

Warden Monthly Report

December 2021 – Denne, Forest & Trafalgar

Patrol hours TOTAL:	47.58	ASB incidents TOTAL:	37
Foot (high visibility) – Denne	34.33	Noise	0
Foot (high visibility) – Forest	7.50	Neighbours	0
Foot (high visibility) – Trafalgar	5.75	Driving/vehicles	19
Notices/warnings TOTAL:	2	Bikes	17
Fixed Penalty Notice	2	Alcohol/drugs	0
Yellow card warning	0	Public order	1
Community Protection Warning/Notice	0		
Parking alert	0	Clear up/disposal reports TOTAL:	49
Police reports TOTAL:	9	Fly tipping / flyposting	0
Phone (including 101 and 999)	0	Graffiti	6
Email	1	Dog fouling	1
Intelligence report	0	Litter	1
E-CINS (multi-agency reporting)	0	Drug litter	8
Verbal	8	Hazards	33
Media reports TOTAL:	3	Community events attended	8
Press release / Community magazines	0	Reports to Operation Crackdown	11
Social Media	3	Safeguarding referral	0
Admin	39	School contact	4
Visits to vulnerable people (all ages)	2	Youth engagement	1
Signposting	14	Reports to DVLA	0

ASB/crime/criminal damage

Denne –

- Advised resident to report drug use to Sussex Police, advised on broken gate and signposted to Saxon Weald and Southern Housing.
- Witness statement made for Sussex Police regarding begging in town. (West Street)
- Called Beacon Security regarding alarm sounding at The Forum
- E-Scooter failed to stop (Chart Way)
- Supported local services to contact Sussex Police for breach of CBO

Forest – Nothing to Report

Trafalgar -

- Supported a resident with concerns over pupils causing ASB around wildlife (Duck Pond, Merryfield Drive). Spoke with Headteacher and PCSOs.

Parking/vehicles

Denne –

- Issued two Fixed Penalty Notices for parking on double kerb stripes (East Street)
- Operation Crackdown reports made:
 - Royal Mail vehicle parked on double kerb stripes and obstructing left hand lane (East Street)
 - Taxi waiting on roundabout (Piries Place).
 - 1 x Blackhorse Way
 - 8 x Drivers parked on double kerb stripes and on dangerous bend (East Street).

Denne – continued.

- Drivers asked to park elsewhere:
 - Asked a moped to move from pavement (North Street)
 - Asked a driver to move from double kerb stripes (Carfax)
 - 4 x Asked a driver to move from double kerb stripes (East Street)
 - Asked a driver to park elsewhere (Blackhorse Way – double kerb stripes)
 - Spoke to a “Learn to drive” not to park on double kerb stripes and double yellow (Blackhorse Way).
 - Spoke to a driver about one way system and not to turn into loading bay (Carfax)

Forest –

- Operation Crackdown reports made:
 - Reported vehicle parked on zig zags outside Millais School
- Drivers asked to park elsewhere:
 - Depot Road – keep double yellow clear for buses x 4
- Signposted a resident to Operation Crackdown as issues with parking (News Street)

Trafalgar –

- Afterschool patrol for Greenway
- Drivers asked to park elsewhere:
 - Spoke to delivery driver for business (Bishopric)
- Operation Crackdown reports made:
 - 4 x Bishopric – parked at double kerb stripes

Fly tipping/littering/graffiti

Denne –

- Removed and reported drug litter:
 - Garden of Remembrance – small plastic bag
 - Piries Place – small plastic bag
 - Carfax – small plastic bag
 - Horsham Park 4 x small plastic bags
- Reported broken glass for removal:
 - Reported broken glass and damaged window (Piries Place)
- Reported graffiti:
 - 2 x Piries Place Car Park
 - 3 x The Forum Car Park
 - 1 x Horsham Park

Forest –

- Removed and reported drug litter:
 - Horsham Park

Trafalgar –

- Removed and reported drug litter:
 - Blunts Way – Nitrous Oxide Canister
 - North Parade – Nitrous Oxide Canister
 - North Parade – small plastic bag
- Reported litter for removal.
 - Cardboard box left behind a telegraph pole (Merryfield Drive)

Community engagement/events/meetings

Denne –

- Visited The Rec Ice Rink
- Visited The Library to establish relationships with staff and remind of shop watch radio.
- 3 x Held a community drop-in at the Wellbeing Hub (every Tuesday 10:00-11:30).
- Visited Waterstones Café and introduced Neighbourhood Warden role and discussed Chatty Café Scheme.
- Visited Tosca and introduced Neighbourhood Warden role and discussed Chatty Café Scheme
- Jointed Horsham Rough Sleepers and Housing First Meeting.
- Offered a drop in at Wellbeing Centre for adults and young people.
- Attended Community Safety and Fire Station Meeting

Forest – Nothing to report.

Trafalgar – Nothing to report.

OOA –

- Neighbourhood Wardens' team meeting, with Nick Jenkins, Carol Boniface, Phil Mockett and Age UK.
- Sussex Safer Roads Partnership with Neighbourhood Warden and West Sussex Fire and Rescue Services: Drink/Drug Driver Awareness Campaign

Patrols (foot/visible and car)

Denne –

- 3 x Joint patrol PCSO Priest (Horsham Town and Car Parks)
- 2 x Joint patrol with PCSO Denness (Horsham Town and Piries Place Car Park)
- Joint Patrol with PCs from Worthing Station (Horsham Town and Car Parks)
- West Street
- The Forum
- Piries Place
- Garden of Remembrance

Forest –

- Bennetts Field
- St. Leonard's Road
- Brighton Road

Trafalgar –

- Victory Road Rec
- Merryfield Drive
- Warnham Road
- Riverside Walk
- Joint patrol PCSO Priest (Trafalgar)

Elderly and youth

Denne –

- 1 x Held a weekly student lunch time drop-in session at Bohunt with youth workers to support our young people and to establish a positive relationship with them.
- Signposted a resident to Post Office for authentication of ID documents.

Elderly and youth – continued

Forest –

- 2 x Held a weekly student after school drop-in session at Millais with youth workers to support our young people and to establish a positive relationship with them. We offer a variety of activities, play games, arts and crafts.
- Returned a misplaced mobility scooter to its owner.



- Visited The Phoenix Stroke Club and supported volunteers with activities for participants.

Trafalgar –

- Spoke to a group of young people about picking up their litter (Victory Road Rec).

Licensing

Denne –

- Applied for a permit for Sussex Safer Road Campaign (Horsham Town).
- Busker with no licence refused to stop playing no engagement (West Street).

Forest - Nothing to report.

Trafalgar - Nothing to report.

Dog related issues

Denne – Nothing to report.

Forest - Nothing to report.

Trafalgar –

- Signposted a resident regarding dog fouling to HDC Report It page.

Cycling

Denne –

- Cyclists asked to dismount/cycle on the pavement:
 - 3 x Asked a cyclist to dismount (Carfax)
 - Cyclist failed to stop (Carfax)
 - 4 x Asked a cyclist to dismount (Bishopric)
 - Asked a cyclist to dismount (Albion Way)
 - 3 x West Street

Forest –

- Signposted a resident to report cycling on pavements to Sussex Police and Neighbourhood Warden will patrol the area.
- Cyclists asked to dismount/cycle on the pavement:
 - 3 x Railway underpass
 - 1 x Harwood Road
 - 1 x Brighton Road
 - 2 x Bishopric

Cycling – continued.

Trafalgar –

- Cyclists asked to dismount/cycle on the pavement:
 - Redford Avenue
 - North Parade

OOA –

- Signposted a resident to NH Parish Council and Sussex Police regarding cycling on footpath

Parish specific/other

Denne –

- Reported abandoned trolleys to Sainsburys
 - Piries Place Car Park
 - West Street
 - 2 x Bishopric
- Reported as broken:
 - Damaged electrical bollard (Carfax)
 - Damaged edging of the Forum near Dunelm
 - Reported broken fire door (Piries Place)
 - Reported broken fire door (Piries Place Core 1 Level 4)
 - Reported tampered cctv cameras been moved (Piries Place Core 2 Levels 3/4)
 - Reported tampered cctv cameras been moved (Piries Place Core 2 Level 4)
 - Reported excess surface water (Piries Place Core 3 level 7)
 - Reported litter (Core 1 The Forum Level 7 and closed stairwell)
 - Reported broken eggs in The Forum Stairwell and alleyway between Blackhorse Way and Sainsbury's
 - Reported litter found in fire exit basement for residents at The Forum
 - Reported Suicide fencing has become loose at the base (The Forum Car Park)
 - Reported both lifts out of order (The Forum Car Park)
 - Reported broken light (Swan Walk Car Park)
 - Reported broken fire door (Piries Place)
 - Reported broken emergency lighting (the Forum)
 - Reported broken lighting (The Forum)
 - Measured lamp posts for CCTV signs to be installed

Forest –

- Reported flooding outside the rear of Horsham Train Station (Love West Sussex)
- Reported flooding at North Street Subway (Love West Sussex)
- Visited a vulnerable homeless person for welfare check, already moved on (Hammerpond Road)
- Reported abandoned trolley to TKMAXX (Arthur Road)
- Reported abandoned trolley to Sainsbury's (Clarence Road)
- Signposted a resident to Operation Crackdown (Clarence Road)

Trafalgar –

- Replace fire sign Victory Road Rec
- Signposted a resident to contact Sussex Police
- Reported abandoned trolley to Homebase (Merryfield Drive)
- Signposted a resident to contact Sussex Police regarding door-to-door salesperson(s)
- Visited local convenience stores reminding them of the Neighbourhood Warden Scheme and introduce PCSO

OOA –

- Signposted a resident to North Horsham Parish regarding Neighbourhood Warden Scheme