



Horsham Trafalgar Neighbourhood Council

Minutes of the 436th meeting of Horsham Trafalgar Neighbourhood Council (HTNC)
 held at
 Trafalgar Road Baptist Church (TRBC) Trafalgar Rd, Horsham RH12 2QL
 on
 Wednesday 8th June 2022 at 7.00pm

Attendees: Morag Warrack (MW) - Chair, Olive Hobbs (OH), Martin Boffey (MB), Ben Peterson (BP), Adam Key (AK) and Rhoda Hatton (RH) – Clerk. Adam Key from Item 10.

In attendance: Terry Connolly (TC)

01/436/22	MW welcomed members and visitors to the meeting. Apologies for absence were received from Councillor Christian Mitchell and Councillor Nigel Dennis. Paula Dinnage was not present.			
02/436/22	The following declaration of Interests were offered: <ul style="list-style-type: none"> • MW declared being a member of the Sussex Green Party and of Sussex Green Living • MB declared being a member of the Horsham and Crawley Liberal Democrats; a Horsham District Councillor and Director of Cootes Farm Community Ltd 			
03/436/22	Subject to the change of venue for item 04/435/22(a) from Horsham Park to The Rec, the minutes of the meeting held on 11 th May 2022, adoption of the minutes was proposed by BP and seconded by OH. The Minutes were duly approved.			
04/436/22	Matters arising from previous minutes, unless covered by an agenda item below: <ol style="list-style-type: none"> Re previous Minute 08.435/22 - RH agreed to notify ND about [the parking sign that was in the River Arun] but if this was a matter that should be dealt with by HDC, MB would progress the concern – Completed, ND had referred the matter to Councillor John Milne. Re previous Minute 09/435/22 - RH would carry forward the matter regarding the flooding on Guildford Road so that ND could provide the necessary update – Completed (see report from ND below). Re previous Minute 14/435/22 - RH agreed to email Claire Hawken regarding the co-option [of Adam Key] – Completed Pre previous Minute 18/435/22 - RH would enquire through the North Horsham Parish Council and report back to BP – Completed. RH was asked to re-chase for a date. 			
05/436/22	Questions from the public – None were submitted at the time of drafting agenda and none were put forward at the meeting.			
06/436/22	<p>Cllr Boffey provided an update from Horsham District Council (HDC) advising:</p> <ul style="list-style-type: none"> • Kate Rowbottom, (from Billingshurst ward) is the new chair of HDC and the vice-Chair is Ian Stannard (from Southwater south and Shipley) • That the recruitment of the director of community services is in progress and this appointment will replace Adam Charmers. Interviews will be held on Monday 13th June. • The local Jubilee events were all thoroughly enjoyable and it is testament to the Council that all were pulled together as a programme since Christmas. MB wished to compliment the new Conservative Council for achieving this. • Cabinet would meet on 9th June. It was reported that there was lots on the agenda and the discussion on the support for local residents in need would include: <table border="1" data-bbox="290 1870 1401 1973"> <tr> <td>Discretionary Housing Payments support</td> <td>£90,000</td> <td>Helping those on benefits. Note Government reduced the pot from £184,450 in</td> </tr> </table>	Discretionary Housing Payments support	£90,000	Helping those on benefits. Note Government reduced the pot from £184,450 in
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			2021/22 to £128,080 in 2022/23, so over half this additional support takes it back to previous levels.
	Hardship fund and helping people with debt	£35,000	Similar to DHP, but helping to support households that are not benefit recipients. Fund to be administered by housing team and identified through homeless prevention routes and in partnership with community advice services.
	Horsham Matters Fuel cost	£15,000	Provide grant to Horsham Matters to expand their fuel crisis support. Anticipated impact likely to be experienced Autumn/Winter 2022 into 2023.
	Additional co-located advice workers in partnership with Citizens Advice (CA)	£60,000	Everyone knows Citizens Advice are the go- to organisation for support but they are over- subscribed. Additional funding could secure a couple of volunteers to become paid members of staff and provide the equivalent of two full time posts. These posts could be co-located in community services to access additional wrap around support more easily.
	Mentoring scheme for Young People	£80,000	Expanding the funding from WSCC to provide a scheme that would fit alongside and would be similar to 'Esteem' which offers social, wellbeing, mentoring and volunteering opportunities to young adults across Sussex.
	<p>Increase Young People intervention courses</p> <p>£15,000 Train appropriate staff (wardens for example) to be able to run courses such as understanding teenage behaviour.</p>		
	Hub for Young People	£1,000	<p>Provide the Health and Wellbeing Centre for one or two afternoons a week as a space for professionals to be and for young people to drop in.</p> <p>Minimal costs to make an area of the space more youth focused and making it available for appropriate staff to access.</p>
	Support for staff on lowest grades	£4,000	Supporting the Council's lowest paid workers through means such as subsidising parking charges to help them afford to come to work.
	<ul style="list-style-type: none"> Further news is awaited on the water neutrality issue. <p>MB invited questions and MW asked if the Cabinet meeting was open to the public, MB confirmed that it was.</p>		
07/436/22	<p>WSCC update from Cllr Dennis – In ND's absence a report had been sent to members and this was read out at the meeting.</p> <p>MB also informed members of the plan to site a memorial bench on CFC land by pond. This will be maintained by CFC.</p>		
08/436/22	<p>Missing or damaged street furniture – OH wished to report that the Holly hedge by Horsham Hospital was still causing a problem (This had been mentioned a few meeting back) and RH agreed to notify ND and copy SD (Denne Clerk) into the email. The wobbly benches that can be</p>		



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	found in the Carfax (outside the National Westminster Bank) were discussed and MW agreed to mention these to CM at the meeting on Thursday 9 th June.
09/436/22	<p>Correspondence:</p> <ol style="list-style-type: none"> a. Notification of Horsham County Local Forum is scheduled for Thursday 7 July 2022 from 7pm at Horsham Library. This is open to Public and RH will post to the website. b. The further email correspondence from a resident about problems faced when travelling around on a mobility scooter included the following feedback: <ol style="list-style-type: none"> i. The proliferation of “A boards” in the vicinity of East and West streets as not only do they get in the way, but they reduce your vision and are a health and safety hazard. The necessary of the boards was questioned when the shops already have a public frontage. ii. The dropped kerb to the path across Cootes Green iii. The lack of a dropped kerb on the west side of Greenway school entrance. <p>MW agreed to take the feedback to the meeting with CM on Thursday 9th June. RH agreed to contact ND to enquire if the highways matters had been progressed.</p>
10/436/22	<p>Planning applications (previously circulated to council members) (Adam Key arrived at the meeting).</p> <ol style="list-style-type: none"> a. Those shown in Appendix A of the agenda required no further action. b. OH asked if BP could email her the details of the concerns he had sent on What’s App re the development work being considered at Action Medical Research. c. MB highlighted the erection of the hoardings around Smith and Weston when work was not scheduled to start. OH and BP agreed to let MB know If demolition starts.
11/436/22	No Temporary Traffic Regulation Order had been submitted at the time of drafting the agenda but the work on Worthing Road was discussed at the meeting.
14/436/22	<p>Financial Matters - Treasurer Position.</p> <p>John Preston, who works at the Repair Café with Sussex Green Living had mentioned to MW that he would be happy to do books for HTNC. This was welcome news and it was agreed that, subject to a further meeting between JP and MW on 21st June, HTNC will appoint JP as an associated Treasurer with MW retaining responsibilities for payments and the banking procedures. RH would then liaise with JP to share the relevant financial documentation and shared access to the files.</p> <p>MB agreed to pursue the auditing of the 2021/2022 accounts</p>
15/436/22	<p>MW thanked MB and OH for attending the Age UK’s Chatty Cafe event. Members agreed that they would be happy to support a future event with possible funding. RH agreed to enquire through Maria, the Neighbourhood Warden what was involved and possible costs.</p> <p>MB advised of a discussion with Amish from Londis re other possible funding opportunities and MW advised of the Café that is being advertised as open at The Coot Pub. MW raised the possibility of talking to Londis about selling duck food to be used around the pond (rather than bread - which is not good for ducks). Shigardia had indicated that potentially they would be interested in launching an event promotion. MW would be interested if this could be linked to Sussex Green Living.</p>
16/436/22	<p>To receive reports from members who attended outside committees or events:</p> <ol style="list-style-type: none"> a A meeting to discuss the feasibility study for potential improvements to the A24 - Horsham to Dorking corridor took place on 12th May and was attended by MW. Matters covered included: <ul style="list-style-type: none"> • More electric car recharging points • A Surrey cycling route down the A24. • West Sussex Transport Plan which has been adopted and can be found online. • Money available and a Government decarbonisation plan.



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	<ul style="list-style-type: none"> • Prioritisation of buses and improvements to the lack of cycling provision (horse and walking bridges) <p>MB enquired if widening the carriageway had been covered at all and TC highlighted the volume of rubbish in various parts of A24 stating that regular attention is lacking. Whilst it was acknowledge that in relation to the latter point, some of the particular areas lay outside the HTNC boundary, MW agreed to mention the concern at the NC meeting on Thursday 9th June.</p> <p>b The Community Infrastructure Levy meeting was attended by MW. She reported on the availability of pots of money for improvements to Bennett’s Field. No progress had a yet been made on the development of the Panel for the CIL and the purpose of the meeting attended by MW was for councillors to understand how money could go towards local projects rather than the usual WSCC highways projects. MB stressed that it is for matters such as this that the Blueprint Neighbourhood Plan is vital. However, in the meantime, it was noted that there is a bit of money available via CIL, and Neighbourhood Councils need to decide on one large project which can be saved up for or smaller yearly projects.</p> <p>c MW attended and reported on the Police and Crime meeting at which Police Sargent Chris Maloney was also in attendance. The key message was ‘The more residents report incidents the easier the job is for the Police’. Acoustic Cameras were being trialled in Broadbridge Heath. The funding of the Police liaison Boxercise class had been warmly received and the reduction of vandalism and gang type situations around and in the co-op at Southwater was much improved as a result. The lack of security around Swan Walk was a concern. MW reported on a funds available and that HTNC can apply if there are ideas for projects.</p>
17/436/22	<p>To following members would attend the forthcoming outside committee meetings:</p> <p>a Neighbourhood Warden’s steering group meeting - Wednesday 10th August at 4pm on Teams - MW</p> <p>b Youth Provision - 27th September - OH</p> <p>c Quarterly NC meeting - MW</p>
18/436/22	<p>MW extended her thanks to everyone who helped out with the deliveries of the last edition of the HTNC newsletter. The response from willing volunteers had been quite heartening.</p> <p>i. RH would provide a response to the questions put forward by the 2nd Horsham Explorer Scouts regarding them taking on future deliveries. These would include:</p> <ul style="list-style-type: none"> • Support is required for approximately two deliveries per year (Spring and Autumn) to 2800 homes. • The newsletters will be handed over to the Explorer Scouts pre-bundled in street batches with the delivery areas marked up on a map as well in a list of street names and the associated number of letterboxes. The pre-bundling will either have been done by HTNC members or the Printers. • HTNC will ensure that deliveries to flats and gated areas are undertaken by local resident, (not Explorer Scouts) and the number of letterboxes for these will be subtracted from the 2800 quoted above. • The window for deliveries will be undertaken within a two week period following handover to the Explorer Scouts. • The amount donated to the Explorer Scouts will be the usual cost paid to the delivery firm less a percentage for the flats and gated areas undertaken by local residents. <p>ii. Items to be included in the Autumn release (with the recommendation that this be released early September to as a Blueprint special edition) include:</p> <ul style="list-style-type: none"> • The newly launched #WestSussBus - a long-term engagement project, to collect views, suggestions and ideas about local bus services. Please see the WSCC engagement hub: https://yourvoice.westsussex.gov.uk/westsussbus • Age UK TRB Church Chatty Cafe Event • Walk to School Initiative and operation Crackdown



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	<ul style="list-style-type: none">• The key message from the Police and Crime meeting is 'The more that residents report incidents, the easier the job is for the Police'• Wanted residents from blocks of flats and gated areas to volunteer to deliver the HTNC Newsletters to their neighbours <p>MW also asked the clerk to provide e-contacts for those who contribute regularly to the newsletter.</p>
19/436/22	<p>Under any other business, the following matters were raised:</p> <ol style="list-style-type: none">a. BP advised that an architect was looking at development possibilities in the grounds of Action Medical Research. He reiterated his concerns about protecting the Weeping Beech and the wildlife corridor for Hedgehogs, Foxes and Frog. It was believed that there may be a boundary dispute in due course.b. MW reminded councillors of the email sent in connection with the Collingwood Road development.c. RH agreed to find the email from Mind in order that the previously agreed payment could be made.d. MW advised that Tommy Lee has been given go ahead to fund tree and HDC will fund bench in the Rec.e. The plans for the Armed Forces Day as circulated to members via email were discussed.f. MW advised that she had received on behalf of HTNC an email of thanks from the Scouts for sponsoring the Riverside Walk £180g. MW reminded Members of the email from Ruth Fletcher regarding the Screen Social, an advertising facility for local businesses to promote messages. This is a free service for local groups.h. MW wished to flag up to members the WSCC telecom licenses for new mastsi. Members were asked by MW to consider further how HTNC might celebrate jubilee suggesting that the horse weather vane previously discussed, could be sited on top of Cricket Pavilion in the Rec. Members agreed to fund this at the cost of £150 for the steel version and MW agreed to explore the initiative further.j. MW informed members of the Horsham Green Spaces meeting taking place on the following Tuesday Evening. The Wilder Horsham initiative would be discussion the siting of swift boxes through Horsham Town. The aim being to position nest boxes in places so that after a three-year period, swifts would become comfortable enough to use these for nesting. RH agreed to post 'Recording your swift' (Swiftshorsham@gmail.com) to the website and to link to KRGA. In order to encourage good data over the next 6-8 weeks.k. It was agreed that as certain visitors had found it difficult to attend recent meetings, the date of future meetings would change to the 2nd Wednesday of month subject to the room being available at TRBC. RH would update the website accordingly.
20/436/22	<p>Date and time of the next meeting - The following dates have been entered into the diary for HTNC meetings that will be held at Trafalgar Road Baptist Church (TRBC) Trafalgar Rd, Horsham RH12 2QL with a 7.00pm start time:</p> <p>Wednesday 13th July 2022 No meeting in August Wednesday 14th September 2022 Wednesday 12th October 2022 Wednesday 9nd November 2022 Wednesday 14th December 2022 Wednesday 11th January 2023 Wednesday 8st February 2023 Wednesday 8st March 2023</p>



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Wednesday 12 th April 2023 Wednesday 10th May AGM and Open Meeting
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Meeting closed at 9.10pm



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Appendix A - Planning Applications

Date Issued	Reference	Details	Actions
17 th May 2022	DC/22/0824	Surgery to 1 x Silver birch (TPO/1462) at 4 Collingwood Road Horsham West Sussex RH12 2QW	NFA
19 th May 2022	DC/22/0886	Conversion of existing garage into habitable living space. Erection of single storey side extension, a front porch extension, alterations to front and side roof detail and associated alterations at 25 Blunts Way Horsham West Sussex RH12 2BJ	NFA
1 st June 2022	DC/22/9061	Erection of a front porch, a two-storey side extension, a single storey rear extension and alterations to roof at 80 Irwin Drive Horsham West Sussex RH12 1NJ	NFA