



## Horsham Trafalgar Neighbourhood Council

### Minutes of the 433<sup>rd</sup> meeting of the Horsham Trafalgar Neighbourhood Council held at

Trafalgar Road Baptist Church (TRBC) at 7.00pm on Wednesday 2<sup>nd</sup> March  
2022

Attendance: Morag Warrack (MW) - Chair, Olive Hobbs (OH), Ben Peterson (BP),  
Rhoda Hatton (RH) – Clerk and Martin Boffey (MB) from 7.30pm  
In attendance: Paula Dinage, Adam Key, Ben Dolley and Ben Brace.

01/433/22	MW welcomed members and visitors to the meeting. Apologies for absence we received from Maralyn Thomas, Nigel Dennis, Christine Costin, Christian Mitchel
02/433/22	The following declaration of interest were noted: MW is a member of Mid Sussex Green Party and Sussex Green Living.
03/433/22	OH proposed and BP seconded the adoption of the Minutes for the meeting held on 10 <sup>th</sup> January 2022.
04/433/22	The following issue was a matters arising, and although discussed later in the meeting after MB had arrived, it is recorded here for completeness of syncing with the agenda: MB had circulated to members different quotes for speed indicators and in principle the members were happy to apply for Section 106 funding under the active travel category so that the roads within the Trafalgar area could be made safer for walking and cycling by reducing speeding. <b>RH</b> agreed to submit the application and MB would support.
05/433/22	No questions from the public were submitted at the time that the agenda was drafted and none were raised during the meeting.
06/433/22	The HDC update from Cllr Boffey was given after his arrival at the meeting(at 7.30pm) but recorded here for completeness of syncing with the agenda:  MB provided an update on: <ul style="list-style-type: none"><li>• The approval of the HDC Budget, informing members of forthcoming Council Tax increases, but stating that discretionary allowance could be applied flexibly for those residents living on benefits.</li><li>• Leisure and Culture, advising that the Jubilee celebration events would be taking place on the Friday of the Jubilee weekend rather than the Saturday. MB highlighted the need for HTNC to speak to Jane O'Sullivan re any possibility for changing her plans for the community event at Holy Trinity Church.</li><li>• The availability of HDC grants (£200) to parish and neighbourhood councils to help with the running of Jubilee community events and celebrations.</li><li>• The Smith and Weston development, advising that the planning committee had approved the revised scheme. MB admitted that concerns over the parking element remained, whilst noting at the same time that the plans all came within HDC's policy and the bays on West Parade had been reduced from 4 to 3, with the unallocated parking within the site potentially maximising the use of space on the adjacent streets. He felt therefore that improvements had been made. MB further advised that the construction management plans had to be tightened up and would now come under the scrutiny of MB and CC who would both have sight of the plan. BP enquired if there was an agreed start date for the build to commence but MB advised that it was just planning permission that was being granted at this stage. MB also pointed out that affordable housing would not be viable on site</li></ul>



## Horsham Trafalgar Neighbourhood Council

	<p>however, funds will be offered towards affordable housing schemes elsewhere in the district.</p> <ul style="list-style-type: none"> <li>• The proposal for the Highwood Community Centre will go to the next cabinet meeting but it had broadly been supported by the advisory group.</li> <li>• There was not a lot to report on the local plan as discussions around the water neutrality issue continued to take place. MB did however highlight a potential problem for deterring a development in the Southwater/Shipleigh area if no local plan had been agreed.</li> </ul> <p>Continuing on from the discussions about the speed indicator, MB advised that he was interested in getting involved in the '20's Plenty' campaign with a view to this being implemented in the Trafalgar area, but first he needed to review the data shown by the speed indicator to ascertain if travel is within the required parameters for such a project.</p>
07/433/22	<p>Nigel Dennis had sent his apologies and therefore no WSCC update given at the meeting. However, ND had requested (via an email) feedback from members on the CPZ review regarding the hours of operation. In particular he wished to know if the 2-hour arrangement was still regarded as suitable or if members felt there was a preference for all-day restrictions and whether or not any adjacent roads should be considered for inclusion.</p> <p>A discussion on this was taken when MB was able to answer questions posed and it was felt that possibly the West Parade zone could be extended down from Newlands to Trafalgar. <b>MB</b> agreed to check the current zone situation and assess whether permits for residents moving into the Smith and Weston Development would be disallowed. <b>BP</b> agreed to liaise with ND to ascertain if he had any further ideas for the area.</p>
08/433/22	<p>No missing or damaged street furniture was noted at the meeting.</p>
09/433/22	<p>Correspondence:</p> <ol style="list-style-type: none"> <li>a. The report for the Neighbourhood Wardens for January 2022 had been emailed to member and this was accepted.</li> <li>b. In response to HDC's offer of a tree, for planting under the Queen's Green Canopy Project, potential places for planting were discuss as were the possible varieties of trees. <b>BP</b> agreed to email members so that they could submit their suggestions for location. The following were however raised at the meeting: <ul style="list-style-type: none"> <li>• Replace the newly fallen tree on Rushams Road</li> <li>• Hardy Close</li> <li>• The green on Churchill Avenue</li> </ul> </li> </ol> <p><b>BP and OH</b> agreed to help with maintenance that is required during the first two years after planting.</p>
10/433/22	<p>Planning applications had previously been circulated to members and it was agreed that there was no further action on any of these.</p>
11/433/22	<p>No temporary traffic regulation orders had been submitted</p>
12/433/22	<p>Clarity was given to the number of vacancies currently available on the Neighbourhood Council which amounted to two. It was confirmed that as one of these vacancies had already been through the required notification process with residents, this positions could be filled by a co-opted candidate.</p> <p>The vacancy that has more recently arisen through IR-A's departure needs to also go through the required notification process with residents and <b>RH</b> agreed to write to Claire Hawken at HDC to progress this. In due course this casual vacancy will then need to be advertised on the notice boards on The Rec and Cootes Green but</p>



## Horsham Trafalgar Neighbourhood Council

	if no bi-election is requested by residents in the allotted time-frame, this position could subsequently be filled via a co-option.
13/433/22	<p>Financial Matters: (Ben Brace left meeting).</p> <p><b>All members</b> approved the £130 reimbursement to MB for the annual subscription for the two Neighbourhood Council email accounts that he had funded via his personal credit card.</p> <p><b>RH</b> agreed to contact Sharon Evans at HDC to ascertain whether or not the Treasurer role has to be held by an elected councillor.</p>
14/433/22	<p>The following updates were received from members who had attended outside committees:</p> <ol style="list-style-type: none"> <li>MT had recently sent email updates relating to the Neighbourhood Warden's Steering Group. In particular, she had informed members about the e-bikes that had been purchased to ease their role in getting quickly from one area to another.</li> <li>OH had attended the Youth Provision Meeting at park side via a Face to Face meeting. She reported that one tender for the '4the Youth' contract had been submitted and the outcome of this would be determined on 3<sup>rd</sup> March. The meeting had also been attended by Forest and Denne Neighbourhood Council representatives. OH advised that the 'Snax Wagon' might need replacing in due course and highlighted that issues with drugs, refugees and the Bohunt coverage by wardens were also discussed at the meeting.</li> </ol>
15/433/22	<p>It was agreed that the following members would attend the forthcoming outside committee meetings:</p> <ol style="list-style-type: none"> <li><b>MT</b> - Age UK Partnership Meeting on Friday, 18 March 2022 at Lavinia House, Dukes Square, Horsham, RH12 1GZ.</li> <li><b>MW and MB</b> - HALC Zoom meeting on Wednesday 16th March 2022</li> </ol>
16/433/22	<p>It was agreed that the following items would be included in the spring release of the HTNC Newsletter:</p> <ul style="list-style-type: none"> <li>chatty cafe scheme</li> <li>Talking Benches in the Rec</li> <li>Leonard Crosbie Award for service to the Community</li> <li>Walking in Sussex (emailed 14<sup>th</sup> February 2022)</li> <li>Collingwood Road – Sale of land</li> <li>CPZ detail from Nigel</li> </ul>
17/433/22	<p>As the TRBC venue was more comfortable, warmer, and easily accessible for visitors, it was agreed that future meeting of HTNC would be held at The Trafalgar Road Baptist Church on a Wednesday evening when there was no hiring charge.</p>
18/433/22	<p>Under any other business, BP wished to discuss the matter of protecting trees in the neighbourhood. He highlighted one in particular in the grounds of the Action Medical site on North Parade which is a large weeping beech tree. It was felt that this needed to be recorded somewhere and various options were suggested including the Sussex bio-diversity file, Horsham Green Spaces, Treezilla, The Woodland Trust or that Sally Sanderson at Friends of Horsham Park might also be able to help. <b>BP</b> would link with Ben Brace once MW had shared contacts and in the meantime <b>PD and BP</b> would take a look in the grounds of the Medical Action site.</p> <p>MW raised the fact that she had been notified by a resident about a Maroon Car that appeared to have been left abandoned in the area of Collingwood Road /Trafalgar Road. As it was questionable whether or not the car was taxed and legally parked, <b>RH</b> agreed to contact the Neighbourhood Wardens.</p>



## Horsham Trafalgar Neighbourhood Council

	PD enquired about developments on previous meetings about a Town Council but there was nothing to report at this stage.
19/433/22	The following dates had been entered in the diary for forthcoming meetings <ul style="list-style-type: none"><li>• Wednesday 6<sup>th</sup> April – 7.00pm at Trafalgar Road Baptist Church Horsham RH12 2QL</li><li>• Monday 9<sup>th</sup> May - (AGM ) – 7.00pm (Venue TBC)</li></ul>

Meeting closed at 8.45pm