



Horsham Trafalgar Neighbourhood Council

Minutes of the 424th Meeting held on

Monday 29th March 2021 (via video conference) at 7.30pm

Attendees: Mr Martin Boffey (Chair), Ms Morag Warrack, Ms Isabel Rivera-Aldridge, Mr Ben Peterson, Mrs Rhoda Hatton (Clerk),

In attendance: WS Councillor Nigel Dennis, Olive Hobbs, Peter Rainier, John Gill, Alison Hartland, Anna Massimo, Joss Watson

01/424/21	Welcome and Apologies for absence: MB opened the meeting by welcoming the visitors and advising of the apologies for absence received from HTNC member Maralyn Thomas and Horsham District Councillor, Christine Costin. Standing apologies were also received from Marc Bryant.
02/424/21	Declaration of Members' interests – the following interests were recorded: MB – member of Cootes Farm Community Ltd; Horsham and Crawley Liberal Democrats; and Horsham Blueprint ND - Member of Horsham & Crawley Liberal Democrats and West Sussex County Councillor MW – Member of the Green Party and the Keep Rookwood Green Alliance
03/424/21	To approve the minutes of the previous meeting: There were no matters of accuracy requested and MW proposed with IR-A seconding the adoption of the minutes of the meeting held on 1 st March 2021.
04/424/21	Matters arising from the minutes - The following items were discussed: a. Re minute 04/423/21 (f), Councillors to submit their feedback to MB on BP's document re the role of the Neighbourhood Council. MB agreed to use the document to update the information on the website c. Re minute 08/423/21 (c), MB would notify DMH Stallard accordingly – Completed d. Re minute 08/423/21 (d), MB would circulate the analysis of the background behind HDC's procedural changes. C/F to next meeting e. Re minute 13/423/21, Members were asked to submit ideas for the five priority areas that could become the focus for future meetings of the un-parished area – Completed f. Re minute 15/423/21 (a), the drafts for the co-option process would be finalised asap so that the process was clear and consistent. Completed and details now appear on Website for interested parties to download g. Re minute 15/423/21 (b), in response to an enquiry about the CIL, members to submit ideas to MB on the infrastructure required within the area plus a wish list of smaller items required. MB had not received any of these yet – MW mentioned the projects needed by FREC and would submit these to MB. h. No other Matters Arising were brought forward at this meeting by those present.

05/424/21	<p>Questions from the public:</p> <p>No questions from the public had been raised in advance of the meeting but visitors were advised that they could raise any questions during the meeting if they felt minded to do so.</p>
06/424/21	<p>HDC update – Cllr Costin:</p> <p>The HDC update was presented by MB in CC’s absence and he reported that the next version of the local plan was awaited, especially with regard to Rookwood. Buck Barn as a strategic site was raised as was the route for raising any objections. An extra Cabinet meeting will be held on Monday 20th May and then a full Council meeting on Wednesday 9th June at which HDC will consider the next version of the local plan. This will then go out to local consultation. A question was posed about the fact that the people voting on the plans did not actually live in the area being affected. It was felt that the reason for Rookwood being put in the local plan was not to do with housing, it was more to do with the money that will be realised from the sale of the land. The Overview & Scrutiny Committee has been asked to look into the process that has got us to this point with regard to Rookwood, in particular the legal advice HDC obtained regarding the covenants on the land.</p>
07/424/21	<p>WSSC update – Cllr Nigel Dennis:</p> <ol style="list-style-type: none"> a. Cllr Nigel Dennis reported that the current Secondary School Admissions process has revealed that places are still available as a result of the Bohunt Academy and the co-educational change for Forest Boys School. b. Regarding highway matters, and the proposal for double yellow lines at north end of Rushams Road, this had not met with residents approval so single yellow lines that permit overnight parking were chosen to be the preferred option. c. ND confirmed that the pot holes on Churchill Avenue and the tree issues on Irwin Drive had both been completed. d. MW had written about concern at Victory Road near to the school and ND wished to seek the views of residents before taking this any further forward. It was agreed that more research was required before a decision was taken on this matter. After covering item 08/424/21c and 11/424/21 Nigel left the meeting at 20.15hrs
08/424/21	<p>Correspondence - The following items of correspondence were received:</p> <ol style="list-style-type: none"> a. MW provided an update on the recruitment of the Neighbourhood Warden which had received a successful outcome following a very positive and well organised recruitment process. b. A virtual public meeting is being organised by The Older Peoples Forum for local residents on Thursday 8th April between 7pm to 9pm to discuss Rookwood. This meeting will be promoted using the HTNC Facebook page and details will also be posted to the HTNC website. MB invited those present to raise any concerns they may still have regarding Rookwood and the Local Plan process. c. The feasibility study of potential improvements to the A24 Worthing to Horsham corridor was discussed with ND before he left the meeting. A report had been produced, following last summer’s consultation. It was not felt that there was anything to feedback especially as it was unlikely to have a great effect on Trafalgar residents or infrastructure from within their community. d. There has been a sales opportunity circulated regarding resources to

	<p>decorate the local neighbourhood area to mark the occasion of VE Day 2021. NFA</p> <p>e. Completion of the IDP Schedule Template, setting out the infrastructure required to support development in the Trafalgar Neighbourhood area was reported to be similar to the CIL short-list mentioned under matters arising. MB will review the draft and the item will be C/F to next meeting.</p> <p>f. The appointment of Muse Developments, to lead the works at the Horsham Enterprise Park was discussed and BP reported that an artist impression of the site had been released.</p>												
09/424/21	<p>Planning - The following planning matters were discussed:</p> <p>a. The amendments to the development of the old Smith and Western Site had been sent to Councillors in advance of the meeting. MB introduced Peter Rainier as a planner working on behalf of the owners of the Smith & Western Site. PR is also a resident of Trafalgar ward and he outlined how the application that was put forward last year took a while to get to planning following two rounds of public consultation. The scheme had been refused mostly on design reasons although overall, a residential development was considered appropriate for the area. The owners have the option to appeal but would prefer a negotiated agreement. The revisions of the plans had been sent to the Councillors and PR hoped that he could engage with them to understand their feelings at this point in the process. Parking and the overlooking of neighbouring properties would likely be a continued concern for local residents it was reported. Members felt that the new plans were visually more pleasing and more sympathetic to the local area as well as being less imposing. MB thanked PR for approaching the Council and attending the meeting, and PR thanked the members for their comments. BP enquired about the need for the property to be 'gated'. PR left the meeting at 20.35hrs</p> <p>b. The planning applications detailed in the table below had previously been circulated to council members and the actions were agreed as follows:</p> <table border="1" data-bbox="435 1339 1353 1823"> <thead> <tr> <th data-bbox="435 1339 635 1375">Date Issued</th> <th data-bbox="635 1339 850 1375">Reference</th> <th data-bbox="850 1339 1150 1375">Details</th> <th data-bbox="1150 1339 1353 1375">Actions</th> </tr> </thead> <tbody> <tr> <td data-bbox="435 1375 635 1615">18th March 2021</td> <td data-bbox="635 1375 850 1615">DC/21/0412</td> <td data-bbox="850 1375 1150 1615">Erection of a single storey side and rear extension. 8 Saxon Crescent Horsham West Sussex RH12 2HU</td> <td data-bbox="1150 1375 1353 1615">NFA</td> </tr> <tr> <td data-bbox="435 1615 635 1823">18th March 2021</td> <td data-bbox="635 1615 850 1823">DC/21/0272</td> <td data-bbox="850 1615 1150 1823">Creation of dropped kerb. 13 Redford Avenue Horsham West Sussex RH12 2HP</td> <td data-bbox="1150 1615 1353 1823">NFA</td> </tr> </tbody> </table>	Date Issued	Reference	Details	Actions	18 th March 2021	DC/21/0412	Erection of a single storey side and rear extension. 8 Saxon Crescent Horsham West Sussex RH12 2HU	NFA	18 th March 2021	DC/21/0272	Creation of dropped kerb. 13 Redford Avenue Horsham West Sussex RH12 2HP	NFA
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10/424/21	<p>Finance: The Treasurer's reported that the account currently showed a balance of £8352.49. During the past month a remittance of £100 had been received and payments of £546 had been made. These included the Clerks salary; payment to HMRC; reimbursement of the service charge and costs to date relating to the distribution of the Newsletter. The invoice for the printing of</p>												

	<p>the newsletter was currently awaited. The treasurer reported that internet banking was almost finalised but that a complaint had been submitted with regard to the service offered by the bank. There were no questions from members.</p>
11/424/21	<p>Highways matters: The highways matters were discussed earlier in the meeting whilst ND was present and recorded here for ease. There were no comments raised on the Temporary Traffic Regulation Order shown on the agenda, however, MB advised ND that road surface on Springfield Road was starting to break up substantially and ND agreed to investigate further.</p>
12/424/21	<p>Missing or damaged street furniture: There were no concerns raised</p>
13/424/21	<p>Reports were received from members regarding the following outside committees or other events:</p> <ol style="list-style-type: none"> a. The Neighbourhood Warden's report for February 2021 that had been circulated prior to the meeting was accepted. There had been no steering group meeting recently. b. The Unparished Area Liaison Group had met on Wednesday 24th March and BP and MB had attended as the two members representing HTNC. The notes from this meeting will be issued once they have been approved by the Chair. BP summarised the discussions held at the meeting advising of the concerns about reduced communications between Horsham District Council (HDC) and Neighbourhood Councils (NC) and advised that the group had agreed to look at issues that need interaction e.g. the Community Infrastructure Levy (CIL), confirming that the overall aim would be to look for a gap and then look for ways to respond to it in a unified way with NC and District Councilors (DC) working together in this one group. MB also advised that a consultant's report on the provision of community assets was due for release shortly and that the proposal had been for the group to request that officers present this report to the NC chairs and DCs who would in turn share the information with their residents.
14/424/21	<p>HTNC Newsletter:</p> <ol style="list-style-type: none"> a. MB advised that following the house to house distributions, there were a few remaining copies of the Spring release of the HTNC newsletter. These would be dropped off at places such as Londis. The digital version would be tweaked to reflect the amendments necessary for the Smith and Weston planning application and then this would be posted to the HTNC website. b. The end of July would be the date planned for release of the next edition of the Newsletter and it was hoped to include historical items about the area such as the Off-License at the end of Spencers Road and possibly Bob the Snob Cobbler. Members were asked to look for other history snippets.
15/424/21	<p>Any other business: MB raised the topic of 'conduct of future Neighbourhood Council meetings' explaining that the expiry date of May 6th 2021 for the legal holding of virtual meetings was fast approaching. Government have stated that there</p>

	<p>is insufficient parliamentary time to pass a further Bill allowing Councils to hold these types of meetings for an extended period of time. HTNC is not governed by these statutory regulation and so others were invited to comment on whether or not to continue, for the time being, with virtual meetings. MW agreed this should be the appropriate action. MB felt it was too early to end remote meetings generally but had concerns that HTNC might be unduly criticized for holding a meeting that others might consider to have been held outside the constitution, albeit that it was indicated that this would not be the case. There was a general feeling from members that whilst they were very much looking forward to the date when meetings could once again be held in person face-to-face, it was agreed that HTNC should proceed in holding meetings virtually for the time being.</p> <p>MB advised visitors attending of the co-option process that is currently being advertised on the HTNC website and invited them to take a look. MB agreed to write to MBr to enquire of his intentions for continuing as a member of HTNC, given his current ill health. It was agreed that HTNC would progress the co-option of the vacancy at the next meeting if there was a suitable applicant or applicants. All visitors we encouraged to maintain their interest in HTNC even if they did not yet feel ready to step up for co-option.</p>
16/424/21	<p>Date and time of the next meeting: The following date had been entered into the diary for a 7.30 pm start:</p> <ul style="list-style-type: none"> • Monday 10th May 2021 (with AGM) <p>The following dates were suggested for the 2021/2022 meeting schedule: June 7th July 5th No August Meeting September 6th October 4th November 1st December 6th January 10th (due to the New Year's Bank Holiday) February 7th March 7th April 4th May 9th (Due to May Day Bank Holiday) (AGM Date). Members were asked to give consideration to these dates so that the future schedule could be confirmed at the AGM.</p> <p>MB reminded those present that Officer vacancies will be open for election/appointment at the AGM. Members and visitors were invited to speak to MB if they wished to understand more about any of the responsibilities involved.</p> <p>MW enquired about the proposed community service award, but it was felt that it would be too soon to progress this for the HTNC AGM. MB would speak with Steve Swain to see if CFC Ltd would like to progress any celebration such as a picnic on the Green.</p>

Meeting closed 21.25