



Horsham Trafalgar Neighbourhood Council

Minutes of the 427th Meeting

held on

Monday 5th July 2021 at Trafalgar Community Infant School
at 7.30pm

Present: Morag Warrack, (MW), Isabel Rivera-Aldridge (IR-A) Olive Hobbs (OH), Martin Boffey (MB), Maralyn Thomas (MT), Rhoda Hatton (Clerk) (RH)

In attendance: WS County Councilor, Nigel Dennis, Joanne Kavanagh (JK),

Item	
01/427/21	Welcome and apologies for absence Christine Costin, Marc Bryant and Tony Hogben, Ben Peterson was not present.
02/427/21	Declaration of Member's Interest <ul style="list-style-type: none"> • Martin Boffey – Ward District Councilor for Trafalgar, member of Horsham and Crawley Liberal Democrats and Director Cootes Farm Community Ltd • Nigel Dennis - Council Member for West Sussex and member of Horsham & Crawley Liberal Democrats. • MW Sussex Green Party and Friends of the REC.
03/427/21	Prior to approving the minutes of the meeting held on 7 th June 2021, MW pointed out that the member scheduled to attend the Older People's Forum should have read MB not MW. With this matter corrected, IR-A proposed, OH seconded the approval of the minutes and these were therefore adopted.
04/427/21	There were no matters arising from the Minutes.
05/427/21	To assist with compliance of the principles of GDPR, councilors were asked advise how they would like to share (or protect) there personal details as the business of HTNC is carried out. MT requested that her email address only be shared with HTNC members. MW will take on the Chair's email address and MB will manage this process. MT suggested that all members have a TNC email address and following a discussion on the value of this, MB agreed to look into the cost for further increasing the number of emails linked via the world press domain. IR-A uses her personal email address for HTNC and therefore requested that her personal email does not appear on public websites.
06/427/21	No questions had been submitted from the public and none were raised at the meeting.
07/427/21	An email had been sent to the clerk before the meeting from HDC Cllr Costin. This was read out to thank MB for all the work he had managed over the past year on behalf of HTNC and to wish all members well for the coming year. MT agreed that HTNC had covered a much wider area of interest in the past couple of years under the Chairmanship of MB than had been the case previously Cllr Boffey advised of: <ul style="list-style-type: none"> • Two forthcoming meetings on 6th and 15th July meeting for regulation 19 re the draft of local plan after which the plan maybe put out for consultation.

	<ul style="list-style-type: none"> • It was hoped a recommendation would come to Cabinet in September re the bid that has come forward from the British Legion re the Drill Hall. • Also in September, the recommendations for the running track at BBH would likely come to Cabinet. The plans to develop a running track at Christs Hospital School were discussed. • ND gave an update on CPZ Parking restrictions in town centre and explained the delays. • It is hoped that The Museum will re-open in August • The reopening of The Capitol and the Leisure Center has gone well. All looking promising. • Proposals for affordable housing to be built behind Duke’s Square was discussed. • MB had been out on patrol with the Neighbourhood Wardens. He was able to engage with a few parents whilst covering Bennet’s Fields area. He also observed graffiti in car-parks and witness the escalation of community protection for drug use and felt that his time had been well spent. • The District Council was currently looking at trialing food waste collections and alongside the bin collections as a whole. The pros and cons of managing and processing such waste was discussed. <p>There were no further questions for MB.</p>								
08/427/21	<p>The update form WSCC Cllr Dennis reported that:</p> <ul style="list-style-type: none"> • Grass cutting, or lack of it was currently attracting more attention than usual and that this was due to a new schedule that reduced the number of cuts to five from the previous seven per year. The next cut was scheduled for Mid-July. • Greenway School will be submitting a bid under the Community Highways Scheme in the Autumn Term. As an aside MB reported that Trafalgar Community Infant School had been in touch re parking on the Zig Zag lines. MB had subsequently got in touch with Ben Golds. • An Enhanced Bus Partnership was being worked on and it was hope that this would lead to some improvements in the county. Current bus use is running at 60% of pre-Covid levels. <p>MB thanked ND for his report and there were no further questions.</p>								
09/427/21	<p>Under Highways matters for consideration, ND reported that there was a shortage of staff due to Covid, (and that a similar situation occurred at the Household Waste depot).</p> <p>The following Temporary Traffic Regulation Order was discussed:</p> <table border="1" data-bbox="395 1541 1390 2002"> <thead> <tr> <th data-bbox="395 1541 579 1608">Date Issued</th> <th data-bbox="579 1541 837 1608">Order and Purpose</th> <th data-bbox="837 1541 1082 1608">Details</th> <th data-bbox="1082 1541 1390 1608">Action</th> </tr> </thead> <tbody> <tr> <td data-bbox="395 1608 579 2002">11th June 2021</td> <td data-bbox="579 1608 837 2002">TRO/HON8042/RC</td> <td data-bbox="837 1608 1082 2002">To introduce lengths of prohibition of waiting at all times (double yellow lines) on both sides of the B2237 Warnham Road near Mill Bridge</td> <td data-bbox="1082 1608 1390 2002">ND advised that this was necessary to accommodate the new refuge island. The matter was noted by members.</td> </tr> </tbody> </table>	Date Issued	Order and Purpose	Details	Action	11 th June 2021	TRO/HON8042/RC	To introduce lengths of prohibition of waiting at all times (double yellow lines) on both sides of the B2237 Warnham Road near Mill Bridge	ND advised that this was necessary to accommodate the new refuge island. The matter was noted by members.
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10/427/21	No matters relating to missing or damaged street furniture were noted at time of drafting agenda and none were raised at the meeting.
11/427/21	<p>The following correspondence was received:</p> <ol style="list-style-type: none"> The Neighbourhood Warden's Report – May 2021 (which had been circulated previously). No questions were raised. MB advised that the Neighbourhood Wardens had enquired through the Chair about the number of 'Slow Down - 20's plenty!' signs on Cootes Green that had appeared on the Green earlier in the month. The signs had been subsequently taken down but the new, official signs are now up. The Neighbourhood Wardens have confirmed that when an event is being held there is a set period of time allowed for advertising. MB had previously circulated the Local Government Association code of conduct. He advised that as HTNC is a non-statutory council, it does not need to adopt the LGA Code, but wished for it to be discuss in case members felt that HTNC should follow suite. MT felt that the Code of Conduct appeared reasonable and it was agree that MT, MB and MW would work together to draft a similar document that could be brought back to a future meeting for further consideration.

12/427/21	<p>Planning:</p> <ol style="list-style-type: none"> MB reported that the Bilbets application was refused as the permitted development right did not apply to that type of building MB also advised that the appeal on Scout hut on Bishopric has now been approved. The following planning applications that had previously been circulated to council members were considered: 																				
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13/427/21	Finance:																				

	<p>a. The Treasurer's provided her report confirming a balance of £12965.99 after payments to HMRC (£44.00), Payroll (£55.50) and the Clerk's salary (£176.00) had cleared. No further payments were due this month.</p> <p>b. A discussion on the choice of the Website domain hosting took place and MB agreed to circulate the details on costs incurred if the advertising on the website was discontinued.</p> <p>c. I-RA agreed to work with MW to ensure that as the newly appointed Chair of HTNC, she is familiar with the Treasurers role.</p>
14/427/21	<p>Reports were received from members who attended the following outside committees:</p> <ul style="list-style-type: none"> • OH attended the Horsham District Older People's Forum on 7th June 2021. There was nothing to report. • MB attended the Horsham Blueprint Steering Group on 28th June 2021. A decision notice with the aim being to adopt and the Neighbourhood plan was discussed and the AGM should also be held soon • MB and MW attended the briefing on Wilder Horsham District project on 1st July 2021. Helen Peacock and Richard Black led the meeting which was very interesting and very positive. MW felt that they were prepared to listen to the frustration over a lack of communication and were thinking about ways to move such frustrations forward. Contracts for grass and trees within HDC are coming up for renewal shortly. Nature recovery network and connections are being worked on for habitat improvements. With regard to logging trees in the Horsham District, Horsham Green Spaces are training people to identify veteran trees as currently there are only two ancient tree logged in the area.
15/427/21	<p>Attendants for forthcoming outside committee meetings were agreed as follows:</p> <ul style="list-style-type: none"> • Quarterly NC meeting with HDC – Tue 20th July 2021 16:30 – MW (if available) • Quarterly update on youth provision – Date in Aug 2021 TBC and an update on the work of 4theYouth will likely be discussed. OH to attend (MB to put OH in touch with the relevant Officer) • Horsham District Older People's Forum - Tue 7th Sep 2021 10:30 - MW • Horsham Blueprint Steering Group and AGM – Date TBC • Quarterly Neighbourhood Wardens Steering Group – Date Thursday 8th July - MT
16/427/21	<p>HTNC Newsletter – MW will email to members examples of ideas that residents might be interested in. OH will email items to MW that have come out of the Older People's Forum. All agreed to aim for a September release date.</p>
17/427/21	<p>Under any other business, the following was discussed:</p> <ul style="list-style-type: none"> • MW enquired about progress on the Leonard Crossbie Annual Award which would aim to recognise people in the community. MB will discussed the matter with Leonard's widow. • MW thanked MB for his work as Chair of HTNC and a cake was presented. • JK had raised the initiative called The Shelleython at the AGM and this is recorded here for action as she asked member to provide support to the Shelly Memorial Campaign which is organising the event that will take part in the park on 31 July and 1st August. It was agreed that the final flyers would be displayed on the noticeboards at the Rec and Cootes Farm Community Green.

18/427/21	<p>Date and time of the next meeting:</p> <p>The following dates have been entered into the diary for a 7.30 pm start:</p> <ul style="list-style-type: none">• July 5th (to follow immediately after the AGM)• No August Meeting• September 6th• October 4th• November 1st• December 6th• January 10th (due to the New Year's Bank Holiday)• February 7th• March 7th• April 4th• May 9th (due to Bank Holiday) (Also AGM Date)
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Meeting closed at 9.30pm