



Horsham Trafalgar Neighbourhood Council
Minutes of the 430th Meeting
held on
Monday 1st November 2021 at Trafalgar Community
Infant School
at 6.45pm

Present: Morag Warrack, (MW), Martin Boffey (MB), Maralyn Thomas (MT), Nigel Denis (ND), Rhoda Hatton (Clerk) (RH)

Item	Matter
01/430/21	<p>MW welcome members to the meeting. Apologies for absence were received from Isabel Rivera-Aldridge and Tony Hogben who had advised that he may be able to join the meeting once his previously accepted engagement had finished.</p> <p>Local residents Paula Dinnage and Jonathan Mitchell were expected at the meeting but were unable to attend.</p> <p>Olive Hobbs arrived at the meeting after it had started but was sadly unable to gain access to the building.</p>
02/430/21	<p>The following declaration of interest we declared by members:</p> <ul style="list-style-type: none"> • MW - Sussex Green Party, Sussex Green Living and Friends of the REC. • MB – Ward District Councilor for Trafalgar, member of Horsham and Crawley Liberal Democrats and Director Cootes Farm Community Ltd. • ND - Council Member for West Sussex and member of Horsham & Crawley Liberal Democrats.
03/430/21	<p>MB proposed and MT seconded the approval of the minutes of the meeting held on 4th October 2021.</p>
04/430/21	<p>The following matters arising from the minutes were discussed:</p> <ol style="list-style-type: none"> a. 04/429/21 (and previous minute 04/428/21(a)) – with regard to the Local Government Association model code of conduct, progress had been made. MT requested that in the complaint policy, achieving targets would be stressed as an ‘aim’. MB and MW agreed to factor this consideration into the final document and it was hoped that completion would be by the end of December. b. 05/429/21 MB would obtain a quote for speed indicator device. It was agreed that it would be acceptable to use the 106 monies on such a project, subject to ND’s support which was duly given. Agreement was given in principle for the speed indicator device to be purchased. c. 06/429/21 MW had agreed to progress the enquiry about an additional bin on the Riverside Walk with Hannah Neale – Completed.
05/430/21	<p>MW advised that she had received an email from a resident on Greenway reporting how the on-going problems with the urban foxes was affecting him.</p>

06/430/21	<p>Members discussed supporting an application to WSCC for a CRV Community Road Verge at Cootes Green where wild flowers could grow. In addition to all associate H&S concerns, members questioned the ability to maintain such an area, including the clearance of cuttings and highlighted the need to ensure that residents would be happy with the wilder looking aspect. It was noted that the application would only offer up a section of the green for this purpose and that all concerns above would be covered under the application process. Members supported the proposal, subject to consultations with residents showing sufficient support of the initiative.</p>
07/430/21	<p>Cllr Boffey gave his HDC update advising of:</p> <ul style="list-style-type: none"> • The adoption of a new strategy for housing provision/housing register at the last full Council meeting • Approval for the Drill Hall to be leased to British Legion with the aim being for a 30-year lease to commence April 2022 • An objection from a member of the public regarding the proposed use of the emergency runway at Gatwick and a request that the District Council voice their support to COP26 with Local Government in a plan to reach net zero emissions • The Lib Dems also challenged the draft local plan achieving a new target where 35% of new housing should be affordable housing and 35% of this should be social rented housing • The local plan remaining in limbo due to the water neutrality issue being promoted by Natural England. As a consequence, small, non-material planning applications are likely to continue to be processed for approval but larger scale applications are unlikely to be considered, with no real timetable being set for moving forward. <p>a. The Forest Ward bi-election saw Jon Olson (a former Neighbourhood Councillor) appointed to the Council. One vacant seat remains on District Council.</p>
08/430/21	<p>WSCC update from Cllr Dennis were as follows:</p> <ul style="list-style-type: none"> • An issue relating to fly-posting at Trafalgar Community Infants School regarding a banner being placed on railing may have been resolved due to improved communications between the school and the neighbourhood wardens but MB offered to follow up the matter to be sure things were progressing in the right direction. • The Community Speed Watch group had prompted investigations into the need for a weight limit on Rushams Road due to HGV using this route as a cut-through. However it was felt that the situation may simply be a result of the recent road works on Guildford Road. ND has the information on what needs to be done if a weight limited is deemed necessary post completion of the road works, meanwhile, the position will be monitored. • A hanging branch on a tree at Cootes Green has now been removed. • The local bus services, operated by commercial Metrobus and currently running at 2/3 of pre-Covid levels, is becoming progressively limited. The County Council have revealed their Bus strategy and it appears that more funding might be available

	<ul style="list-style-type: none"> The parking Meters in North Parade and the Bishopric do not take contactless payment, they only take cash. Current plans are for replacement in 4 years' time, but upgrades are being looked into. 												
09/430/21	There was nothing to report on missing or damaged street furniture												
10/430/21	<p>A discussion took place on the views of the NC regarding the Horsham Society's Report on Town Councils. It was agreed that the item should be returned to the next meeting for when more councillors will be present. RH</p> <p>ND left the meeting</p>												
11/430/21	The invitation to join the Rape of Bramber Society was discussed and whilst the motivations of such a group were understood, no firm agreements were passed. RH would request that HTNC be kept informed as developments progress.												
12/430/21	<p>Whilst it was noted that not all members were present, given that the meeting was quorate and the following matter had appeared on a number of agendas previously, the motion below was proposed by MW and seconded by MB:</p> <p>'HTNC support the Climate and Ecological Emergency (CEE) Bill'. The vote was carried with two 2 members being in favour and one abstaining.</p>												
13/430/21	<p>The following correspondence was received:</p> <p>The Neighbourhood Warden's Report for September. Alison's relocation had previously been noted and members supported the recruitment process to appoint her replacement.</p> <p>It was requested that the 'Membership of the Town and Country Planning Association' be C/F to next meeting and RH was asked to resend the relevant documentation to members.</p>												
14/430/21	<p>The following planning applications were considered:</p> <table border="1"> <thead> <tr> <th>Reference</th> <th>Details</th> <th>Action</th> </tr> </thead> <tbody> <tr> <td>DC/21/2241</td> <td>Conversion of loft into habitable space, creation of dormer window and installation of rooflights to side roof slopes at 3 Hardy Close Horsham West Sussex RH12 2QH</td> <td>NFA</td> </tr> <tr> <td>DC/21/2274</td> <td>Erection of a single storey rear extension with part 2 storey above 34 Swindon Road Horsham West Sussex RH12 2HD</td> <td>NFA</td> </tr> <tr> <td>DC/21/2289</td> <td>Installation of a 9m pole (Land adjacent to 14 Farm Avenue) Street Record Farm Avenue Horsham West Sussex</td> <td>NFA</td> </tr> </tbody> </table> <p>MB reported that he and Christine Costin had been approached by HDC regarding planning for the Smith and Weston development. MB provided the District Council with details of resident's previous concerns including the protection of trees and stated the need to include affordable housing either via a S106 agreement or through inclusion of this in the plans.</p>	Reference	Details	Action	DC/21/2241	Conversion of loft into habitable space, creation of dormer window and installation of rooflights to side roof slopes at 3 Hardy Close Horsham West Sussex RH12 2QH	NFA	DC/21/2274	Erection of a single storey rear extension with part 2 storey above 34 Swindon Road Horsham West Sussex RH12 2HD	NFA	DC/21/2289	Installation of a 9m pole (Land adjacent to 14 Farm Avenue) Street Record Farm Avenue Horsham West Sussex	NFA
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15/430/21	There were no Temporary Traffic Regulation Orders to report.										
16/430/21	<p>In IR-A absence, the clerk read out the finance report which included the following information:</p> <p><u>Expenditure</u></p> <table data-bbox="427 421 1439 638"> <tr> <td>HMRC</td> <td>£44.00</td> </tr> <tr> <td>Payroll</td> <td>£55.50</td> </tr> <tr> <td>Clerk's pay</td> <td>£176.00</td> </tr> <tr> <td>Zurich Insurance:</td> <td>£257.60</td> </tr> <tr> <td>Total outgoings:</td> <td>£533.11 from 5th October (day after last meeting) to 1 Nov 2021.</td> </tr> </table> <p>Opening balance: £11,995.49 Closing balance: £11,462.39</p> <p>The cost of £224.00 for the Newsletter distribution would need to be settled once confirmation of full delivery had been received.</p> <p>It was suggested that MB be removed from the mandate and as MB supported this action it was agreed. It was further agreed by all councillors that Morag Warrack, the recently voted-in chair would be added to the account mandate as an authorised signature. Specimen signature:</p> <p>1) Morag Warrack Signature: _____</p> <p>There was no further progress to report on the debit card application. It was agreed that expenditure on a debit card would be authorised via round robin emails to members confirming the purchase. The clerk would then be in a position to action the payment under the terms of the banking requirements.</p>	HMRC	£44.00	Payroll	£55.50	Clerk's pay	£176.00	Zurich Insurance:	£257.60	Total outgoings:	£533.11 from 5th October (day after last meeting) to 1 Nov 2021.
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17/430/21	<p>The following reports from members who had attended outside committees were received:</p> <p>MW had attended the quarterly meeting with HDC and advised that the development of Rookwood was on hold for possibly the next five years until after the local plan had progressed. The Blueprint referendum was scheduled to take place in February. It was not anticipated that there would be any further delay as it does not include site allocations and is not therefore impacted by Water Neutrality issue.</p> <p>Clive Burley (Town Vision Officer at HDC) felt contra flow cycling proposal was unsafe and needed a holistic redesign. HDC would welcome other cycling designs and bidding for funding is currently being considered.</p> <p>North Horsham is to be encouraged to financial support the 4theYouth initiative. Bins for Horsham Rec are being considered as are booking for the bandstands.</p> <p>MB had attended the Blueprint AGM where the role of neighbourhood forum was considered including how it will evolve. The steering group was reappointed for next year and the group is awaiting the referendum.</p>										
18/430/21	To agree attendees for forthcoming outside committee meetings:										

	<p>a. MB agreed to continue as a representative for the Blueprint Neighbourhood Forum (The body which came together to prepare a Neighbourhood Plan for the combine unparished area of Denne, Forest and Trafalgar neighbourhoods) but held the view that a Neighbourhood Councillor should be a joint member with the District Councillor representative.</p> <p>MB left the meeting.</p> <p>b. Members were advised of the Project Team virtual briefing on plans for the Northern Runway Project at Gatwick. Two representatives had been invited o participate in the meeting which will take place via Zoom on 2nd November at 6.30 p.m.</p>
19/430/21	The Chair was very pleased that the HTNC Newsletter was being delivered via a gradual roll out.
20/430/21	RH would carry forward to the next meeting a discussion on nominations for the Leonard Crosbie Award.
21/430/21	<p>MW provided an update on FREC which included details of the donated Sussex Roses that are being planted it was agreed that the donation from IR-A should be put towards this project and members were asked to consider approving the donations of a further £20.</p> <p>The hole in fence had been mended by the owner of the fence.</p> <p>The need to collect water in a Water Butt was discussed and members were asked to consider funding this purchase.</p> <p>MW has a vision to move the fencing out in order to provide a bigger dog free area which could also provide seating arrangements for families wishing to spend time in the Rec. It was suggested that this might be a project that could be funded by the CIL.</p>
22/430/21	There was no other business to be considered.
23/430/21	<p>Date and time of the next meeting:</p> <p>The following dates have been entered into the diary for a 6.45 pm start at Trafalgar Community Infants School, Victory Road, Horsham, RH12 2JF:</p> <ul style="list-style-type: none"> • December 6th • January 10th (due to the New Year's Bank Holiday) • February 7th • March 7th • April 4th <p>May 9th (Due to May Day Bank Holiday) (AGM Date)</p>

Meeting closed at 20.15

Signature: _____

Morag Warrack (Chair).