

# Warden Monthly Report

June 2021 – Denne, Forest & Trafalgar

<b>Patrol hours TOTAL:</b>	<b>57.33</b>	<b>ASB incidents TOTAL:</b>	<b>71</b>
Foot (high visibility) – Denne	33.75	Noise	2
Foot (high visibility) – Forest	12.25	Neighbours	0
Foot (high visibility) – Trafalgar	11.33	Driving/vehicles	20
<b>Notices/warnings TOTAL:</b>	<b>10</b>	Bikes	34
Fixed Penalty Notice	5	Alcohol/drugs	5
Yellow card warning	1	Public order	10
Community Protection Warning/Notice	1		
Parking alert	3	<b>Clear up/disposal reports TOTAL:</b>	<b>74</b>
<b>Police reports TOTAL:</b>	<b>16</b>	Fly tipping / flyposting	10
Phone (including 101 and 999)	2	Graffiti	2
Email	6	Dog fouling	3
Intelligence report	0	Litter	8
E-CINS (multi-agency reporting)	4	Drug litter	16
Verbal	4	Hazards	35
<b>Media reports TOTAL:</b>	<b>5</b>	<b>Community events attended</b>	<b>1</b>
Press release / Community magazines	0	<b>Reports to Operation Crackdown</b>	<b>11</b>
Social Media	5	<b>Safeguarding referral</b>	<b>0</b>
<b>Admin</b>	<b>70.5</b>	<b>School contact</b>	<b>6</b>
<b>Visits to vulnerable people (all ages)</b>	<b>12</b>	<b>Youth engagement</b>	<b>7</b>
<b>Signposting</b>	<b>6</b>	<b>Reports to DVLA</b>	<b>0</b>

## ASB/crime/criminal damage

### Denne –

- 4 x Joint patrol with PCSO (Police Community Support Officer)
- 1 x joint patrol with Covid Information Officer.
- 9 x people informed about restrictions on free running in town centre – breach of the Public Space Protection Order (PSPO) for the town centre and asked to stop (Chart Way).
- Challenged a group of 4 people over drinking alcohol in the Garden of Remembrance as this is a breach of the Public Space Protection Order (PSPO).
- A written warning was sent to a person that has breached the PSPO conditions by drinking alcohol in the Garden on Remembrance despite being given verbal warnings. They were spoken with again for drinking alcohol in the Garden of Remembrance and have been issued with a Fixed Penalty Notice (FPN). The police have also been made aware. The ECINs (secure online information sharing platform) case was updated.
- 2 x Police reports for a person begging and breaching CPN (Community Protection Notice - legal document outlining prohibited conditions/behaviours). A statement was also provided to the police.
- 2 x Police reports made concerning an individual that was acting anti-socially while intoxicated which is a breach of their CPN (Town Centre).
- A person was asked to leave Causeway that was drinking alcohol as this is prohibited by the new PSPO conditions.
- Responded to a report of anti-social drinking outside Beauty Secrets (East Street).
- Challenged a group of young people about alcohol (Horsham Park).
- A gentleman was shouting outside Southern Housing offices, he was asked to leave the area.
- 2 x young people asked to leave The Forum Car Park
- 17 x young people asked to leave Piries Place Car Park.
- 3 x skateboarders asked to leave Swan Walk car park.

- Contact with Caution referral made. This informs Council staff not to approach the individual on their own and only by appointment.
- Police report made for a young person that tried to burn their friend with a cigarette and one of the Wardens (West Street).
- Disrupted 3 people loitering and smoking in a Swan Walk car park stairwell. One has already been issued with a CPW for breaching their banning notice. They have now been issued with a full CPN. Another was identified and was issued with a banning notice and FPN for breach of the PSPO for a new condition that was added in April 2021 (No ASB in car parks). The ECINs cases have been updated as necessary.

#### Forest –

- 1 x Joint patrol with PCSO.
- Signposted a resident to report drug use directly to the police (Bennetts Field).

#### Trafalgar -

- 2 x Joint patrols with PCSO.

#### OOA –

- A banning notice and FPN were issued for the breach of the PSPO for the town centre through antisocial behaviour in the car parks. The offence had been committed earlier on in the year but the letters were returned to HDC from the address given and so needed to be delivered by hand.

## Parking/vehicles

#### Denne –

- Police report made with the details of an electric scooter user (Albion Way). This is the same person that has also been reported on Elm Grove.
- Signposted a resident on reporting the use of electric scooters to the police (Horsham Park).
- Contacted a business regarding contractors parking in an area where vehicle use is restricted.
- Spoke to a person about the use of electric scooters
  - 1 x Hurst Road
  - 1 x Forum
  - 1 x East Street
  - 1 x South Street (failed to stop). The details of the owner have been reported to the police as they are known to the Wardens.
- Drivers asked to park elsewhere:
  - 3 x vehicles on double kerb stripes (Springfield Road)
  - 1 x vehicle that had passed the 5 minute limit (Springfield Road)
- Parking alerts issued:
  - 1 x Blackhorse Way (parked on zig zag lines).
- Operation Crackdown reports:
  - Parked at double kerb stripes and causing an obstruction (Piries Place) made licensing team aware as one vehicle was a taxi.
  - Parked at double kerb stripes and causing an obstruction (East Street) made licensing team aware as one vehicle was a taxi.
  - 3 x Obstructive parking (East Street)
  - Parked on zig zag lines (Blackhorse Way)
  - Obstructive parking (Maderia Avenue)
  - Obstructive parking (Albion Way/Worthing Road)
- 2 x FPNs issued for breach of the PSPO for the antisocial use of a vehicle for parking obstructively (East Street). This was following a request from the DVLA for the details of the registered keeper.

#### Forest –

- Police report made with the details of an electric scooter user (Elm Grove). This is the same person that has also been reported on Albion Way.

- 2 x Parking Alerts issued to vehicles parked on a junction (Kingslea) (Both were also reported to Operation Crackdown).
- After school parking patrol (Millais)
  - 3 x drivers asked to park elsewhere
  - Asked the owner of a van to move it as it was obstructing the pavement and road, meaning students had to walk in the road to pass (Depot Road).

#### Trafalgar –

- 1 x after school parking patrol (Trafalgar Infant School).
- Drivers asked to park elsewhere:
  - 1 x Bishopric
- Operation Crackdown reports:
  - Parked on Zig Zags (Victory Road)

### Fly tipping/littering/graffiti

#### Denne –

- Contacted company over flyposting:
  - Forum
- Graffiti reported for removal:
  - Piries Place car park.
- 3 x Reported trade waste bins causing an obstruction in the emergency vehicle access route to the Forum and environmental implications for the nearby residents (Blackhorse Way).
- Asked a member of the public to pick up and dispose of their cigarette butt correctly (Carfax).
- Reported fallen banners to either be removed or repaired (Carfax).
- Removed or reported litter for removal:
  - Garden of Remembrance
  - Green space behind Sainsbury's
  - Piries Place Car Park in metal cage (Level 4).
- Removed stickers:
  - 4 x West Street
  - 1 x Medwin Walk
  - 4 x Carfax
- Removed and reported drug litter:
  - 3 x drug bags (Horsham Park)

#### Forest –

- Overflowing litter bin reported (Elm Grove).
- Reported graffiti (Railway Underpass).

#### Trafalgar –

- Contacted company over flyposting:
  - Irwin Drive
  - Fair View
- Reported and removed drug litter:
  - 1 x Rushams Road
  - 1 x Merryfield Drive
  - 7 x Wooded area by Redford Avenue Football Pitch
  - 1 x Riverside Walk
  - 1 x Hills Farm Lane
- Removed litter for removal:
  - 1 x Riverside Walk

## Community engagement/events/meetings

### Denne –

- A shop on West Street was asked to complete a feedback form for the support provided to them around a busker outside of their shop which was putting off customers.
- Meeting with Collyer's college to discuss joint up working to tackle the problems caused when students congregate in Hurst Road during break times.

### Forest –

- Nothing to report.

### Trafalgar –

- Nothing to report.

### All –

- Social Media Training.
- Online Behaviour that Challenges Course.
- Attended Community Safety and fire station meeting.
- Attended Peer Group Conference meeting.
- Community Safety Accreditation Scheme training attended.

## Patrols (foot/visible and car)

### Denne –

- West Street
- The Forum
- Causeway
- Piries Place
- Pump Track
- Horsham Park
- Barrack Field
- Garden of Remembrance

### Forest –

- Gorings Mead
- Bennetts Road
- Bennetts Field
- Harwood Road
- Chesworth Farm

### Trafalgar –

- Redford Avenue
- Merryfield Drive
- Victory Road Rec
- Riverside Walk

## Elderly and youth

### Denne –

- Assisted on a Real Love Rocks Course being run at Bohunt School for the year 8 girls. The course teaches about healthy relationships that is run by 4theYouth.
- Engaged with young people at the Pump Track and raised local safety concerns. We asked them to complete the young people survey that looks at areas that people feel safe or unsafe in the Horsham District.

- Engagement with young people in the lounge in Swan Walk.
- Engagement with young people at Chesworth Farm.
- Morning school patrol (Tanbridge)
  - Spoke to some students that were playing and reminded them to keep the noise down for the residents that neighbour the park (Somergate).

#### Forest –

- Assisted with students laying flowers following a suicide. We were present if the students needed support and we engaged with parents and youth workers (Bennetts Field).

#### Trafalgar –

- Nothing to report.

## Licensing

#### Denne –

- A Taxi was parked outside Piries Place Car Park – reported to HDC Licensing Team.
- Made enquiries into a noise complaint of a talent competition (Forum). The Licensing team took action in contacting the organisers.

#### Forest –

- Nothing to report.

#### Trafalgar –

- Nothing to report.

## Dog related issues

#### Denne –

- 2 x Updated “Dog on lead” images to PSPO Signs in Carfax.
- Dog Fouling Patrol (Chesworth Farm).
- Asked a person to pick up after their dog (Garden of Remembrance).
- Gave a person a dog poo bag to pick up after their dog (Barrack Field).
- Signposted a resident to the correct number to call for a stray dog that they had found (Granary Way).

#### Forest –

- Nothing to report.

#### Trafalgar –

- Picked up a dog bin on the Riverside Walk by Irwin Drive as it had fallen over.

## Cycling

#### Denne –

- Feedback from a local cyclist that had been stopped by a member of the public cycling between Springfield Road and Worthing Road was passed onto WSCC to ask for additional signs to be displayed to show where cycling is permitted.
- Cyclists asked to dismount on the pavement/cycle on the road:
  - 7 x West Street (2 failed to dismount)
  - 1 x Anchor Court
- 18 x bikes provided safety notices advising where the best place to secure and leave the bikes (across the town centre).
- Assessed possible steps that can be taken to enhance bike security as requested by the Community Safety Manager (Medwin Walk bike racks).
- Carried out a bike marking session for bike safety (Pump Track).

- Repaired damaged cyclists dismount signs on West Street.

#### Forest –

- Cyclists asked to dismount on the pavement/cycle on the road:
  - 3 x Railway underpass

#### Trafalgar –

- Cyclists asked to dismount on the pavement/cycle on the road:
  - 3 x Guildford Road

### Parish specific/other

#### Denne –

- Reported as broken:
  - missing fence panel that has not been replaced during a repair (Forum car park)
  - fire doors (Piries Place Car Park)
  - fire door (Swan Walk car park)
  - obscured CCTV camera (Piries Place)
  - damaged electric box for Market (Carfax)
  - lamp post with broken cover (Causeway)
  - bridge and cordoned off the bridge until a repair can be made (Remembrance Garden/Barrack Field)
  - fencing (Garden of Remembrance)
  - telephone box (next to Horsham bus station)
- Reported mould in Swan Walk car park.
- Collected a broken pay and display sign from North Street car park and returned to parking services to repair.
- Reported lack of tariff sign to Pavilions in the Park car park (Hurst Road).
- Removed the brackets from newly placed PSPO signs that had been forcibly removed (West Street and Garden of Remembrance). Repairs are being made and the signs will be replaced.
- Placed a new PSPO sign with new conditions (Barrack Field and Horsham Park).
- Displayed a fire safety sign (Horsham Park).
- Put up new warden posters (Horsham Park).
- Jones' Shoe shop informed of scooter on their roof.
- Welfare check on a person that is thought to be living in a van (Pavilions car park).
- Reported a tent to Turning Tides (Homelessness charity) and the HDC Parks Team (Barrack Field). We were able to engage with the owner of the tent who has now found somewhere to live. Welfare checks were carried out, a saw was found left amongst their belongings which we informed the owner we would secure until they were in accommodation. The owner of the tent has now found somewhere to live, we checked on the area to make sure the belongings were removed. Some items were left behind, which the parks team will be collecting.
- Assisted a resident that was in need of an emergency prescription, the pharmacist was able to make a delivery of the medication.
- People asked not to feed the pigeons as it attracts rats (Carfax).
- Tried to assist in finding lost hearing aids in North Street car park, unfortunately they were not found.
- Advised a resident on home security and assisted with providing an alarm and CCTV poster, signposted to Neighbourhood Watch.
- Assisted with payzone enquiries to top up a fuel meter.
- Engaged with a member of the public over information regarding the coronavirus pandemic and the current restrictions (West Street).
- Assisted a shopper that had fallen over with ice for their injury, water and helping them to their car.
- We were asked to provide an update on the location of travellers that have been in Horsham (Sainsbury's car park).
- Repaired/Replaced damaged fire safety signs:

- Hills Farm Lane/Ridgehurst Drive
- Horsham Park
- Reported trollies for collection by Sainsbury's or M&S:
  - Bus station
  - Forum
  - Carfax (near Taxi Rank)
  - Piries Place Car Park

#### Forest –

- Gave directions to members of the public.
- Requested a High Weald Landscape Trail sign that is facing the wrong direction be altered (Station Close).
- Updated the HDC Planning Compliance team that a business was witnessed trading despite being ordered to cease trading until planning permission had been granted. The company stopped trading later on in the week.
- Welfare check on a resident in a vulnerable situation.
- Reported faded “Keep Clear” Zig Zags outside Kingslea school.
- Put fire safety signs on display (Leechpool/Owlbeech Woods).
- Replaced Warden Sign on Neighbourhood Council Board.

#### Trafalgar –

- Reported faded “Keep Clear” Zig Zags outside Trafalgar Infant School.
- Put fire safety signs on display (Riverside Walk).

#### Out of Area –

- Signposting reports of drug dealing in Pulborough and made the Wardens aware.
- Reports to Steyning regarding welfare of 4 dogs and made the Wardens aware.