

# Warden Monthly Report

October – Denne, Forest & Trafalgar

<b>Patrol hours TOTAL:</b>	<b>65.17</b>	<b>ASB incidents TOTAL:</b>	<b>69</b>
Foot (high visibility) – Denne	45.0	Noise	2
Foot (high visibility) – Forest	10.25	Neighbours	0
Foot (high visibility) – Trafalgar	9.92	Driving/vehicles	44
<b>Notices/warnings TOTAL:</b>	<b>7</b>	Bikes	15
Fixed Penalty Notice	2	Alcohol/drugs	1
Yellow card warning	2	Public order	7
Community Protection Warning/Notice	0		
Parking alert	3	<b>Clear up/disposal reports TOTAL:</b>	<b>60</b>
<b>Police reports TOTAL:</b>	<b>8</b>	Fly tipping / flyposting	12
Phone (including 101 and 999)	0	Graffiti	5
Email	5	Dog fouling	1
Intelligence report	2	Litter	4
E-CINS (multi-agency reporting)	1	Drug litter	11
Verbal	0	Hazards	27
<b>Media reports TOTAL:</b>	<b>5</b>	<b>Community events attended</b>	<b>7</b>
Press release / Community magazines	0	<b>Reports to Operation Crackdown</b>	<b>35</b>
Social Media	5	<b>Safeguarding referral</b>	<b>0</b>
<b>Admin</b>	<b>57.08</b>	<b>School contact</b>	<b>7</b>
<b>Visits to vulnerable people (all ages)</b>	<b>3</b>	<b>Youth engagement</b>	<b>6</b>
<b>Signposting</b>	<b>8</b>	<b>Reports to DVLA</b>	<b>1</b>

## ASB/crime/criminal damage

### Denne –

- Reported evidence of smoking in stairwell (Piries Place).
- A Fixed Penalty Notice (FPN) was issued for a breach of the Public Space Protection Order (PSPO) for smoking in a stairwell (Swan Walk car park).
- FPN issued for a breach of the PSPO for loitering in a stairwell (Swan Walk car park).
- Submitted an intelligence report over a resident that is believed to be the victim of financial exploitation.
- Responded to a call regarding a female asking to get into people's cars and there was concern for her physical state, the police were already in attendance and speaking with her when we arrived (Carfax).
- Asked two females to leave The Forum Car Park Level 7 as breach of PSPO.
- Challenged a group over drug use and breach of the PSPO for ASB in a car park. A police report was made regarding the drug use. Banning notices were issued to two of the people that were identified and images were sent to the PCSOs to try and identify more of the group. (Garden of Remembrance and Forum)
- Police report made for a male urinating in public (Horsham Park). Updated ECINS (secure online information sharing platform) as necessary.
- A group of 3 was asked to leave Piries Place car park and made aware of the PSPO conditions.
- Issued a yellow warning to a person that was drinking in the banned area behind Sainsbury's by the Garden of Remembrance. They have been given verbal warnings previously. Drinking alcohol in this area is a breach of the PSPO.
- Passed on intelligence of damage caused within a property that was not reported to the police.
- Reports of Rave in Owlbeech and Leechpool Woods which consisted of 100 young people, Neighbourhood Wardens completed a night patrol to check out areas of concern, no noise was heard nor met with groups of young people.

## Forest –

- Nothing to report.

## Trafalgar -

- Police report made for a male urinating in public (Greenway).

## Parking/vehicles

### Denne –

- Carried out a joint patrol with the Fire Service at Piries Place car park to try and engage with drivers that have been driving anti-socially on the top levels and to encourage safer driving.
- Spoke to the user of an electric scooter and informed them they are illegal on public land:
  - 1 x Chart Way
  - 1 x South Street
  - 1 x Hurst Road (details were passed onto the police)
  - 2 x Piries Place (1 failed to stop)
  - 1 x Copnall Way
  - 1 x Albion Way underpass (failed to stop)
  - 1 x Bishopric (failed to stop)
- Parking alerts issued:
  - East Street – parked double kerb stripes
  - South Street – parked at double kerb stripes
  - Park Place – parked on a closed road
- Drivers asked to park elsewhere:
  - 7 x East Street/Denne Road - parking on a bend (one was issued with a Parking Alert)
  - 3 x Park Place - parking on a bend/closed road
  - 2 x East Street – parked at double kerb stripes
  - 4 x Piries Place – parked at double kerb stripes
- Operation Crackdown reports made:
  - 11 x East Street/Denne Road - parking on a bend
  - 2 x East Street – double kerb stripes (one also had no MOT)
  - 1 x Park Place – no MOT. This was also reported to the DVLA for no Road Tax.
  - 22 x Park Place – parked on closed road, dangerous bend.
  - 1 x Piries Place – parked at double kerb stripes
  - 1 x Carfax – parked in police bay and holding a mobile while driving
  - 1 x Carfax – driver using their mobile phone

### Forest –

- Drivers asked to park elsewhere:
  - 4 x Depot Road – obstructive parking on double yellow opposite bus lane outside Millais School.
- Parking alerts issued:
  - 1 x Queensway – parking on the double yellow lines by the Chesworth Farm car park
- Operation Crackdown reports made:
  - 1 x No MOT (Arun Way)
  - 1 x Obstructive parking on double yellow (Millais Depot Road)

### Trafalgar –

- Passed on information to the Community Speed Watch Group regarding speeding on Warnham Road and provided the details of a resident that would like to volunteer.
- Drivers asked to park elsewhere:
  - 6 x Bishopric – parked at double kerb stripes
  - 1 x Bishopric – on pavement outside shop

- 1 x Warnham Road – a delivery van was parked too close to a pole and was obstructive of pedestrians passing by
- 1 X Eyles Court – obstructing the pavement
- Operation Crackdown reports made:
  - 9 x Bishopric – parked at double kerb stripes
  - 1 x Warnham Road – obstructive parking on the pavement

## Fly tipping/littering/graffiti

### Denne –

- Contacted a local gym over flyposting (town centre).
- Removed stickers:
  - 2 x novelty stickers (Medwin Walk)
  - 2 x novelty sticker (Carfax)
- Removed posters from Horsham Park and Springfield Road, contacted organiser to remove posters.
- Removed and reported drug litter
  - 4 x plastic drug bags (Ridge Hurst Drive).
- Reported dead animal for collection (London Road).
- Reported litter for removal and fluid in a stairwell (Piries Place car park).
- Reported broken glass for removal (Forum car park).
- Reported graffiti:
  - The Forum Level 6 outside wall of Core 4
  - Sainsbury's basement car park

### Forest –

- Reported vomit to be cleared (Railway underpass).
- Removed stickers:
  - 4 x anti-vax sticker (Station Road)

### Trafalgar –

- Contacted school over flyposting (Victory Road).
- Contacted club over flyposting (Victory Road Recreation Ground).
- Contacted sports club over flyposting (Guildford Road).
- Removed and reported drug litter:
  - 3 x small, empty bag (Victory Road Rec)

## Community engagement/events/meetings

### Denne –

- Neighbourhood Wardens Community Drop In held at The Capitol, we will offer this monthly to engage with our community and provide support and guidance.
- 3 x Held a community drop-in at the Wellbeing Hub (every Tuesday 10:00-11:30).
- Meeting held with the company that manage the security team at Sainsburys to discuss ASB in the area around the store.
- We had a meeting with the Student Union at Collyers to discuss a project to tackle smokers loitering on the Hurst Road entrance of the Park to smoke in the hope of reducing numbers and littering.
- Joined Dementia Friendly screening at The Capitol met with support group.
- 2 x Provided a Community Drop In at The Capitol.
- Carried out a street briefing on road safety in the Carfax.
- Held a Talking Tent session in Horsham Park to raise awareness around young people's mental health.

### Forest –

- Nothing to report.

## Trafalgar –

- Nothing to report.

## All –

- Held a meeting to discuss a Diversity Project that we are looking to launch District wide.
- Attended Hate Anti-Social Behaviour Risk Assessment Conference (multi-agency meeting to discuss locations of anti-social behaviour).
- Attended Peer Group Conference (multi-agency meeting to discuss early intervention opportunities with young people).
- Attended a meeting with the Fire Station.

## Patrols (foot/visible and car)

### Denne –

- Garden of Remembrance
- Carfax
- West Street
- Pump Track
- Needles Estate

### Forest –

- Bennetts' Field
- North Street Subway
- Chesworth Farm
- Depot Road

### Trafalgar –

- Victory Road Recreation Ground
- Riverside Walk
- Cootes Avenue

## Elderly and youth

### Denne –

- 3 x Held a weekly student lunch time drop-in session at Bohunt with youth workers to support our young people and to establish a positive relationship with them.
- Supported Bohunt School with drop in session for parents and carers (Saturday)
- 2 x Held a weekly student morning drop-in session at Tanbridge House School with youth workers to support our young people and to establish a positive relationship with them.
- Assisted Tanbridge House School students by providing additional school patrols and student welfare checks.
- Spoke to a young person about friendship groups and how to stay away from influencers which leads to getting in trouble at school. Singposted to 4TheYouth and speak to teachers that he can trust.

### Forest –

- 3 x Held a weekly student after school drop-in session at Millais with youth workers to support our young people and to establish a positive relationship with them.
- A resident raised alarm with Community Link that they didn't have any food, we provided a small box of food and delivered to the home. We provided details of Milk and More and spoke with neighbours to support their neighbour.

## Trafalgar –

- Nothing to report.

## Licensing

### Denne –

- Responded to a complaint that a busker had been playing in the same area in the Carfax for a long time. A yellow warning (written warning) was issued to the busker as they did not have a licence which is a breach of the PSPO (Carfax).

### Forest –

- Nothing to report.

## Trafalgar –

- Nothing to report.

## Dog related issues

### Denne –

- Nothing to report.

### Forest –

- Reported dog fouling to be cleared (Bethune Road).

## Trafalgar –

- Nothing to report.

## Cycling

### Denne –

- Spoke with the owner of a bike over bike stations in the town to padlock bikes to as opposed to West Street posts, the advice was refused.
- Placed a bike safety sign informing cyclists where to secure their bikes:
  - 1 x Middle Street
  - 5 x West Street
- Cyclists asked to dismount/cycle on the pavement:
  - 1 x North Street Subway
  - 1 x West Street
  - 1 x Albion Way underpass

### Forest –

- Placed a bike safety sign informing cyclists where to secure their bikes:
- Cyclists asked to dismount/cycle on the pavement:

## Trafalgar –

- Placed a bike safety sign informing cyclists where to secure their bikes:
- Cyclists asked to dismount/cycle on the pavement:
  - 1 x North Parade
  - 1 x Warnham Road
  - 2 x Bishopric (failed to stop)
  - 1 x Guildford Road

## Parish specific/other

### Denne –

- Signposted to the Streetlink website to make referrals about people sleeping rough to put them in touch with an homelessness outreach worker. Anyone is able to access this website to make a referral if you are concerned about someone sleeping rough.
- Passed on information about a possible homeless person to the Turning Tides outreach workers (homelessness charity).
- Chaperoned an ambulance off of West Street.
- Repaired a Fire Safety sign (Barrack Field).
- Turned a CCTV camera back to the correct position as it had been moved (Piries Place car park).
- Welfare check on a resident in a vulnerable situation.
- Signposted a resident to befriending services after feeling lonely as an outcome from lockdowns and the pandemic.
- Signposted a resident to the Our Town initiative to give a safe place to go in the town centre.
- Reported trolleys:
  - M&S - North Street Subway
  - Sainsburys – by the bus station
- Reported as broken:
  - Fire Doors (The Forum)
  - Fire Doors (Piries Place)
  - Flooded area (Sainsbury's Basement car park)
  - Lights not working (The Forum car park)
  - Streetlights not working (Carfax, by the amphitheatre)
  - Uneven paving slab (by the crossing at the bus station)
  - Damage to the entrance of Piries Place car park.
  - Damaged bollard (Tanbridge Park)

### Forest –

- Reported parking sign that was badly faded so could no longer be read (Station Road).
- Visited a vulnerable resident to carry out a welfare check and to make sure they had enough food.

### Trafalgar –

- Asked residents to check their gardens for a possible trapped animal that was reported by a dog walker (Redford Avenue).
- Signposted residents for Parking Permits and understanding the restrictions.
- Signposted a resident to Neighbourhood Watch.
- Reported as broken:
  - Wobbly handrail that goes down to the fishing platform (Riverside Walk next to Warnham Road).