



Horsham Trafalgar Neighbourhood Council

Minutes of the 438th meeting of Horsham Trafalgar Neighbourhood Council (HTNC)
held at
Trafalgar Road Baptist Church (TRBC) Trafalgar Rd, Horsham RH12 2QL
on
Wednesday 14th September 2022 at 7.00pm

Attendees: Morag Warrack (MW) - Chair, Olive Hobbs (OH), Martin Boffey (MB), Ben Peterson (BP), Adam Key (AK), Paula Dinnage and Rhoda Hatton (RH) – Clerk.

In attendance: Terry Connolly (TC) Colin Bush (CB) Chris Tyson (CT) (for Item 3)

01/438/22	<p>A minutes' silence was taken at the start of the meeting for the death of her Majesty Queen Elizabeth II.</p> <p>MW welcomed Members and visitors, thanking them for coming to the meeting.</p>
02/438/22	<p>Declaration of members' interests:</p> <ul style="list-style-type: none">• MW declared being a member of the Sussex Green Party and of Sussex Green Living• MB declared being a member of the Horsham and Crawley Liberal Democrats; a Horsham District Councillor and Director of Cootes Farm Community Ltd
03/438/22	<p>MW introduced Chris Tyson, a Satellite development officer from the charity Cycling UK who wished to discuss grant funding that was available to support cycling initiatives in the Trafalgar area. He advised of two possible grants both amounting to £3K. The first is awarded to project similar to the one that HTNC has recently supported relating to fixing bikes. It is known as The Big Bike revival and promotes the benefits of cycling with short term intervention.</p> <p>The second grant is aimed at community cycle clubs by offering funding for longer term projects that require a regular commitment. These projects should be aimed at targeting particular demographics in the neighbourhood; the clubs should be run by volunteers although the funding can be used to support training of volunteers.</p> <p>Chris advised of various other towns that have used the funding giving the following examples: Portsmouth, where new Mums are the target audience, Petersfield where approximately 100 people are signed up to the project and Birmingham which attracts 500 people.</p> <p>MB mentioned that there are three NC in Horsham and enquired if the initiative would work well across all three. It seems likely that it would.</p> <p>In the discussion, the following were identified as possible aims for a community cycling club project:</p> <ul style="list-style-type: none">• To give people cycling confidence• To fill a gap for getting people cycling shorter distances initially• To promote the safer routes in the immediate locality.• To promote a wider awareness of the neighbourhood• To bridging the gap between nothing and what Horsham Cycling offers• Connecting people within the neighbourhood



Horsham Trafalgar Neighbourhood Council

	<ul style="list-style-type: none"> • An e-publication/app of routes that offer lower traffic or traffic-free cycling as a means of promoting the initiative • Investigating missing links to open up as yet unconnected cycle routes for access • This could all be linked to the Cycling UK website which may also encourage people from outside the area to visit Horsham <p>MW thanked Chris for the presentation and RH agreed to contact him if the Council wished to take forward an application.</p> <p>PD suggested doing a Survey Monkey survey on the website to ascertain what residents felt were their barriers to getting out more on their bikes, and/or their reasons for engaging in such a project, were it to be offered. The questions would need to be phrased around: routes, training, confidence, social aspects, traffic free routes, distances, age groups/families, time of day/length of routes</p> <p>All agreed that a project like the one being suggested was a good community initiative that would tick a lot of boxes but that surveying residents to find out what they want and what would help them engage more, was necessary. It was agreed that the NC should work on the survey for a little while before launching it in the next neighbourhood council newsletter. All Members</p>
04/438/22	<p>Adoption of the minutes of the meeting held on 8th June 2022 was proposed by OH and seconded by BP. The notes of the meeting held on 13th July 2022 (which had been inquorate) were accepted.</p>
05/438/22	<p>Matters arising from previous minutes, were reported on as follows:</p> <ol style="list-style-type: none"> Re previous Minute 19/436/22i - MW had agreed to explore further siting the horse weather vane at the Cricket Pavilion in the Rec – Sadly the response from the Cricket Club had been ‘No’ and so it was agreed that there would be no further action on this Minute. Re previous Minute 19/436/22j - RH had agreed to post ‘Recording your swift’ (Swiftshorsham@gmail.com) to the website and to link to KRG. This action had been completed but the outcome had been disappointing because of the few responses to the initiative as well as the low numbers of swifts around, albeit that there had been little pockets of swifts locally.
06/438/22	<p>No questions were submitted from the public</p>
07/438/22	<p>HTNC Councillor Vacancy:</p> <p>In response to the vacancy that HTNC were carrying, an application had been received from Colin Bush, who was in attendance at the meeting. All were in agreement to the appointment of CB as a co-opted member. MW thanked Colin for his application and welcomed him to the Council. As a result, HTNC now had a full complement of 7 Councillors and MB was thanked by MW for holding the Council together during the years when there were far fewer members. Whilst the newsletter is going to print with the Councillor vacancy advertised, it was agreed that we would welcome any further interest, particularly with the NC elections due early in 2023. RH to advise HDC of Colin’s co-option</p>
08/438/22	<p>Cllr Boffey reported on the following matters in his update from HDC:</p> <ul style="list-style-type: none"> • Horsham Park has been awarded Local Favourite Status, being one of only 11 parks nationwide to achieve this. He also mentioned that the park had been awarded Green Flag status for third year in a row. • Horsham Youth Centre (4TheYouth) are now operating on a café style basis with outside area where basketball can be played at the old Horsham Youth Centre on Hurst Road



Horsham Trafalgar Neighbourhood Council

	<ul style="list-style-type: none">• Southwater Country Park consultation ends on 30th September. A good response has been received from a cross section of both local people and visitors to the area. The consultation on Rookwood has been put back until the existing lease expires.• All Council meetings this week had been cancelled until the end of the national period of mourning. Meetings would resume on 20th September 2022. Most facilities and services were also being cancelled for the day of the Queen's funeral.• MB took the Chief Executive of the council on walking tour of neighbourhood recently. MW thanked MB for doing this.• There is no date for the consultation as yet on the Local Plan (so it is currently on hold, although work is being done on it by officers).• MB had recently attended the induction of John White, Pastor of Baptist Church• Plans for the replacement of school buildings at Greenway Academy have been circulated and the school are asking for initial feedback at this stage. The plans will follow the normal local planning process and consultation in due course. RH to circulate the communication on the plans to CB• A discussion on London Road Car Park will be going to cabinet shortly
09/438/22	<p>Cllr Dennis provided the following report from WSCC:</p> <ul style="list-style-type: none">• The No 51 bus has been retimed and will arrive three minutes later so that bus passes can be used on first run of the day• An initiative to improve connections between buses and trains had been look into but whilst this is an aspiration of West Sussex, funding is simply not available and therefore nothing major can be done at this stage• Cootes pond is looking better now following the rain after the recent drought. Residents had enquired about pumping in extra water.• Pondtail Road is going to be closed at the railway bridge for a long period of time whilst the road is made safer for pedestrians and a formal one-way route for cars made under the bridge section of the Road• Inflationary pressures are being experienced on the County Council budget largely due to adult social services costs. Sadly this may result in a reduction of other non-compulsory services (e.g. bus routes) <p>MW enquired about the consultation on where electric charging points should be established and members were asked to share their thoughts and suggestion with RH who would submit the necessary feedback. All members</p>
10/438/22	<p>MB reported the following missing or damaged street furniture:</p> <ul style="list-style-type: none">• Hill Mead street sign at North-East end of the crescent had been knocked over. MB had progressed this matter.
11/438/22	<p>The clerk reported on the following correspondence that had previously been circulated to Members:</p> <ol style="list-style-type: none">a An email from Jordana Salmons of Community Assets at HDC, to confirm that full 6-month moratorium period has now been triggered for the Green at Collingwood Road, RH12 2QN was notedb The Neighbourhood Warden's reports for May, June, July and August 2022 were acceptedc The email correspondence on unspent Section 106 Funds was notedd The email from David Jessop (Horsham Scooter Safety Project) re parked cars and overgrown vegetation in the Trafalgar area blocking pavements for mobility scooter users was discussed and OH wished to express concerns again about the hedge outside the old hospital and also the hedge opposite Dog and Bacon pub. Whilst ND was happy to investigate, he pointed out that action would only be undertaken if said hedges were more than halfway across footpath



Horsham Trafalgar Neighbourhood Council

	<p>e The email from Jane O’Sullivan re overflowing a damaged litter bin on the corner of Blunts Way and the need for a dog waste bin: MB agreed to write to the head of waste and RH agreed to provide the associated details of the correspondence.</p>
12/438/22	<p>The planning applications shown in Appendix A had previously been emailed to members and it was agreed that there was NFA on these. MB answered the questions posed by PD re water neutrality.</p> <p>Discussions on the planning proposal for a replacement school building at Greenway Academy had been discussed above, under Councillor Boffey’s report.</p>
13/438/22	<p>The following Temporary Traffic Regulation Order were noted:</p> <ol style="list-style-type: none">North Parade, Greenacre Estate - temporarily prohibited from 22/07/22 at 09:30 until 22/07/22 at 15:30 during off peak only between 09.30-15.00. This closure is necessary to allow Balfour Beatty to undertake urgent carriageway pothole repairs on behalf of WSCCRoad closure between the junctions of Albion Way and North Parade with works taking place to replace frame and cover in carriageway between 30th November and 1st December
14/438/22	<p>Financial Matters:</p> <p>The Financial report from John F. Preston, Treasurer had been emailed to Members on the 14th September 2022 and the figures were noted. John was thanked for his e-report.</p> <p>It was agreed to go ahead with the insurance renewal for the coming year and members were advised that it may need to be adjusted in due course once the speed indicator devices are in place. MB agreed to discuss the need for individual NC’s insurances with the director of community services when they are fully established in post.</p>
15/438/22	<p>MB had placed the order for speed indicator devices.</p>
16/438/22	<p>MW provided feedback on the Water Neutrality Briefing for Parish & Neighbourhood Councils that she had attended on Wednesday 27 July. The slides of the presentation had been circulated to members prior to this meeting. An update on the meeting that she had attended with Southern Water on 15th July was also shared. BP raised concerns over the debts incurred by Southern Water.</p>
17/438/22	<p>The following members agree to attend the forthcoming outside committee meetings:</p> <ol style="list-style-type: none">Neighbourhood Warden’s steering group meeting - Wednesday 16th November at 4pm on Teams (Volunteer Council Member required to take a lead on this work). MW had attended the previous meeting - BP (RH would pass on his contact details to Carol Boniface)HDC and HALC Workshop on Climate Change - Wednesday 28th September- 5.45pm (for a 6.00pm start) at The Drill Hall, Denne Road. MW and MB agreed to attend unless PD is free to attend.4the Youth on Wednesday 28th September - OH
18/438/22	<p>HTNC Newsletter:</p> <ol style="list-style-type: none">The Autumn edition had been circulated to members and as no further comments were received. RH would organise the printing of 2800 colour copies with the usual printing company. Once the collection date is known, RH will liaise with the 2nd Horsham Scouts again to confirm delivery possibilities. MW appealed to members to recruit volunteers to deliver to flats and gated properties.Items to be included in the future release included the nominations for the Leonard Crosbie Award. MW asked all members to nominate a business, a group and an individual so that Mary Crosbie can have a good selection to choose in order to make the awards.
19/438/22	<p>The following matters were discussed under any other business:</p> <ul style="list-style-type: none">Trinity Church had raised £220 for a crab apple tree and it was agreed that RH would arrange for the payment to be sent to HTNC where it would be ring-fenced until such time as the invoice for the tree had been received.



Horsham Trafalgar Neighbourhood Council

- No member registered their interest in taking on the role of managing a Twitter feed for HTNC at this stage.
 - Members were asked to send through their Bios (with photos) to RH so that these could be posted to the website.
 - MB enquired about the NC's constitution and code of conduct, including the complaints procedure. MW advised that she had met with chairs of the other NCs and this is progressing.
 - MB enquired about the promotion of Blueprint. MW advised that Blueprint were not putting out their own newsletter about the consultation although all NC are promoting the consultation.
 - MB pointed out the need for **RH to ascertain the date of NC elections in 2023** as the AGM date may need to be adjusted in order to take account of these elections.
-

20/438/22

The following dates have been entered into the diary for HTNC meetings that will be held at Trafalgar Road Baptist Church (TRBC) Trafalgar Rd, Horsham RH12 2QL with a 7.00pm start time: (Members are asked to note that the dates had been incorrectly recorded on the agenda)

Wednesday 12th October 2022 (PD or MW will Chair)

Wednesday 9th November 2022

Wednesday 14th December 2022

Wednesday 11th January 2023

Wednesday 8th February 2023

Wednesday 8th March 2023

Wednesday 12th April 2023

Wednesday 10th May AGM and Open Meeting (subject to election dates)

Meeting closed at 9.00pm



Horsham Trafalgar Neighbourhood Council

Appendix A - Planning Applications

Date Issued	Reference	Details	Response
9 th June 2022	DC/22/0994	Erection of a single storey rear and side extension and new glazed entrance. 6 Wildgoose Drive Horsham West Sussex RH12 1TU	NFA
23 rd June 2022	DC/22/1078	The erection of a part single and part two-storey side and rear extension at 18 Spencers Road Horsham West Sussex RH12 2JG	NFA
28 th June 2022	DC/22/1127	Surgery to 1x Oak at Lynwick Cottage Newlands Road Horsham West Sussex	NFA
14 th July 2022	DC/22/1275	The erection of a part two-storey, part single storey side and rear extension, conversion of loft to form habitable living space incorporating roof extensions and alterations, creation of a side dormer and installation of rooflights at Fairways, Farthings Hill Horsham West Sussex.	NFA
14 th July 2022	DC/22/1115	The replacement of red cement hung tiles with dark grey fibre cement cladding to front and side of 6 Blunts Way Horsham West Sussex RH12 2BL	NFA
21 st July 2022	DC/22/2572	Amendments to the original plans for the erection of a part two storey rear and single storey side/rear extensions at 52 Spencers Road Horsham West Sussex RH12 2JG	NFA
28 th July 2022	DC/22/1360	The erection of a fence, bike and garden stores and associated works at 77 Merryfield Drive Horsham West Sussex RH12 2AT	NFA
28 th July 2022	DC/22/1390	The erection of a single storey front porch at 41 Cootes Avenue Horsham West Sussex RH12 2AD	NFA
29 th July 2022	DC/22/1415	The demolition of existing garage and erection of a part two-storey, part single storey side and rear extension at 11 Newlands Road Horsham West Sussex RH12 2BY	NFA
4 th August 2022	DC/22/1450	Surgery 1 x Corsican Pine at 14 Irwin Drive Horsham West Sussex RH12 1NH	NFA
9 th August 2022	DC/22/1473	Surgery to 1 x Oak (TPO/1462) 17 Collingwood Road Horsham West Sussex RH12 2QN	NFA
10 th August 2022	DC/22/1504	Surgery to 3 x Holly Trees, 4 x Silver Birch, 2 x Sycamore, 5 x Laurels. Springfield Park North Parade Horsham West Sussex	NFA



Horsham Trafalgar Neighbourhood Council

17 th August 2022	DC/22/0104	The Conversion of a detached garage to form a single dwelling house, incorporating extensions and alterations, with parking provision and soft landscaping at 8 Merryfield Drive Horsham West Sussex RH12 2AB	It was advised that this matter would be going to committee if HTNC wished to make any further comments
24 th August 2022	DC/22/1587	Surgery to 1 x Horse Chestnut and 2 x Yew at the Church Hall, Holy Trinity Church Rushams Road Horsham.	NFA
1 st September 2022	DC/22/1611	Continued use of outbuilding as garage/annexe at 39 Warnham Road Horsham West Sussex RH12 2QT	NFA