



Horsham Trafalgar Neighbourhood Council

Minutes of the 434th meeting of the Horsham Trafalgar Neighbourhood Council held at

Trafalgar Road Baptist Church (TRBC) at 7.00pm on Wednesday 6th April 2022

Attendance: Morag Warrack (MW) - Chair, Olive Hobbs (OH), Martin Boffey (MB) and Rhoda Hatton (RH) – Clerk

In attendance: Paula Dinnage, Adam Key, Terry Connolly and Christian Mitchell (from 7.35pm)

01/434/22	MW welcomed members and visitors to the meeting. Apologies for absence were received from Nigel Dennis and Ben Peterson .
02/434/22	The following declaration of Interest were given: <ul style="list-style-type: none">• MW - Sussex Green Party, Sussex Green Living• MB – Horsham and Crawley Liberal Democrats, Horsham District Councillor and Director of Cootes Farm Community Ltd
03/434/22	Following the request to correct the typo in Minute 18/433/22 (removing the word 'Bush'), OH proposed and MB seconded the approval of the minutes of the meeting held on 2 nd March 2022.
04/434/22	The following matters arising from the minutes were discussed: <ol style="list-style-type: none">a. Re previous Minute 07/433/02 - MB had written to the Director of Community Services. and the matter had been lodged with Officersb. Re previous Minute 09/433/22 – RH would carry forward this matter so that BP could respondc. Re previous Minutes 13/433/22 - RH had obtained the following advice from Sussex ALC <i>'Whilst at 4.1.3 {of the constitution} talks about Chairman, Vice Chairman and Clerk, there is no mention of Treasurer. I infer therefore that the NC may appoint anyone from within the Council or outside to be its Treasurer'</i>.d. Re previous Minute 18/433/22 - Completed. BB and MW would investigate with Mark Pullen the possibilities of a TPO.e. Re previous Minute 18/433/22 - Completed
05/434/22	Questions from the public – None had been submitted at the time of drafting agenda but with reference to Minute 18/433/22 above, TC suggested that MB also play a part in this action.
06/434/22	The HDC update from Cllr Boffey covered the following matters that were discussed at the last Cabinet Meeting: <ul style="list-style-type: none">• The carbon reduction plan which, although approved as a 5-year plan, is also a living document. The aim is for the council to be net zero by 2030. There is also a secondary matter which will focus on carbon emission associated with the supply chain. This will be influenced through policies in the local plan.• Commemorating the Queen's Jubilee. Members should be aware of the £200 grants available for every parish. There will be a Beacon lighting at capitol on North Street with temporary closure on Thursday. There will also be a Bugle call by MB at that event and then a big event in the Carfax on Friday• A briefing by the head of corporate resources who provided details on the £150 Council Tax rebate up to Band D. Most of these refunds will happen by Direct Debit but those not paying in this way will need to go on to the council website to indicate how they would like the refund to be made. It was felt that HTNC might be able to assist with the promotion of the news about the refunds; maybe through newsletter.



Horsham Trafalgar Neighbourhood Council

	<ul style="list-style-type: none"> Jonathan Chown's 'Big Conversation' that would be taking place through a series of three meetings across the neighbourhood. Climate, water neutrality and the Jubilee celebrations were likely to focus on the agenda and HTNC would promote via their website. As the Horsham date clashed with the date of the HTNC AGM, it was agreed that the HTNC AGM should be pushed back a week. MB advised members that it would be unlikely he would stand next year as the Vice Chair of HTNC. The unique situation regarding Water Neutrality and local plan. MB advised that HDC were waiting to hear about the housing numbers before the plan can be progressed however, concerns remained that without the plan, once the water neutrality issue was sorted, Government might then be able to impose new directives about the number of houses that would need to be built in the area. A HTNC discussion took place regarding what the potential solutions might look like. It was commented that the pause on housing and business impacted significantly on local economics. It was confirmed by MB that whilst detailed planning will be able to go ahead, anything else at this stage, is held up in the process. <p>(See Minute 14/434/22 below).</p> <p>CM arrived at the meeting and in addition to a continuation of the matters above, he advised that:</p> <ul style="list-style-type: none"> The Council have bid for some money from the Local Enterprise Partnership (LEP) to employ professionals who will advise Officers further on the Water Neutrality matter. Jane Eaton will be taking over as Chief Executive from Glenn Chipp A proposal was being put forward so that the Community Infrastructure Levy (CIL) Money which he believed amounted to £114,000 across three Neighbourhood Councils could be administered through a governance group of 8 members who would decide how CIL money should be spent. If approved, this group would require a representative from HTNC.
07/434/22	There was no WSCC update from Cllr Dennis due to his apologies being given.
08/434/22	Missing or damaged street furniture – none noted at time of drafting agenda.
09/434/22	<p>The following correspondence was discussed:</p> <ol style="list-style-type: none"> The Neighbourhood Warden's Report for February 2022 and March 2022 were accepted. As members felt they had no sites to offer for the new network of electric vehicle charge points, it was agreed they would reconsider options when the matter was represented in the Autumn The email from a resident regarding disabled scooter access. OH mentioned the overgrown holly near Horsham Hospital that needs pruning. RH would report this to ND. RH would also ask the resident to offer any specific solutions he felt necessary and the matter would be mentioned in a future edition of the HTNC newsletter. The consultation on the Horsham Markets Review. RH agreed to send the following feedback to Clive Burley at HDC: <ol style="list-style-type: none"> The indoor market was felt to be a good idea provided as it was in addition to, rather than a replacement of the current outdoor market. Members were intrigued as to where it would be and offered, as suggestions the vacant units on West Street, the development of the ground floor at Wilkos or a development of the Carfax towards Medwin Walk. Members would support any regeneration in the west of town and wished to add their thoughts of a Food Hall being held in



Horsham Trafalgar Neighbourhood Council

	<p>the old McDonalds and Argos buildings as they felt the whole area was very under used. Members stressed their desire to protect the existing market offer in Carfax.</p> <p>e. Following Paul Wood's email re the offer for West Sussex Youth Offending Service who support young people in their efforts to give back to local communities, RH would ensure that the 2nd Horsham Scouts we also aware of the offer as well as discussing with Paul Wood the Ferns at the Rec that are in need of being planted out.</p>
10/434/22	<p>There was no further action agreed for the planning applications that had appeared in Appendix A of the agenda. An enquiry from a resident re planning application DC/22/0104 (8 Merryfield Drive) had been circulated to members and MB explained that the application had been called into planning committee. The application had been revised and an Officer's report is awaited. It was confirmed that a water neutrality statement was required from the applicants. RH would recirculate the email correspondence from the resident.</p>
11/434/22	<p>Temporary Traffic Regulation Order – None submitted at the time of drafting the agenda</p>
12/434/22	<p>Unanimous support was given by members to the presentation by Martin Boffey (vice-chair) on the following resolutions and MB agreed to progress the matter:</p> <p>Horsham Trafalgar Neighbourhood Council:</p> <ul style="list-style-type: none"> ● Supports the "20's Plenty Horsham" and "20's Plenty for West Sussex" campaigns and their aim to lower residential speed limits to improve road safety, improve air quality, and encourage active travel; ● Calls on West Sussex County Council to implement 20 mph in Horsham communities where the residents have expressed a desire to have safer and slower streets; and ● Will write to West Sussex County Council to request 20 mph speed limits on streets throughout Horsham Town where people live, work, shop, play or learn, with 30 mph as the exception on those roads, where full consideration of the needs of vulnerable road users allows a higher limit. <p>PD asked that any scheme agreed would ensure that the speed limit is clear at all entrances to the applicable area and MB acknowledged that repeater signs might also be necessary.</p> <p>CM left the meeting.</p>
13/434/22	<p>MW updated members on the HDC Climate Fund grant that had been awarded for the Dr Bike Project through the support of HTNC. RH advised of the responsibility of HTNC to progress reports which would include monitoring and evaluation of the project and of the Terms and Conditions that needed to be followed under requirements of the grant .</p>
14/434/22	<p>HTNC Councillor Vacancies: (This matter was discussed in Minute 06/434/22, but recorded here to sync with the agenda). Having completed and circulated before the meeting her co-option application form, Paula Dinnage was thanked for expressing her interest. MB proposed and OH seconded Paula's co-option on to the HTNC. MW expressed congratulations and thanks to Paula for stepping forward.</p> <p>PD agreed to approach contacts who might be interested in taking on the role of Treasurer.</p> <p>Maralyn Thomas had submitted her written resignation on 11th March 2022 and HTNC are therefore carrying two vacancies. RH had posted details of the vacancies on the Website and placed adverts on the noticeboards in The Rec. This is a legal requirement until 8th April 2022.</p>



Horsham Trafalgar Neighbourhood Council

	<p>RH will continue liaising with HDC to record the co-option of PD and progress appointments for other vacancies in due course. MW agreed to approach the Horsham Society to raise the need for more HTNC Councillors.</p>
15/434/22	<p>Financial Matters: No detailed report was provided at the meeting, due to lack of a treasurer.</p>
16/434/22	<p>The following reports were presented by members who attended outside committees or events:</p> <ol style="list-style-type: none"> a MW reported on the meeting with HDC department head Roger Noel which had taken place on 24 March 2022 <ol style="list-style-type: none"> i. Clive Trot won the HDC bi-election for Denne. ii. The Capitol will continue to subsidise live theatre. iii. The Horsham Museum has a new creator and opening hours have been extended to 5 days a week. It is hoped that more publicity would come as a result of the appointment and that there will be more garden events. iv. The high ropes at the Pavilions have not been a success and Horsham will therefore lose this facility. The ice rink however has been a success and may be developed as a roller-skating rink and set up so that the facilities can alternate between the two, depending on the seasons. v. The pond in the park was being revamped. There were also aspirations for toilets in park. Bowls membership was reported to be good. Resurfacing of the skate park was also planned vi. Cemeteries at Roffey, Hills Farm and Deane were being improved following visits by the arboriculturists b MW attended The Queen's Green Canopy Tree Planting Event - Friday 11th March (MW) where a lime tree had been planted in Park.
17/434/22	<p>It was agreed that the following members would attend the forthcoming outside committee meetings:</p> <ol style="list-style-type: none"> a Sussex Police and Crime Commission, Focus Group on Policing, and Community Safety Issues Affecting the Local Area – Tuesday 17th May for 10.30 am – 12.00 noon at Roffey Millennium Hall, Horsham. MW may attend b Horsham Steering Group Meeting (Neighbourhood Wardens, previously attended by Maralyn Thomas) – Wednesday 27th April at 4.00pm Via Teams – awaiting a volunteer c PD was interested in attending the CIL meeting as the HTNC representative if the governance structure discussed by CM is adopted.
18/434/22	<p>In discussing the possible Public Realm initiatives for the Queen's Platinum Jubilee members gave general support for the suggestions put forward by the Horsham Society. Members very much liked the idea of the avenue of seven English Oaks in Park, the significance of one tree for every decade that the Queen had been on the throne was appealing as was the shade that would be created through the tree canopies. Member also supported the avenue being named the Queen's Walk to reflect the celebration.</p> <p>MW presented the idea of a copper horse weathervane being purchased and it being sited on the triangular roof at the front of the library. This initiative was supported by members due to the connection of Horsham with horses; the Queen's love of horses and the desire to beautify the area around the library and the building itself. The sculpture would cost approximately £500 with fittings and further details can be found here.</p>
19/434/22	<p>MW had circulated a draft of the HTNC Newsletter. Whilst not all members had had an opportunity to read it full, support was given to getting the final copy out to residents as soon as possible and after agreeing the items that MW would add to the current draft, RH would make enquiries about printing and delivery of the Spring 22 edition. The deadline of the 18th</p>



Horsham Trafalgar Neighbourhood Council

	April was agreed for getting the final copy to the printers. Sussex Door to Door Distribution Ltd would be approached for a competitive quote with improved timescales for delivery.
20/434/22	MW introduced the idea of Councillor video bios for the website. It was agreed that MB and MW would produce once each in the first instance.
21/434/22	The following date was agreed for the 2022 AGM - Wednesday 11th May at 7.00pm at TRBC. The meeting dates for the coming year were agreed with the venue being Trafalgar Road Baptist Church (TRBC) Trafalgar Rd, Horsham RH12 2QL at 7.00pm: Wednesday 1st June 2022 Wednesday 6 th July 2022 No meeting in August Wednesday 7 th September 2022 Wednesday 5 th October 2022 Wednesday 2 nd 2022 Wednesday 7 th December 2022 Wednesday 4 th 2023 Wednesday 1 st February 2023 Wednesday 1 st 2023 Wednesday 5 th April 2023 Wednesday 3rd May AGM and Open Meeting
22/434/22	Under any other business, MW informed members that one of the Id Verde workers, who does ground work in The Rec was interested in planting a tree that he would self-fund. All members agreed and MW would progress. MB requested that the final accounts be sent to him as soon as possible from RH/MW so that they could be examined in advance of the AGM

Meeting closed at 9.30pm.