



Horsham Trafalgar Neighbourhood Council (Draft)
Minutes of the 429th Meeting
held on
Monday 4th October 2021 at Trafalgar Community Infant
School
at 7.30pm

Present: Morag Warrack, (MW), Isabel Rivera-Aldridge (IR-A) Olive Hobbs (OH), Martin Boffey (MB), Maralyn Thomas (MT), Rhoda Hatton (Clerk) (RH)

In attendance: Colin Bush - Coordinator for the Speedwatch Team Covering the Trafalgar Area.

Item	Matters
01/429/2	MW opened the meeting by welcoming members and introducing Colin Bush, the coordinator for the speedwatch team covering the Trafalgar area. Apologies for absence were received from West Sussex County Councillor, Nigel Denis.
02/429/21	The following declaration of interest we declared by members: <ul style="list-style-type: none">• MW - Sussex Green Party, Sussex Green Living and Friends of the REC.• MB – Ward District Councilor for Trafalgar, member of Horsham and Crawley Liberal Democrats and Director Cootes Farm Community Ltd.
03/429/21	The minutes of the meeting held on 6 th September 2021 were approved, proposed by MB and seconded by OH.
04/429/21	The following matters arising from the September minutes were discussed: <ol style="list-style-type: none">a. 4/428/21(a) – with regard to the Local Government Association model code of conduct, MW had reviewed the code and suggested that HTNC provide a summary of key points as an introduction to their code if adopted. MW read this summary to members who were happy with the content. IR-A agreed to circulate by Thursday, the wording relating to complaints and MB agreed to review the final draft which would include the section on complaints. Members were happy for the final draft to be signed off by the Chair and Vice-Chair.b. 4/428/21(b) - BP had noted that the current package purchased in relation to the Website, was insufficient for creating webforms through which the nominations for the Leonard Crosbie Community Award could be submitted. It was felt at this point that a cost benefits comparison should be undertaken for Website hosting of surveys verses the pricing of ad hoc survey monkey questionnaires – PMN see minute 15/429/21 below which removes the need to process nominations via a survey.c. 7/428/21 – with the co-option vacancy unfilled, interested personnel would continue to be invited to future meetings and enquiries managed through RH, MW and MB.d. 12/428/21(e) – RH would thank the Horsham Society for their report on Town Councils and would include this as an agenda item for next meeting so that it could be discussed in full by members.

	<p>e. 13/428/21 – IR-A and BP had submitted two objections on behalf of HTNC regarding planning application DC/21/1779 at 105 Merryfied Drive. A discussions had also taken place with a neighbour of said property and a further objection submitted by HTNC online. As this was not appearing on the Planning Department’s portal IR-A had also sent an email with comments. MB reported on the delays being imposed on the determinations on planning applications.</p> <p>f. 15/428/21 - IR-A presented the forms that required signing in order to update the mandate. She also reported that an application form had been submitted for a debit card nominating RH as the authorised signatory. Expenditure on this card would require approval from two councillors. The change of role for MB was being processed with regard to the mandate.</p> <p>g. 18/428/21 - Councillors agreed to review the documentation for the Climate and Ecological Emergency (CEE) Bill prior to the next meeting. RH was asked to include this as agenda item so that a decision could be taken by members, rather than it appearing as a Matters Arising.</p>
05/429/21	<p>Colin Bush, coordinator for the Speedwatch team covering the Trafalgar Area gave a summary on the work undertaken by the volunteer residents of Rushams Road who had to date monitored 49 sessions. Generally there were no heavy lorries during the session times which were randomly organised to vary the day and the time of each session. Most of the concern were speed related with anything over 35 mph being reported to police. In each session 65% of vehicles were doing over 35 mph whilst 92% were doing over 30 miles per hour. It was felt that there was a local perception that the road was being used frequently by heavy lorries however, the data was showing that this might not actually be the case and it was felt by the volunteers that an increase might have occurred when the local over-night closures were in place to allow for resurfacing work on A24. The group would like to pursue the speed limit issue and whilst the residents did not want to form a Residents Association it was felt that it would be possible to coordinate a small group of residents as a working party to take the matter forward. MB agreed to liaise with ND to enquire about possible funding for this through Section 106 monies, acknowledging that the matter may need to go through the Community Highway Scheme. CB agreed to sound out the residents after MB/ND had contacted him with the options.</p> <p>Members discussed a previous correspondence from a resident, Mr Wood and RH would respond to inform him of the above actions that had been agreed.</p>
06/429/21	<p>The following question from the public was discussed:</p> <p>A request was made in February regarding an additional litter bin installed along the Riverside Walk. The resident got back in touch with the Wardens and enquiries were made to see what action will be taken by the parks team. MW agreed to progress this enquiry further with Hannah Neale</p>
07/429/21	<p>Cllr Boffey from HDC provided the following update:</p> <p>a. AS a HDC Councillor, MB advised that he sits on Policy Development Advisory Group with responsibility for Leisure and Culture. They had recently received a presentation from the British Legion regarding a take-over of the Drill Hall. A recommendation has been submitted to cabinet asking that they consider</p>

	<p>entering into a lease with the British Legion. If approved, the matter will be discussed further at the Council meeting on 13th November.</p> <p>b. Progress has been made on the grounds maintenance contract resulting in the highest scoring bid getting the go ahead. It will include grounds work at Hills Cemetery as the state of the grounds there is a major concern.</p> <p>c. Steps are to be taken by HDC and WSCC re Ash Die Back. MB visited with Pete Crawford the North Horsham Football Club near Roffey where a screen exists between Holbrook and A264 as there are lots of ash trees in this area. The disease will kill about 90% of ash trees in this country over next 5 years through a fungal, airborne disease and costs in the area of £1.5million are likely to be incurred with lots of heavy equipment working in the affected areas around Roffey, the Warnham Nature Reserve and the Southwater Country park.</p> <p>d. Horsham Town football was reported to be good with carparking being almost at the same levels as it was pre-pandemic. However, dwell time was down.</p> <p>e. Horsham Museum is now open from Thursday – Sunday and with new volunteers being trained the opening hours will gradually ramp up as a result.</p> <p>f. Council have advised of an issue with Natural England and Water that will have an impact on progressing the local plan.</p> <p>g. The Blueprint AGM is being held on 14th October. Currently the referendum is being delayed as the software required to run the business of the group is not available until January.</p>						
08/429/21	The update from the WSCC Councillor, Nigel Dennis (sent via email) was read out by RH.						
09/429/21	There were no missing or damaged street furniture matters reported for discussion.						
10/429/21	The hearsay reports of residents intending to use the Riverside Walk for the disposal of garden waste and the holding of Bonfire parties was discussed and as a matter of concern, members would be vigilate in observing any possible fly-tipping. RH agreed to notify Wardens of the above.						
11/429/21	<p>The following correspondence was received:</p> <p>a. The Neighbourhood Warden’s Report sparked a discussion on the current problems that some residents were experiencing with foxes. CC has spoken to County Times re the article that appeared in the paper that day. It was anticipated that HDC would be likely to put out a response statement in due course.</p> <p>b. Email from local resident re dangerous play surface at Victory Road Rec. This has been reported to HDC.</p> <p>c. IR-A reported that there is a hole in the fence to Greenway school making the nursery at risk. MW agreed to check this out and discuss if necessary with Hannah Neale, who works for Horsham District Parks and is responsible for the Rec.</p>						
12/429/21	<p>The following planning applications were discussed:</p> <table border="1" data-bbox="411 1767 1458 1946"> <thead> <tr> <th data-bbox="411 1767 628 1825">Reference</th> <th data-bbox="628 1767 1267 1825">Details</th> <th data-bbox="1267 1767 1458 1825">ACTIONS</th> </tr> </thead> <tbody> <tr> <td data-bbox="411 1825 628 1946">DC/21/1779</td> <td data-bbox="628 1825 1267 1946">Erection of a first floor side and rear extension at 105 Merryfield Drive Horsham West Sussex RH12 2AU</td> <td data-bbox="1267 1825 1458 1946">NFA</td> </tr> </tbody> </table>	Reference	Details	ACTIONS	DC/21/1779	Erection of a first floor side and rear extension at 105 Merryfield Drive Horsham West Sussex RH12 2AU	NFA
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	DC/21/2184	Erection of a rear and side extension to existing garage at 48 Rookwood Park Horsham West Sussex RH12 1UB	NFA
	DC/21/2176 re:	Erection of a single storey side and rear extension at 133 Redford Avenue Horsham West Sussex RH12 2HH	NFA
	DC/21/1826	Retrospective application for the erection of a retaining wall in rear garden and erection of a fence at 38 Hill Mead Horsham West Sussex RH12 2PU	NFA
13429/21	No Temporary Traffic Regulation Orders were submitted for consideration.		
14/429/21	The submission by CPRE Sussex on the draft Transport Plan was discussed and MW agreed to respond to West Sussex (https://yourvoice.westsussex.gov.uk/draft-west-sussex-transport-plan-consultation) on the consultation, incorporating the suggestions of CPRE.		
15/429/21	Requests for nominations for the Leonard Crosbie Community Award will be promoted in the newsletter. Nominees will be advised to email the Clerk using 'Leonard Crosbie Community Award Nominations' in the subject line. They would also be asked to include in their email the name of the person being nominated for the award and the reasons for the nomination. It was agreed that HTNC members will also be prepared to nominate people that they feel worthy of the award.		
16/429/21	<p>The Treasurer reported that the balance brought forward on the account was £12270.99. There had been £275.50 of outgoing expenditure during the month giving a closing balance of £11995.49. The payment to Zurich Insurance for Public Liability cover was due at the end of the month. This amounts to £257.60 and members approved the payment.</p> <p>IR-A advised that she will upload electronically bank statement to shared drive and destroy the paper copies.</p> <p>MW thanked IR-A for all that she does in managing the Treasurer's role.</p>		
17/429/21	<p>To receive reports from members who attended the following outside committees:</p> <ol style="list-style-type: none"> The Quarterly Neighbourhood Council which was held on Tuesday 20th July was attended by MW and she had circulated the notes previously and invited questions from members. The 4th Youth meeting was held as a virtual meeting on 7th September 2021 but OH had unfortunately been unable to get into the meeting. Follow-up Information had been promised but to date had not been received. However, OH will circulate when it does. The Horsham District Older People's Forum had been held on Tuesday 7th September and MW gave a summary. Members were advised that there would be MP's Question Time with Jeremy Quin on Friday 5th November at 10.30am via Zoom. Question needed to be submitted in advance to Martin Bruton, Chair of the Forum. (https://horshamdistrictolderpeoplesforum.chessck.co.uk/MPQuestionTime) 		
18	Attendees for the forthcoming outside committee meetings was agreed as follows:		

	<p>a. MB agreed to be the HDC representative attending the Blueprint Neighbourhood Forum (The body which came together to prepare a Neighbourhood Plan for the combine unparished area of Denne, Forest and Trafalgar neighbourhoods) and would cover this in a dual role for the time being. However, he suggested that after the AGM on 14th October it would likely be useful for a HTNC member to also have oversight of the project.</p> <p>b. MT advised that she would be attending the Quarterly Warden meeting in October.</p>
19	<p>The draft of the HTNC Newsletter was discussed. It was agreed that the newsletter would be named 'Trafalgar' and RH would provide the cut off dates for both primary and secondary school applications.</p> <p>Members were asked to review the newsletter and submit any comments on content or formatting to MW by 8th October. RH would check out distribution costs with Serhat and ask Sara Doy about their distribution contacts. MB would provide a list of street names to the distributors.</p>
20	<p>Under Any Other business the following was discussed:</p> <p>a. MB met last week with Cootes Farm Community and the volunteers responsible for the work undertaken around the pond. An update on registering the land purchased was given and the idea of bringing the two groups together into the one company was progressed so that it could be registered as one charity.</p> <p>b. MW enquired about the possibility of starting the meeting earlier and it was agreed to trial a 18.45pm start for the next two meeting.</p>
21/429/21	<p>Date and time of the next meeting:</p> <p>The following dates have been entered into the diary for a 6.45 pm start at Trafalgar Community Infants School, Victory Road, Horsham, RH12 2JF:</p> <ul style="list-style-type: none"> • November 1st • December 6th • January 10th (due to the New Year's Bank Holiday) • February 7th • March 7th • April 4th • May 9th (Due to May Day Bank Holiday) (AGM Date)

Meeting closed at 21.30