

Warden Monthly Report

July 2021 – Denne, Forest & Trafalgar

Patrol hours TOTAL:	61.17	ASB incidents TOTAL:	52
Foot (high visibility) – Denne	44.58	Noise	0
Foot (high visibility) – Forest	7.92	Neighbours	0
Foot (high visibility) – Trafalgar	8.67	Driving/vehicles	26
Notices/warnings TOTAL:	4	Bikes	20
Fixed Penalty Notice	1	Alcohol/drugs	0
Yellow card warning	1	Public order	6
Community Protection Warning/Notice	1		
Parking alert	1	Clear up/disposal reports TOTAL:	61
Police reports TOTAL:	7	Fly tipping / flyposting	6
Phone (including 101 and 999)	0	Graffiti	5
Email	2	Dog fouling	0
Intelligence report	1	Litter	10
E-CINS (multi-agency reporting)	1	Drug litter	6
Verbal	3	Hazards	34
Media reports TOTAL:	12	Community events attended	2
Press release / Community magazines	1	Reports to Operation Crackdown	19
Social Media	12	Safeguarding referral	0
Admin	51.83	School contact	8
Visits to vulnerable people (all ages)	5	Youth engagement	5
Signposting	4	Reports to DVLA	0

ASB/crime/criminal damage

Denne –

- 2 x Joint patrol with Police Community Support Officers (PCSO).
- Challenged a male over climbing up the outside of Piries Place car park. Working with the police we were able to issue a Fixed Penalty Notice (FPN) for breach of the Public Space Protection Order (PSPO) and Community Protection Notice Warning (CPW – legal document outlining prohibited conditions). CCTV images from the car park were passed onto the Police Community Support Officers (PCSOs) to identify the individual responsible. The ECINs profile was updated.
- Moved on 3 young people that were cycling in Piries Place car park.
- An intelligence report was made for a vehicle that smelled of cannabis, the driver did not appear to be intoxicated (Springfield Road).
- Informed a user of e-scooter (Chart Way).

Forest –

- 1 x Joint patrol with PCSO.

Trafalgar –

- 1 X Joint patrol with PCSO.

Parking/vehicles

Denne –

- Operation Crackdown Reports:
 - 3 x vehicle parked on double kerb stripes (Piries Place)
 - 2 x vehicle parked on roundabout (Piries Place)
- Drivers asked to park elsewhere:
 - 1 x Copnall Way (1 x Operation Crackdown Report was also made for parking on a roundabout)
- Parking alerts issued:
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- The Parking Services team made us aware of ongoing obstructive parking concerning business vehicles. We sent a letter informing the business they need to cease parking vehicles in a way that obstructs the pavement.
- A police report was made to pass on the details of an electric scooter user that failed to stop at the end of June (South Street).
- Police requested CCTV footage of anti-social use of a vehicle (Piries Place).
- Spoke to a delivery driver about parking (Denne Road)
- Users of electric scooters stopped and informed their use is illegal on public land:
 - 1 x Guildford Road
 - 1 x West Street

Forest –

- Operation Crackdown Reports:
 - 2 x vehicles pulling a trailer without a number plate (Depot Road, Queen Street)
- Afterschool parking patrol Millais:
 - 8 drivers asked to park elsewhere
 - 1 Operation Crackdown Report for obstructive parking (Depot Road)
 - Contacted the school to request the buses turn off their engines when waiting for students.

Trafalgar –

- Drivers asked to park elsewhere:
 - 8 x Bishopric (9 x Op Crackdown reports for obstructive parking/double kerb stripes).
- Parking alerts issued:
 - 1 x Bishopric (parked on double kerb stripes)

Fly tipping/littering/graffiti

Denne –

- Requested belongings that have been left/abandoned in Barrack Field be removed.
- Reported litter for removal (Piries Place car park) x 2.
- Removed litter (Ridgcroft Drive).
- Removed litter (Pump Track).
- Reported litter (Park Place).
- Reported or removed drug litter
 - Skate Park
 - Ridgcroft Drive
- Reported graffiti for removal:

- Albion Way
- Horsham Park (Bench)
- Removed or reported stickers:
 - 1 x anti-mask sticker (Pump Track)
 - 1 x football sticker (Scholars Walk)
 - 1 x vegan (Medwin Walk)

Forest –

- Reported fly tipping (television) (Hampers Lane).
- Reported flowers for removal (Bennetts Field)
- The police informed us of a swastika in the railway underpass. We removed the graffiti, submitted a report to the police and informed WSCC.
- Reported graffiti in the railway underpass for removal x 2
- Reported overflowing bin (Walkway between Elm Grove and St. John's Close).
- Removed litter (cargo netting and cabling) (Bennetts Field).
- Removed broken glass (Oakhill Road).

Trafalgar –

- A request was made in February regarding having an additional litter bin installed along the Riverside Walk. The resident got back in touch and enquiries were made to see what action will be taken by the parks team.

Out of Area –

- Signposted Customer Services to call the Hop Oast drug litter collection number for drug paraphernalia found in Broadbridge Heath.

Community engagement/events/meetings

Denne –

- Attended an exercise run by the Fire Station at the Forum.
- Photo taken with WSCT and Tweet (Carfax)
- Community Safety Event (Horsham Park) Bike Marking.
- Talking Tent (Horsham Park).

Forest – Nothing to report

Trafalgar – Nothing to report

All –

- Attended HASBRAC (Hate and Anti-Social Behaviour Risk Assessment Conference) meeting – multi agency meeting to discuss locations of ASB.
- Driving assessment for HDC.
- Attended Community Safety and Horsham Fire Station meeting to discuss ASB and partnership working in the community.
- Offering Drop Ins at Wellbeing Hub from Tuesday 10th August 2021.

Patrols (foot/visible and car)

Denne –

- Horsham Park
- West Street
- Piries Place

- Pump Track
- The Causeway
- Barrack Field
- Garden of Remembrance

Forest –

- Chesworth Farm
- Bennetts Field
- Harwood Road

Trafalgar –

- Riverside Walk
- Redford Avenue
- Victory Road Rec

Elderly and youth

Denne –

- After school patrol at Tanbridge – no parking issues, this was used as a chance for engagement with the students.
- Lunch time drop in session for Tanbridge pupils x 1
- Response to teen mental health – joint patrol with 3 Neighbourhood Wardens
- Attended a Student Voice Team meeting at Tanbridge School. We introduced our role and asked the students to complete the Young People's Survey to find out about where they feel safe or unsafe in the community.
- Lunch time drop in session for Bohunt pupils x 2
- Spoke to a group about Talking Tents (West Street).
- Supported a member of the public to find his car (Denne Road Car Park).
- Pinned a Neighbourhood Warden Poster to Horsham Hospital.

Forest – Nothing to report.

Trafalgar – Nothing to report.

Licensing

Denne –

- Challenged 4 buskers over their licence conditions and informed the HDC Licensing team (West Street and Carfax).
- Asked a busker to stop as they did not have a busking license. Advised that they apply for a free busking licence (West Street).

Forest – Nothing to report.

Trafalgar – Nothing to report.

Dog related issues

Denne – Nothing to report.

Forest – Nothing to report.

Trafalgar – Nothing to report.

Cycling

Denne –

- Repaired cyclist dismount signs (West Street).
- 4 x Bike tags left on bikes signposting to nearest cycle rack in the town centre.
 - Asked 1 person to attach their bike on a bike rack rather than street furniture (Middle Street).
- Cyclists asked to dismount on the pavement/cycle on the road:
 - 5 x West Street
 - 2 x Guildford Road

Forest –

- Cyclists asked to dismount on the pavement/cycle on the road:
 - 4 x Railway underpass
 - 1 x Brighton Road

Trafalgar –

- Welfare check of cyclist (Bishopric)
- Cyclists asked to dismount on the pavement/cycle on the road:
 - 1 x Albion Way
 - 1 x North Parade

Neighbourhood specific/other

Denne –

- **Tried to find the company that owns a locked clinical waste wheelie bin that was left by Wilkinsons to arrange a collection.**
- Replaced a missing PSPO sign showing the new conditions (Carfax).
- 2 x Reported bollard (Carfax).
- Attended and reported at Neighbourhood Council meeting.
- Reported overgrown hedge (Highwood Estate).
- Reported potential Hog Weed (Garden of Remembrance).
- Discovered homeless person, offered support but refused it and we informed the Police (Horsham Park).
- Reported trollies for removal:
 - Piries Place car park (Sainsbury's)
 - Bus station (Homebase)
 - The Causeway (Marks & Spencers)
- Reported as broken:
 - Missing fence posts (Scholars Walk)
 - Casing for water hydrant (Market Square)
 - 2 x fire doors (Piries Place) Reported broken hinges on fire doors, on multiple occasions these have been reported to Property Team, HDC.
 - 2 x Fire doors (Swan Walk car park). Reported broken hinges on multiple occasions.
 - Missing fire door (Piries Place)

- Pay and display machine (Denne Road Carpark)
- Neighbourhood Council Notice Board – glass cracked (Carfax)
- Light in Core 6 (The Forum)
- CCTV Lens obscured (Piries Place)
- Missing fencing (Forum car park)
- Fire alarm raised at Piries Place
- Missing fire door (Swan Walk)
- Flooding over drain (West Street).
- Replaced missing PSPO (The Causeway).
- Reported broken bin (North Street).
- Reported broken casing (Market Square).
- Reported blocked alleyway (Market Square).
- Loose Paving slabs (West Street).

Forest –

- Reported as broken:
 - Bridle path sign (Chesworth Farm)
 - Public footpath sign (Queensway)
 - Missing barrier (Chesworth Farm).

Trafalgar –

- Met with a resident for a welfare check and to provide an update on support that is being provided.
Met with resident assisted with telephone call regarding Council tax support.
- Reported overgrown vegetation obstructing the pavement (Guildford Road).
- Reported footpath as unpassable (Riverside Walk)
- Reported hole in tree root (Blunts Way).
- Reported as broken:
 - Road sign (Rushams Road)

Out of Area –

- 3 x North Horsham Resident reporting Neighbourhood ASB – signposted residents to North Horsham Parish Council and other agencies.