had actually been address by the developers, although local opinion remains negative about the development as a whole. The main concerns are:</p> <ul style="list-style-type: none"> • Parking (a problems exists already without the additional residential build); • The huge amount of weight/visual obstruction on the corner of West Parade which has never even been shown on plans; • Privacy of the residents. <p>Attendance at the planning appeal meeting was discussed and it was agreed that BP would speak as a representative of HTNC. Action: Clerk to notify HDC that</p>

	BP will speak as a representative of HTNC at the Planning meeting
11/419/20	<p><u>Date and time of the next meeting</u></p> <p>The following dates have been entered into the diary for a 7.30 pm start:</p> <ul style="list-style-type: none"> • Monday 7th December 2020 • Monday 4th January 2021 • Monday 1st February 2021 • Monday 1st March 2021 • Monday 29th March 2021 • Monday 10th May 2021 (with AGM)
	The meeting closed at 20.35pm.