

# Warden Monthly Report

APRIL – Denne, Forest & Trafalgar

<b>Patrol hours TOTAL:</b>	<b>55.5</b>	<b>ASB incidents TOTAL:</b>	<b>34</b>
Foot (high visibility) – Denne	32.75	Noise	1
Foot (high visibility) – Forest	11.58	Neighbours	0
Foot (high visibility) – Trafalgar	11.17	Driving/vehicles	14
<b>Notices/warnings TOTAL:</b>	<b>5</b>	Bikes	8
Fixed Penalty Notice	3	Alcohol/drugs	2
Yellow card warning	0	Public order	8
Community Protection Warning/Notice	2		
Parking alert	0	<b>Clear up/disposal reports TOTAL:</b>	<b>66</b>
<b>Police reports TOTAL:</b>	<b>20</b>	Fly tipping / flyposting	12
Phone (including 101 and 999)	0	Graffiti	10
Email	12	Dog fouling	2
Intelligence report	1	Litter	11
E-CINS (multi-agency reporting)	3	Drug litter	20
Verbal	3	Hazards	11
<b>Media reports TOTAL:</b>	<b>5</b>	<b>Community events attended</b>	<b>1</b>
Press release / Community magazines	2	<b>Reports to Operation Crackdown</b>	<b>9</b>
Social Media	3	<b>Safeguarding referral</b>	<b>1</b>
<b>Admin</b>	<b>60.75</b>	<b>School contact</b>	<b>0</b>
<b>Visits to vulnerable people (all ages)</b>	<b>1</b>	<b>Youth engagement</b>	<b>0</b>
<b>Signposting</b>	<b>6</b>	<b>Reports to DVLA</b>	<b>0</b>

## ASB/crime/criminal damage

### Denne –

- 3 x Joint patrol with a Police Community Support Officer (PCSO).
- Engaged with a man begging, an intelligence report was submitted as he is not thought to be genuinely homeless, an ECINs update was also made (West Street).
- 2 x Community Protection Notice warnings (legal document outlining prohibited behaviours) issued to two people begging that had travelled to the town for the purpose of begging (West Street). Support was offered. Police reports and ECINs (online information sharing platform) were updated.
- Reported a breach of CPW (Community Protection Notice Warning) to the police for a man begging (West Street). A supporting statement was also provided to the police.
- Spoke to two people with alcohol in Causeway. Since the 1<sup>st</sup> of April 2021, alcohol is not permitted on Causeway or the Garden of Remembrance under the new Public Space Protection Order conditions (PSPO). One member of the group disposed of the alcohol. A police report and statement was made as the gentleman responsible for the alcohol was also displaying some anti-social behaviour.
- Responded to a call of ASB (anti-social behaviour) from the Duty Officer in the Forum. There were no skateboarders or people playing football as reported when we arrived. There were roller-skaters present who were asked to be mindful of others using the space.
- 2 skateboarders were asked to leave the Forum car park.
- Reviewed CCTV for the Forum following reports of a group of youths maliciously setting off a fire alarm which resulted in the Fire Service attending the call. Images were shared with PCSOs and local schools to identify the perpetrators. One person was identified, a banning notice and Fixed Penalty Notice (FPN) was issued for breach of the Public Space Protection Order (PSPO) for anti-social or nuisance behaviour in the car parks or stairwells. ECINs (online information sharing platform) was updated.

- Asked 12 people to leave the skate park as it is currently closed for maintenance reasons and stopped a further 4 from using it (Horsham Park).
- Evidence of a fire was reported to the police and fire service made aware. Fire safety signs have been put on display and more patrols to the area carried out. There was also a build-up of litter which was reported for removal (Hills Farm Lane).
- Displayed fire safety signs at the Walnut Tree Plantation to deter groups from building fires.

#### Forest –

- Visited a retirement home to discuss what steps they can take and target hardening ideas with the manager regarding an individual trespassing on private property.

#### Trafalgar -

- Joint patrol with a PCSO.
- While on a patrol with a PCSO, the PCSO confiscated cannabis from a user (Riverside Walk).
- Signposted a resident to report damage to property to the police (Victory Road Recreation ground).

## Parking/vehicles

#### Denne –

- Informed an electric scooter user that they are illegal on public land:
  - 2 x West Street
  - 1 x Forum
- Contacted the security firm that locks the car park at Warnham Nature Reserve as a family had got locked in after not realising it is locked at 5pm. They were soon let out of the car park.
- Asked a driver to move a vehicle parked on the pavement (Piries Place).

#### Forest –

- Attempted to speak to the user of an electric scooter but they refused to stop and engage (Bennetts Field).
- A parking project was carried out at Kingslea school, patrols were carried out by Civil Enforcement Officers (CEO - Parking services team), Neighbourhood Wardens and the fire service. A newsletter is being sent out next week to the parents of the school as there is still work to be done on making better parking choices.
  - 8 Operation Crackdown reports made – plus additional reports made by CEOs
  - Signposted parents to contact the school and WSCC over improving parking

#### Trafalgar –

- Operation Crackdown report made for a driver parked at double kerb stripes. The driver pulled away before they were spoken with.
- Spoke to drivers and asked to park elsewhere:
  - 1 x Bishopric – double kerb stripes

## Fly tipping/littering/graffiti

#### Denne –

- Reported full litter bin (Guildford Road).
- Reported broken glass on the pavement for removal (Guildford Road).
- Litter reported on West Street due to the overflowing rubbish bins. A glass bottle had fallen out of one of the bins which smashed, this was cleared to remove immediate risk until the cleaning team could clear fully.
- Broken glass on the pavement reported for removal (Hills Farm Lane).
- Requested people to pick up their used cigarette butts and had them dispose of them properly:
  - 2 x Causeway
  - 1 x Chart Way
- Removed and reported drug litter:
  - 1 x empty cannabis bag (London Road)
  - 1 x empty cannabis bag (Hills Farm Lane/Ridgehurst Drive)

- 1 x Nitrous Oxide canister (North Parade)
- Graffiti reported for removal:
  - Traffic signal box (Guildford Road)
  - Phone box (Guildford Road)
  - Bus shelter (Guildford Road)
  - Pavement in Horsham Park – extinction rebellion graffiti
  - Swan Walk car park – offensive graffiti
  - Electricity/internet boxes (Ashleigh Road)
- Removed/reported stickers for removal:
  - 1 x religious sticker (Albion Way)
  - 1 x Scholars walk
  - 1 x religious sticker (Guildford Road)
  - 3 x offensive stickers (Guildford Road)
  - 1 x offensive sticker (Albion Way)
  - 8 x protest stickers (Horsham Park) – A police report was made for intelligence of the details to Sussex police and the Metropolitan police

### Forest –

- Reported overflowing litter bin (Winterton Court).
- Passed on a report of a camp that has been built in Bennetts Field for the Parks department to clear.
- Contacted a company over flyposting with commercial advertising (Harwood Road). Work is to be done to make the application process and permissions needed by advertisers clearer.
- Contacted a company over flyposting with commercial advertising (Foundry Lane).
- Graffiti reported for removal:
  - Redkiln Way – BT box
  - Redkiln Way industrial estate
  - 2 x Comptons Lane
- Removed/reported stickers for removal:
  - 3 x anti-mask sticker (Redkiln Way)
  - 2 x anti-mask sticker (Hampers Lane)
  - 2 x religious stickers (Brighton Road)
- Removed and reported drug litter:
  - 1 x empty cannabis bag (Hampers Lane)
  - 1 x nitrous oxide canister (Redkiln Way)

### Trafalgar –

- Cleared 1 bag of rubbish from a bench along the riverside walk. This included alcohol bottles, food packaging, 5 used drug bags and cling film which may have also been for drug use. A police report was made for the number of drug bags that were found in this location.
- Removed and reported drug litter:
  - 1 x empty cannabis bag (Riverside Walk)
  - 1 x empty bag (Riverside Walk)
  - 8 x cannabis bags (wooded area behind Redford Avenue football pitch) – police report also made for the amount found.

### Out of Area –

- Issued a fixed penalty notice (FPN) on behalf of the Community Safety Manager for littering in Broadbridge Heath.

## Community engagement/events/meetings

### Denne –

- Nothing to report

### Forest –

- Nothing to report

### Trafalgar –

- Nothing to report

### All –

- Attended a virtual Hate and Anti-Social Behaviour Risk Assessment Conference (multi-agency meeting to discuss ongoing cases of ASB related to people or locations).
- Attended virtual Reassurance and Safeguarding for Women and Girls: Night Time Economy/Emerging from Lockdown meeting on behalf of the Community Safety Team.
- Attended a Community Trigger meeting for the Pump Track.

## Patrols (foot/visible and car)

### Denne –

- West Street
- Pump Track
- Horsham Park
- Car parks
- Causeway
- Garden of Remembrance
- Forum
- Warnham Nature Reserve

### Forest –

- Bennetts Field
- Chesworth Farm

### Trafalgar –

- Riverside Walk
- Redford Avenue
- Victory Road recreation ground

## Elderly and youth

### Denne –

- Nothing to report

### Forest –

- Nothing to report

### Trafalgar –

- Attended a professionals meeting to discuss safeguarding concerns of a resident.

## Licensing

### Denne –

- 2 x Informed a busker they cannot busk until the next stage of the covid-19 restrictions are lifted (May) and advised on the new PSPO conditions making busking licenses required in the town centre. (West Street)
- Asked a group giving out free bibles to move their tables to not obstruct the highway (West Street).

### Forest –

- Nothing to report

### Trafalgar –

- Nothing to report

## Dog related issues

### Denne –

- A letter was sent to a resident believed to be responsible for dog fouling outlining the possible consequences if the behaviour continues (breach of PSPO £100 fine).
- Reported overflowing dog bin (Highwood Estate).

### Forest –

- Nothing to report

### Trafalgar –

- Nothing to report

## Cycling

### Denne –

- Fixed Penalty Notice (FPN) issued to a cyclist on West Street that had been previously warned.
- Cyclists asked to dismount/cycle on the road:
  - 4 x West Street
  - 1 x North Parade

### Forest –

- Cyclists asked to dismount/cycle on the road:
  - 1 x railway underpass/Winterton Court
  - 1 x Brighton Road
  - 1 x Elm Grove/St Johns Close

### Trafalgar –

- Nothing to report

## Parish specific/other

### Denne –

- Assisted in putting up the new Public Space Protection Order (PSPO) signs that show the new additional conditions that have come into effect as of the 1<sup>st</sup> of April.
- Reported trollies for collection to M&S (Piries Place car park).
- Reported a trolley to Tesco for removal (Pump Track).
- Reported litter, a metal sheet, metal gate and loose bricks at the pillbox next to the pump track and requested they be cleared.
- Gave directions to members of the public.
- Passed on the details of a resident regarding an enquiry into crime statistics (Needles area).
- Assisted a resident with finding their lost keys (Forum).

- Spoke to two boys climbing on the area behind Esquires coffee around the safety concerns (Forum).
- Fire safety signs put on display (Barrack Field, a wooded area off of Hills Farm Lane, Pump Track).
- Reported as broken:
  - Fire door (Piries Place car park)
  - Loose stones (Carfax). WSCC Highways team have responded to say they will be making a repair.
  - Broken paving slabs (Bishopric)

#### Forest –

- Assisted a resident without a printer or access to the internet with obtaining a mask exemption leaflet upon request of a PCSO.

#### Trafalgar –

- Signposted a resident to contact WSCC certificates office to help reunite a found birth certificate with its owner (Riverside Walk).
- Passed on information on behalf of a resident that is hoarding to West Sussex Fire and Rescue and a referral for support was made.
- Reported a pedestrian crossing button not working (Guildford Road).
- Signposted a resident to report litter on the Horsham District Council website (Merryfield Drive).
- Faded road markings at junctions were reported as they are no longer visible (Nelson Road with Victory Road, Spencer's Road and Victory Road).

#### Out of Area –

- Signposted a Faygate resident to the Environmental Health team for a noise complaint related to a dog barking. They were also signposted to the Parish Councils to enquire about starting a Neighbourhood Warden scheme.