



## Horsham Trafalgar Neighbourhood Council

Minutes of the 435th meeting of the  
Horsham Trafalgar Neighbourhood Council  
held at  
Trafalgar Road Baptist Church (TRBC) immediately after the AGM at 7.00pm on  
Wednesday 11<sup>th</sup> May 2022

Attendance: Morag Warrack (MW) - Chair, Olive Hobbs (OH), Martin Boffey (MB), Ben Peterson (BP) and Rhoda Hatton (RH) – Clerk  
In attendance: Adam Key (AK) and Terry Connolly (TC)

01/435/22	MW welcomed AK and TC as visitors to the meeting. Apologies for absence were received from Nigel Dennis. PD was not present.
02/435/22	The following declaration of member's interest were given: <ul style="list-style-type: none"><li>• MW declared being a member of the Sussex Green Party and of Sussex Green Living</li><li>• MB declared being a member of the Horsham and Crawley Liberal Democrats; a Horsham District Councillor and Director of Cootes Farm Community Ltd</li></ul>
03/435/22	BP proposed and OH seconded the approval of the minutes for the meeting held on 6th April 2022
04/435/22	<p>The following matters arising were discussed:</p> <p>a Re previous Minute 09/433/22 – BP had sent out a map showing in green the land owned by HDC with pointers for suggestion to where trees acquired through the Queen's Green Canopy (QGC) scheme could be located. As it was unclear whether or not HDC would undertake the necessary 2-year watering programme required when trees are first planted, members suggested either Cootes Farm Community Green or the Rookwood site given that both of these already have established community groups who might be willing to commit to the necessary watering.</p> <p>MW had met with Hannah Neale, Sorin from HDC and Tommy Lees, also from HDC as the latter had made enquiries about planting a tree in The Rec and involving children from Giggles Nursery to encourage their interest in the environment. As a result of this meeting it was agreed that the Victory Road Rec would be a better location with cherry trees being the best variety. Trafalgar Neighbourhood Council would donate their tree from the QGC scheme, Trinity Church would donate another and Tommy Lees would fund the third.</p> <p>b Re previous minute 09/434/22 d – Completed</p> <p>c Re previous minute 09/434/22 e - MW advised that Kevin Peterson has supervised a young offender who had carried out helpful work in the Rec whilst the ferns were being planted out. There had been the promise of two more young men to carry out similar roles and the arrangements appear to be working well.</p> <p>d Re previous minute 20/434/22 - MW had produced her member's video bios for the HTNC website and MB will complete his shortly.</p> <p>e Re previous minute 22/434/22 – Completed.</p>
05/435/22	<p>Questions from the public – None were submitted at the time of drafting agenda.</p> <p>As a follow up to the discussion above regarding HDC not maintaining a watering programme for trees that had been donated through alternative schemes, such as via the Woodland Trust, TC wished to enquire why existing policies could not be changed in order to reflect the culture of the community and what was trying to be achieved. Members felt it would be right to seek agreement in</p>



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	order to ensure clarity of responsibilities when new initiatives are being set up and MB offered to help when communication difficulties are being faced.
06/435/22	<p>Cllr Boffey provided an update on HDC business, reporting on:</p> <ul style="list-style-type: none"> <li>a The meeting of the HDC Cabinet in April where the cabinet agreed next stage of Climate strategy providing net zero emissions by 2030;</li> <li>b The £2.75m capital budget for the new community centre at Highwood;</li> <li>c The final report of the Sustainable Transport task and finish group which is recommending a highways screening system to flag up issues as part of planning applications and additional capital funding for the development local cycling and walking infrastructure plans;</li> <li>d The £100,000 that had been budgeted for a water neutrality Project Manager (this is actually being funded by the Local Enterprise Partnership) covering Horsham District, but also parts of Crawley Borough and Chichester District. HDC will be the lead authority on this project;</li> <li>e The confirmation that no strategic sites are definitively in nor out of the draft local plan;</li> <li>f The first of “The Big Conversation” meetings (Horsham Town) which covered matters of the environment, climate change, leisure &amp; culture with no plans for development at Rookwood as the lease will run until 2026. Consultation will take place after a future golf study.</li> <li>g Jubilee events, with three main events planned in town; the Jubilee proclamation reading and the beacon lighting on the 2<sup>nd</sup> of June and the street party themed event on Friday 3<sup>rd</sup> June.</li> <li>h The £150 government funded rebate scheme for Council Taxes. Most payment from HDC had been made to those paying by direct debits. HDC will learn from other areas regarding managing the letters going out to other residents, as calls into call centres had been unmanageable in other areas following their local dispatch process.</li> <li>i The Blackbridge Community Centre where, users were starting to build up. A Community Interest or non-profit company was being researched as a possible vehicle for running the centre going forward.</li> <li>j The plans for the Youth Centre on Hurst Road to be a Youth Centre again with half being for the purpose of low level youth mental health intervention and the other half being typical youth centre run by 4TheYouth.</li> <li>k The new council year starts later this month. Following Adam Charmers’ resignation, recruitment is underway for a new Director of Community Services and MB on is on the employment committee</li> <li>l The discovery of Japanese Knotweed on the Riverside Walk behind Cootes Avenue, which has been reported to HDC and will be treated.</li> <li>m Increased bin collections have been promised outside Londis on Cootes Green after requests from MB, who has also reported issues with dog waste bins locally to HDC officers.</li> </ul> <p>As no questions were put forward, MW thanked MB for his report.</p>
07/435/22	No Report was available on the work of WSCC due to ND’s absence.
08/435/22	Regarding missing or damaged street furniture, although not in the HTNC neighbourhood, MB had noticed that a parking sign had been thrown in river Arun off Blackbridge Lane. <b>RH</b> agreed to notify ND about this but if this was a matter that should be dealt with by HDC, <b>MB</b> would progress the concern.
09/435/22	<p>Correspondence:</p> <ul style="list-style-type: none"> <li>a. RH would carry forward the matter regarding the flooding on Guildford Road so that ND could provide the necessary update.</li> <li>b. MB had provided an update on the lack and servicing of dog waste bins on Merryfield Drive in his report earlier.</li> <li>c. The Neighbourhood Warden Report for April 2022 was accepted by members.</li> </ul>



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10/435/22	There were no further actions required on the planning applications shown in appendix A of the agenda.
11/435/22	There were no temporary Traffic Regulation Order submitted.
12/435/22	Members agreed to an annual expense of a ream of paper as well as one black and white and one colour ink cartridge as used by MW when printing off posters before placing in the community noticeboards
13/435/22	Members were reminded that the two vacancies currently being carried by HTNC could now be filled through co-options. MW proposed to accept the co-option application submitted by AK and MB seconded this. AK was thanked for his application and welcomed to the Council. <b>RH</b> agreed to email Clair Hawkins of the appointment accordingly.
14/435/22	Financial Matters.  Vicky Wise had communicated that HDC would be providing the financial support for the Jubilee celebrations at Trafalgar. RH would make further enquiries as the money had not yet reached the HTNC accounts and therefore the reimbursement of expenses had not been possible. <b>PMN</b> HDC had included the £200 grant in with the precept money.
15/435/22	To following reports were received from members who had attended outside committees or events: a The feasibility study of potential improvements to the A24 Horsham to Dorking corridor will take place on 12th May. <b>RH</b> will carry this forwards to next meeting so that MW can report back. b MW attended the Horsham Town Community Partnership Meeting on 20th April and reported: i. The concerns that NCs are rarely consulted on how the CIL payments are spent (it was felt that the group soon to be set up would rectify this matter). ii. That the Chatty Café would take place on Friday and both MB and OH agreed to pop in. iii. On the mobility scooter training for older people iv. That the Horsham in bloom was experiencing difficulty in getting off the ground v. The recommendation of no fruit trees to be sited on the Riverside Walk. c The HDC Quarterly Neighbourhood Council meeting was attended by MW on 26th April and she reported that: i. The three chairs of the NCs had met with Jane Eaton (new CE of HDC) where it had be questioned how seriously the HDC take the Neighbourhood Councils. Jane had clarified the position by pointing out that as CE she was giving them time and opportunity at meetings such as these. ii. A commemorative flagstone was going to be revealed for the Jubilee. iii. The fountains in the forum are to be switched on but will probably be removed as they are not designed to be splash pad for children and pigeons. An initiative and budget are being discussed in order to adapt the fountains as an interactive feature. iv. £5K is being set aside to attract people back into town centre Members discussed the 'shop locally' concept rather than using Amazon. v. The initiative for locating swift boxes in town centre through Wilder Horsham had been discussed and suppliers were being sourced. Members were asked to keep their eyes open for high pointed buildings which could nominated as possible locations.
16/435/22	It was agreed that the following members would attend the forthcoming outside committee meetings: a Sussex Police and Crime Commission, Focus Group on Policing, and Community Safety Issues Affecting the Local Area – Tuesday 17th May for 10.30 am – 12.00 noon at Roffey Millennium Hall, Horsham – MW b Horsham Steering Group Meeting (with Neighbourhood Wardens, as previously attended by Maralyn Thomas) – <b>RH</b> to send BP details and if available, he would attend c Online Gatwick Community meeting on 17th May 2022 from 6.00 - 7.00pm – awaiting a representative



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	<p>d CIL Governance Panel (when it is set up) – PW had indicated previously that she would be happy to attend and dates will be circulated in due course.</p>
17/435/22	<p>HTNC Newsletter</p> <p>a The Spring Newsletter had been printed but the usual delivery company were unavailable so RH agreed to collect from the printers and MB would sort into bundles. RH would approach 2<sup>nd</sup> Horsham explorers to enquire about possible deliveries but members offered to deliver to their local areas in the meantime.</p> <p>b Items to be included in the Autumn release</p> <p>i. The newly launched #WestSussBus - a long-term engagement project, to collect views, suggestions and ideas about local bus services. Please see the WSCC engagement hub: <a href="https://yourvoice.westsussex.gov.uk/westsusbus">https://yourvoice.westsussex.gov.uk/westsusbus</a></p> <p>ii. Locations of swift boxes</p>
18/435/22	<p>Under any other business , BP asked if progress was being made on the Novatis Site and <b>RH</b> would enquire through the North Horsham Parish Council and report back to BP.</p> <p>Members brought up the recent meeting of ‘The Big Conversation’ and as a follow up the possible sites for development in Horsham were clarified at the meeting.</p> <p>MW informed members of the consultation on safer walking and cycling routes. She requested that members take a look at it and provide her with feedback asap as deadline might be before the next meeting. <a href="https://www.horsham.gov.uk/planning/local-cycling-and-walking-infrastructure-plan">https://www.horsham.gov.uk/planning/local-cycling-and-walking-infrastructure-plan</a></p>
19/435/22	<p>The following meeting dates for the coming year were agreed with the venue being Trafalgar Road Baptist Church (TRBC) Trafalgar Rd, Horsham RH12 2QL at 7.00pm:</p> <p>Wednesday 1st June 2022</p> <p>Wednesday 6<sup>th</sup> July 2022</p> <p>No meeting in August</p> <p>Wednesday 7<sup>th</sup> September 2022</p> <p>Wednesday 5<sup>th</sup> October 2022</p> <p>Wednesday 2<sup>nd</sup> 2022</p> <p>Wednesday 7<sup>th</sup> December 2022</p> <p>Wednesday 4<sup>th</sup> 2023</p> <p>Wednesday 1<sup>st</sup> February 2023</p> <p>Wednesday 1<sup>st</sup> 2023</p> <p>Wednesday 5<sup>th</sup> April 2023</p> <p>Wednesday 3rd May AGM and Open Meeting</p>

Meeting closed at 21.02